



Secretariat

ST/SGB/205
14 June 1984

SECRETARY-GENERAL'S BULLETIN

To: Members of the staff

Subject: REGIONAL COMMISSIONS LIAISON OFFICE

1. The purpose of this bulletin is to announce that effective 1 June 1984, the Regional Commissions Liaison Office (RCLO), which has been in operation at Headquarters since 1 January 1981, will have the following functions:

(a) Serves as a focal point for all liaison work concerning substantive and operational activities of the secretariats of the five United Nations regional commissions with the concerned offices, programmes and departments at Headquarters, as well as with relevant intergovernmental and non-governmental organizations in New York;

(b) Keeps the executive secretaries of the regional commissions informed of all Headquarters activities which may be of interest to them;

(c) Keeps the offices concerned at Headquarters informed of relevant activities and decisions of the regional commissions;

(d) Follows up with Headquarters offices, including UNDP, UNFPA and UNICEF, matters which are of interest to the regional commissions with a view to expediting action on them;

(e) Represents the executive secretaries, at their request, at intergovernmental, interagency and intersecretariat meetings at Headquarters and keeps them informed of all relevant decisions adopted at these meetings;

(f) Provides the permanent missions of States Members of the United Nations and observer missions at Headquarters with information on selected activities and decisions of the regional commissions;

(g) Provides services, as required, for facilitating co-ordination and co-operation among the regional commissions in the planning and implementation of programmes and on issues of common interest to the regional commissions;

(h) Provides technical services for the meetings of the executive secretaries and works closely with the Office of the Director-General for Development and International Economic Co-operation in all matters concerning these meetings;

(i) Maintains a documents reference service for technical reports issued by the regional commissions and maintains a documents reference service for United Nations Headquarters documents for the benefit of the secretariats of the regional commissions; and

(j) Performs other tasks which may be required in the interest of promoting effective co-operation between the secretariats of the regional commissions and Headquarters services, especially in respect of the provisions by the regional commissions of inputs for the global policy-making processes of the central United Nations organs.

2. Document ST/SGB/183 of 21 December 1981 is hereby superseded.

Javier PEREZ DE CUELLAR
Secretary-General
