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# 2010 Review Conference of the Parties to the Treaty on the Non-Proliferation of Nuclear Weapons

11 February 2010

English only

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New York, 3-28 May 2010

## INFORMATION FOR STATES PARTIES, OBSERVER STATES AND INTERGOVERNMENTAL ORGANIZATIONS

This document provides preliminary information for participants at the Conference. Any necessary additional information will be provided closer to the date of the Conference. Documentation and other information, as it becomes available, will be posted on the Conference website (<http://www.un.org/en/conf/npt/2010>).

### Dates and venue

1. The 2010 Review Conference of the Parties to the Treaty on the Non-Proliferation of Nuclear Weapons will take place in New York from 3 to 28 May 2010.
2. The opening meeting will take place on Monday, 3 May, at 10:30 a.m. in the General Assembly Hall at United Nations Headquarters in New York.

### List of speakers and general debate

3. The Review Conference envisages having its general debate from 3.00 p.m. on 3 May to 6.00 p.m. on 6 May 2010.
4. The list of speakers for the general debate will be open from 10.00 a.m. on 15 March 2010. States parties wishing to inscribe their names on the list of speakers for the general debate are invited to contact the Secretariat (Mr. Hong Tan, Room DN-3501B, Tel: +1 (212) 963-7062, Fax: +1 (212) 963-8892).
5. Given that a large number of States parties are expected to take part in the debate, the President-designate has indicated that it would be highly desirable that statements not exceed **five minutes** so as to allow the general debate to be completed within the time-frame envisaged for this purpose. Those representatives speaking on behalf of a group of States are encouraged to deliver statements that do not exceed **eight minutes**.

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\* Reissued for technical reasons.



6. Delegations are encouraged, whenever possible, to provide copies of their statements, as early as possible in advance of delivery, to the Conference Officer in the General Assembly Hall. States parties wishing to distribute copies of their statements are requested to provide at least 300 copies for distribution to the relevant services and the meeting room. The United Nations does not provide photocopying services.

### **Accreditation and registration procedures**

7. Rule 2 of the draft rules of procedure to be adopted by the Conference stipulates that the credentials of representatives and the names of alternate representatives and advisers shall be submitted to the Secretary-General of the Conference, if possible not less than one week before the date fixed for the opening of the Conference. Credentials shall be issued either by the Head of State or Government or by the Minister for Foreign Affairs. In this connection, States parties are kindly requested to submit their credentials to the provisional Secretary-General of the Conference, Mr. Thomas Markram, Room DN-3501A, United Nations, New York.

8. Reference is made to the accreditation of members of delegations who are **not** already accredited to the United Nations in New York. States parties and Observer States and Intergovernmental Organizations attending the conference should address their requests for identification badges to Mr. Desmond Parker, Deputy Chief of Protocol (Officer-in-Charge), Protocol and Liaison Service, United Nations, Room NL-02058N, New York. All participating States and Organizations must submit a complete list of delegates and the form SG.6 for each delegate requiring accreditation. The form SG.6 can be found on the Protocol and Liaison Service website at <http://www.un.int/protocol/formspage.htm> and should be faxed together with the delegation list to + 1 (212) 963-1921 **not later than three days** prior to the opening of the Conference. In order to gain access to United Nations Headquarters, those delegates will be required to go to the United Nations Pass and Identification Unit (located in the UNITAR Building, East 45<sup>th</sup> Street and 1<sup>st</sup> Avenue, ground floor, Tel:+ 1 (212) 963-7533) for their photo identification badges to be issued. Representatives of Intergovernmental Organizations without offices in New York, after submitting their delegation lists and SG.6 forms, may proceed directly to the Pass and Identification Unit, where their paperwork will be waiting.

To avoid delays on the opening day of the Conference, delegates are encouraged to obtain their photo identification badges at the Pass and ID Unit at UN Headquarters from 10.00 a.m. to 2.00 p.m. on Sunday, 2 May 2010.

The Pass and ID Unit at UN Headquarters will be open on 3 May 2010 from 8.00 a.m. to 4.00 p.m. to facilitate the issue of badges on the opening day of the Conference. Thereafter, the Pass and ID Unit is open on working days from 9:00 a.m. to 4:00 p.m. Tel: +1 (212) 963-7533.

## **Documentation**

9. To conform to the guidelines on the submission of documentation as mandated by the General Assembly, documents submitted by States parties should not exceed 20 pages (10,700 words) but it is strongly recommended that documents not exceed five single-spaced manuscript pages to facilitate translation and ensure their timely issuance. Noting the special circumstances of the work of the Review Conference, pre-session documentation may be submitted to the Secretariat - including reports and lengthy working papers - at least six weeks before the Conference; and not later than 18 March 2010 to facilitate translation in the official languages and issuance two weeks before the Conference. In order to comply with these requirements, delegations are encouraged to only provide new information when submitting reports. States parties are requested to submit documents in MS Word format. Documents can be submitted to the NPT Secretariat, for attention Ms. Bertha Ortiz, ortiz1@un.org (also copy Mr. Hong Tan, tan1@un.org). Please note that submission by email only becomes valid upon the acknowledgement of receipt from the NPT Secretariat.

## **Side Events**

10. UN facilities are limited due to the impact of the Capital Master Plan refurbishment. States parties and organizations are encouraged to explore all possibilities for holding side events outside the UN grounds.

11. States parties and organizations planning to hold a side event utilizing UN facilities are requested to complete the attached form and to submit it directly to Ms. Vera Hanus, hanus@un.org, before 31 March 2010. Availability of facilities is not guaranteed and applications will be considered and rooms allocated on a first come basis, taking into account the needs and requirements of the applicant. Please note that submission by email only becomes valid upon the acknowledgement of receipt from the NPT Secretariat.

12. Catering services are available through Ms. Jackie Lee, Director of Sales & Catering, The NY Landmark Collection, ([www.newyorklandmarkcollection.com](http://www.newyorklandmarkcollection.com)), Tel: +1 (212) 963-7029 direct, +1 (212) 963-7099 office, fax: +1 (212) 963-2025, email: [lee-jackie@aramark.com](mailto:lee-jackie@aramark.com).

## **Secretariat**

13. The Secretariat of the Conference may be contacted by telephone at +1 (212) 963-0386, or by fax +1 (212) 963-8892.

The following is a list of provisionally assigned secretariat officials:

Secretary-General	Mr. Thomas Markram	+1 (212) 963-0008	markram@un.org
NGOs	Ms. Soo-Hyun Kim	+1 (917) 367-3596	kim12@un.org

Side events	Ms. Vera Hanus	+1 (917) 367-9254	hanus@un.org
Documentation	Ms. Bertha Ortiz	+1 (212) 963-0846	ortiz1@un.org
Speakers List	Mr. Hong Tan	+1 (212) 963-7062	tan1@un.org
Media	Mr. Ewen Buchanan	+1 (212) 963-3022	buchanane@un.org

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**SIDE EVENT REQUEST FORM**

**Please print details clearly and fill in ALL spaces.**

ORGANIZATION NAME:
HEAD OF THE ORGANIZATION:
MAIN ACTIVITIES OF THE ORGANIZATION:
TITLE OF THE EVENT:
DESCRIPTION OF THE EVENT:
SPEAKERS:
PROPOSED TIME/ DURATION & VENUE:
EXPECTED NUMBER OF PARTICIPANTS:
INDICATE NEED FOR ASSISTANCE TO OBTAIN UN PASS: ( ) YES OR ( ) NO IF YES, PLEASE SPECIFY THEIR NAMES AND AFFILIATION:
INDICATE NECESSARY TECHNICAL SETUP (COST TO BE BORNE BY THE REQUESTOR): ( ) SOUND, ( ) PROJECTOR, ( ) SCREEN, ( ) LAPTOP OTHER (PLEASE DESCRIBE):
SPONSORS:
ANY PAST EVENTS HELD AT THE UNHQ:

**CONTACT INFORMATION:**

MAIL ADDRESS:	POST CODE AND CITY:	COUNTRY:
WEBSITE OF THE ORGANIZATION:		
TEL. NO. WITH COUNTRY/AREA CODE:	FAX. NO.:	
E-MAIL ADDRESS:		

**The form must be RETURNED BY EMAIL to:** Office for Disarmament Affairs,  
**EMAIL: [hanus@un.org](mailto:hanus@un.org)**