

Meeting of the High Contracting Parties to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects

5 November 2018

Original: English

Geneva, 21–23 November 2018

Item 15 of the provisional agenda

Financial issues related to the Convention and its annexed Protocols

Estimated Costs 2019 Group of Governmental Experts on emerging technologies in the area of Lethal Autonomous Weapons Systems (GGE on LAWS)

Note by the Secretariat

1. The 2018 Meeting of the High Contracting Parties to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to have Indiscriminate Effects, held in Geneva from 21 to 23 November 2018, decided to convene a [two 5-days] meetings of a Group of Governmental Experts on emerging technologies in the area of Lethal Autonomous Weapons Systems (LAWS) in 2019, for a total duration of 10 days, on the dates to be decided.
2. This document is submitted pursuant to the above-mentioned decision of the High Contracting Parties and provides estimated costs in the amount of US\$ 330,200 for convening that meeting. A breakdown of these costs is provided in the attached table. The biennial budget for 2019 and 2020 (US\$ 330,200 x 2) is US\$ 660,400.
3. It should be noted that the costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closure of the meeting and completion of related work, with all relevant expenditures recorded in the accounts. At that time, any adjustments in contributions by the participants sharing the costs will be determined accordingly.
4. With regard to the financial arrangements, it will be recalled that, in accordance with the financial measures adopted in 2017, the assessment of contributions towards the cost of preparing and holding meetings shall be calculated on the basis of the United Nations scale of assessment, adjusted to take into account the difference between the United Nations membership on the one hand and the number of States other than High Contracting Parties in attendance combined with the number of High Contracting Parties on the other. States that are not High Contracting Parties but that have accepted the invitation to take part in the meetings share the costs to the extent of their respective rates of assessment under the United Nations scale of assessments.
5. Subject to the High Contracting Parties' approval of the estimated costs and cost-sharing formula, assessment notices will be prepared based on the overall estimated costs and applicable cost-sharing formula. Since the above-mentioned activities shall have no financial implication for the regular budget of the Organization, High Contracting Parties should proceed with the payment of their share of the estimated costs as soon as assessment notices have been received.

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Title of session:	CCW Group of Governmental Experts on Lethal Autonomous Weapons Systems (LAWS), 2019 session							
Dates to be held:	Location Geneva, TBD (5 & 5 days)							
	Meeting	Pre-session	In-session	Summary	Post-session	Support Services	Other	
Conference-servicing items	Servicing *	documentation *	documentation *	records *	documentation *	requirements *	requirements *	Total *
	\$	\$	\$	\$	\$	\$	\$	\$
Interpretation and meeting servicing	189,700							189,700
Translation of documentation		23,500			33,600			57,100
Support Services requirements^{1/}						8,000		8,000
Other requirements^{2/}							32,300	32,300
Total	189,700	23,500			33,600	8,000	32,300	287,100
* - at US\$								
	A. Total conference-servicing requirements (inclusive of 13% programme support costs)							287,100
	B. Contingency							43,100
	Grand total (rounded) A+B							330,200
Additional Note: Biennial budget for 2019 & 2020 (\$330,200 x 2) \$660,400								
<i>1/ Sound technician/recording (2 x 10 days) \$8,000</i>								
<i>2/ Rental of PC, printer and digital audio recorder \$700; Secretary (1 x 30 days) \$12,300; 1 Document Control Officer (1 x 10 days) \$ 4,100; ; Dedicated assistance provided for accounting services and administration of financial resources \$15,200</i>								