



## Security Council

Distr.: General  
10 December 2015

Original: English

---

### Note by the President of the Security Council

Further to the notes by the President of the Security Council ([S/26015](#), [S/1997/451](#), [S/2002/199](#) and [S/2010/507](#)) concerning the Council's documentation and other procedural questions, including the annual report of the Council to the General Assembly, and taking into account the views of the Member States expressed during the debate on the agenda item entitled "Report of the Security Council" at the sixty-ninth session of the General Assembly, and in the thematic debates of the Security Council on its working methods, as well as during the intergovernmental negotiations on Security Council reform, the members of the Council decided as follows:

The Security Council reiterates its willingness to take the necessary action to ensure the timely submission of its report to the General Assembly in accordance with Article 24, paragraph 3, of the Charter of the United Nations.

The Security Council will continue with the existing practice whereby the annual report is submitted to the General Assembly in a single volume. However, the report to be presented to the General Assembly at its seventy-first session will cover the period from 1 August 2015 to 31 December 2016. Thereafter, the period of coverage for all future reports shall be from 1 January to 31 December.

The report shall consist of an introduction, containing an agreed concise summary prepared on behalf of the Council under the coordination of the President of the Council for the month of July. In the case of the presidency for the month of July ending its tenure on the Council that year, the task of coordinating the introduction of the report shall then devolve on the member of the Council next in English alphabetical order and who will not be leaving the Security Council that calendar year. The introduction to the report should continue to be approved by all members of the Council who served on the Council during the reporting period. The introduction, which should not exceed 10,000 words, may contain, inter alia, a brief description of the key activities and trends, and the nature of decisions taken by the Security Council during the period covered by the report. The introduction shall be completed no later than 31 January so as to allow the Secretariat enough time for translation.

The remainder of the report shall be prepared by the Secretariat in accordance with paragraph 72 (a)-(e) of presidential note [S/2010/507](#). Information contained in part VI of the report, pertaining to the work of subsidiary bodies of the Security Council, including counter-terrorism committees, sanctions committees, working groups and international tribunals established by the Security Council, as



appropriate, shall be presented by means of references and hyperlinks to the separate annual reports of the subsidiary bodies of the Council.

The Secretariat should submit the draft report to the members of the Council no later than 15 March, immediately following the period covered by the report, so that it may be discussed and thereafter adopted by the Council in time for consideration by the General Assembly in the spring of that calendar year.

The Secretariat should, subject to regular review, in a timely manner and in all the official United Nations languages, prepare and post on the United Nations website information related to the Security Council activities that could have been contained in annexes to the annual report, including:

- (a) Activities and items relating to each question considered by the Security Council under its responsibility for the maintenance of international peace and security;
- (b) Information about the work of subsidiary bodies of the Security Council, including counter-terrorism committees, sanctions committees, working groups and international tribunals established by the Security Council, as appropriate;
- (c) Other information on activities relating to all questions considered by the Security Council under its responsibility for the maintenance of international peace and security.

The report will continue to be adopted at a public meeting of the Security Council, at which members of the Council who wish to do so may comment on the work of the Council for the period covered by the report. The President of the Council for the month in which the report is presented to the General Assembly will also make reference to the verbatim record of the Council's discussion prior to its adoption of the annual report.

The Secretariat should continue to post the annual report of the Security Council on the United Nations website. The relevant web page should be updated to provide the information as necessitated under future notes issued by the President of the Council with respect to the annual report.

The members of the Security Council recognize the value of a monthly assessment of each presidency, which can be useful in the preparation of the annual report. Each presidency is encouraged to include a concise summary in its monthly assessment.

If appropriate, the President of the Security Council will continue the practice of not scheduling meetings or informal consultations of the Council on the first day of the debate on the report in the General Assembly.

The Secretariat is encouraged to advise, at least once a year, the Informal Working Group on Documentation and Other Procedural Questions on the preparation of the draft annual report, including ways to improve its structure in a cost-efficient way and taking into account the publication of relevant information on the United Nations website.

The members of the Security Council will continue their consideration of other suggestions concerning improvements to the annual report and related activities.