

Meeting of the High Contracting Parties to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects

28 October 2020

Original: English

Geneva, 11–13 November 2020
Item 8 of the provisional agenda
Financial issues related to the Convention and its annexed Protocols

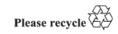
Estimated Costs 2022 Meeting of the High Contracting Parties to the Convention

Note by the Secretariat*

- 1. The 2020 Meeting of the High Contracting Parties to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects, held in Geneva from 11 to 13 November 2020, decided to convene a three-day Meeting of the High Contracting Parties to the Convention in November 2022, on dates to be decided.
- 2. This document, submitted pursuant to the above-mentioned decision of the High Contracting Parties, provides estimated costs of US\$ 729,200, including conference servicing and non-conference-servicing elements. A breakdown of these costs is provided in the attached tables.
- 3. It should be noted that the costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closure of the meeting and completion of related work, with all relevant expenditures recorded in the accounts. At that time, any adjustments in contributions by the participants sharing the costs will be determined accordingly.
- 4. With regard to the financial arrangements, it will be recalled that, in accordance with the financial measures adopted in 2017, the assessment of contributions towards the cost of preparing and holding meetings shall be calculated on the basis of the United Nations scale of assessment, adjusted to take into account the difference between the United Nations membership on the one hand and the number of States other than High Contracting Parties in attendance combined with the number of High Contracting Parties on the other. States that are not High Contracting Parties but that have accepted the invitation to take part in the meetings share the costs to the extent of their respective rates of assessment under the United Nations scale of assessments.
- 5. Subject to the High Contracting Parties' approval of the estimated costs and costsharing formula, assessment notices will be prepared based on the overall estimated costs and applicable cost-sharing formula. Since the above-mentioned activities shall have no financial implication for the regular budget of the Organization, High Contracting Parties should proceed with the payment of their share of the estimated costs as soon as assessment notices have been received.

^{*} This document was scheduled for publication after the standard publication date owing to circumstances beyond the submitter's control.







Title of session: 2022 CCW ISU staff costs									
Dates to be held:	N/A								
Conference-servicing items	Meeting Servicing *	Pre-session documentation *	In-session documentation *	Summary records *	Post-session documentation *	Support Services requirements *	Other requirements *	Total *	
Interpretation and		0000							
meeting servicing									
Translation of documentation							8000		
Support Services requirements									
Other requirements 1/									
Total	0	0	0	0	0	0	0		
* - at US\$	Α.	Total conference-s	ervicing requirem	ents (inclusive of	f 13% programme	support costs)			
	В.	Non-conference-se	ervicing requireme	nts ^{1/}					
		Staff costs (one P-4 and one P-3)						443,	
		Travel						20,	
		Equipment, digita	l upgrade, content	management, su	pplies and outreac	ch		6,	
			Sub-total					469,	
			Programme suppo					61,	
					Subtotal B			530,	
	C.	Other requirement	ts ^{2/}					29,	
			Grand		Grand total (roun	ded) A+B+C:		560,	

2/ Dedicated assistance provided for accounting services and administration of financial resources \$29,700.

Meeting of the High Contracting Parties to the Convention on Certain Conventional Weapons (CCW)											
Location Geneva, November 2022 (TBD) (3 days with summary records)											
Meeting Servicing *	Pre-session documentation *	In-session documentation *	Summary records *	Post-session documentation *	Support Services requirements *	Other requirements *	Total *				
55,700							55,700				
	40,500		20,200	28,200			88,900				
					2,400		2,400				
80						22,200	22,200				
55,700	40,500	0	20,200	28,200	2,400	22,200	169,200				
Α.	Total conference-s	ervicing requirem	ents (inclusive of	£13% programme	support costs)		169,200				
В.	Non-conference-se										
	Grand total (rounded) A+B:						169,200				
	Servicing * \$ 55,700 55,700 A.	Meeting Pre-session documentation * \$ \$ \$ \$ \$ \$ \$ \$ \$	Location Geneva, N Meeting Pre-session In-session Servicing * documentation * documentation * \$ \$ \$ 55,700 A. Total conference-servicing requirem	Location Geneva, November 2022 (Location Geneva, November 2022 (TBD) (3 days with Meeting Pre-session In-session Summary Post-session Servicing * documentation * documentation * records * documentation * \$ \$ \$ \$ \$ \$ 55,700 40,500 20,200 28,200 A. Total conference-servicing requirements (inclusive of 13% programme B. Non-conference-servicing requirements	Location Geneva, November 2022 (TBD) (3 days with summary records) Meeting Pre-session In-session Summary Post-session Support Services Servicing * documentation * documentation * records * documentation * requirements * \$ \$ \$ \$ \$ \$ \$ 55,700 20,200 28,200 28,200 2,400 A. Total conference-servicing requirements (inclusive of 13% programme support costs) B. Non-conference-servicing requirements	Location Geneva, November 2022 (TBD) (3 days with summary records)				

^{1/} Sound technician/recording (2 x 3 days) \$2,400.

^{2/} Rental of PC and printer \$40; Secretary (1 x 30 days) \$12,300; Documents control Officer (1 x 3 days) \$810; Dedicated assistance provided for accounting services and administration of financial resources \$9,000.