

**MEETING OF THE HIGH CONTRACTING
PARTIES TO THE CONVENTION ON
PROHIBITIONS OR RESTRICTIONS ON
THE USE OF CERTAIN CONVENTIONAL
WEAPONS WHICH MAY BE DEEMED TO BE
EXCESSIVELY INJURIOUS OR TO
HAVE INDISCRIMINATE EFFECTS**

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Consideration and adoption of the final document

REPORT

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I. INTRODUCTION

1. The Third Review Conference of the High Contracting Parties to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May be Deemed to be Excessively Injurious or to Have Indiscriminate Effects (CCW) held at Geneva from 7 to 17 November 2006 decided, as contained in Decision 1 of its Final Declaration (Final Document, CCW/CONF.III/11, Part II):

“To convene, as a matter of urgency, an intersessional meeting of governmental experts:

To consider further the application and implementation of existing international humanitarian law to specific munitions that may cause explosive remnants of war, with particular focus on cluster munitions, including the factors affecting their reliability and their technical and design characteristics, with a view to minimizing the humanitarian impact of the use of these munitions.

This meeting of governmental experts will, *inter alia*, consider the results of the meeting of experts on cluster munitions to be held by the ICRC. The meeting of governmental experts will report to the next Meeting of the High Contracting Parties.

The Meetings of Military and Technical Experts of the GGE shall continue their technical work and provide further advice, as required.”

2. The Third Review Conference also decided, as contained in Decision 2 of the Final Declaration, “to dedicate up to two days to the issue of MOTAPM during the next Meeting of the High Contracting Parties in 2007.”

3. The Third Review Conference also decided, as contained in Decision 3 of the Final Declaration, “to establish a Compliance mechanism applicable to the Convention, and, in accordance with paragraph 2 of the Decision, as contained in Annex II of the Final Declaration, to request the Secretary-General of the United Nations to convene a Meeting of the High Contracting Parties in 2007.”

4. The Third Review Conference also decided, pursuant to paragraph 4 of the above Decision on the establishment of a Compliance mechanism, as contained in Annex II of the Final Declaration, that “the work of the Meeting will include:

- (a) Review of the operation and status of the Convention and its annexed Protocols;
- (b) Consideration of matters arising from the information provided by the High Contracting Parties according to paragraph 5 of this Decision;
- (c) Preparation for the next Review Conference;

- (d) Consideration of international co-operation and assistance to facilitate the implementation of the Convention and its annexed Protocols; and
- (e) Consideration and undertaking of any additional actions that may be required for the achievement of the objectives of the Convention and its annexed Protocols.”

5. The Third Review Conference also decided on a Plan of Action to Promote Universality of the Convention, as contained in Annex III of the Final Declaration, and, in accordance with paragraph 10 (iv) of the Decision on the Plan of Action, to “review this issue during the meetings of the States Parties.”

6. The Third Review Conference also decided, as contained in Decision 4 of the Final Declaration, to recommend, *inter alia*, that “the President of the Third Review Conference, on behalf of the High Contracting Parties, exercise [his] authority to achieve the goal of universality of the Convention and its annexed Protocols.”

7. The Third Review Conference also decided, as contained in Decision 5 of the Final Declaration, “to establish a Sponsorship Programme within the framework of the Convention, as contained in Annex IV of the Final Declaration,” and that, in accordance with paragraph 5 (iv) of the Decision, as contained in Annex IV of the Final Declaration, the Steering Committee of the programme “will report annually on its activities, including on the beneficiaries of the Programme, to the States Parties.”

8. The Third Review Conference also decided, as contained in Decision 6 of its Final Declaration:

“To organize the 2007 CCW-related activities as follows:

- (i) Preparatory Committee for the first Conference of the High Contracting Parties to Protocol V on Explosive Remnants of War: on 18 June 2007;
- (ii) Group of Governmental Experts, including continuation of the Meetings of Military and Technical Experts: from 19 to 22 June 2007;
- (iii) First Conference of the High Contracting Parties to Protocol V on Explosive Remnants of War: on 5 November 2007;
- (iv) Ninth Annual Conference of the High Contracting Parties to Amended Protocol II: on 6 November 2007; and
- (v) Meeting of the High Contracting Parties to the Convention with up to one day on the issue of Compliance; up to two days on the issue of MOTAPM; and up to two days for a general meeting of the High Contracting Parties, including up to one day on the report of the GGE, under the overall responsibility of the Chairperson-designate of the Meeting of the High Contracting Parties: from 7 to 13 November 2007.”

9. The Third Review Conference also decided, as contained in Decision 6 of the Final Declaration “to nominate a representative of the Western European and Others Group (WEOG) as Chairperson-designate of the Meeting of the High Contracting Parties.” Consequently, Ambassador Franciscos Verros of Greece was nominated by the WEOG as Chairperson-designate.

10. The Third Review Conference also decided, as contained in Decision 6 of its Final Declaration “to appoint Ambassador Jānis Kārklīņš of Latvia as Chairperson of the GGE.”

11. The Group of Governmental Experts held its 2007 session from 19 to 22 June 2007. The deliberations and activities of the session of the Group are reflected in its Procedural Report CCW/GGE/2007/3 of 9 August 2007. The Group approved a recommendation to the Meeting of the High Contracting Parties, as contained in Annex III of the Procedural Report of the Group which stipulates as follows:

“Recognizing the serious humanitarian concerns associated with the use of cluster munitions and having engaged in a substantive discussion on the application and implementation of existing humanitarian law to specific munitions that may cause explosive remnants of war, with particular focus on cluster munitions, including the factors affecting their reliability and their technical and design characteristics, the GGE, without prejudice to the outcome, recommends to the 2007 Meeting of the High Contracting Parties to the CCW to decide how best to address the humanitarian impact of cluster munitions as a matter of urgency, including the possibility of a new instrument. Striking the right balance between military and humanitarian considerations should be part of the decision.

The 2007 Meeting should take into account all documents put forward at the 2007 session of the GGE¹, as well as any other relevant documents and proposals.”

¹ These are:

- CCW/GGE/2007/WP.1 titled “Draft CCW Protocol on Cluster Munitions”, submitted by Germany;
- CCW/GGE/2007/WP.1/Add.1, titled “Benchmarks for alternative munitions to cluster munitions “Sensor Fused Area Munitions” (SEFAM) - additional explanatory information to the draft CCW Protocol on cluster munitions”, submitted by Germany;
- CCW/GGE/2007/WP.2, titled “Cluster munitions”, submitted by France;
- CCW/GGE/2007/WP.3, titled “Draft CCW negotiating mandate on cluster Munitions”, submitted by Germany on behalf of the European Union;
- CCW/GGE/2007/WP.4, titled “Report of the Expert Meeting on the Humanitarian, Military, Technical and Legal Challenges of Cluster Munitions held in Montreux, Switzerland, 18 to 20 April 2007”, submitted by ICRC;
- CCW/GGE/2007/WP.4/ Excerpts, titled “Excerpts from the Report of the Expert Meeting on the Humanitarian, Military, Technical and Legal Challenges of Cluster Munitions held in Montreux, Switzerland, 18 to 20 April 2007”, submitted by ICRC;
- CCW/GGE/2007/WP.5, titled “Overview of existing and proposed definitions”, submitted by the GICHD;
- CCW/GGE/2007/WP.6, titled “Position paper on cluster munitions”, submitted by the Russian Federation;
- CCW/GGE/2007/WP.7, titled “Treaty Principles”, submitted by CMC;
- CCW/GGE/2007/WP.8, titled “Observations on the Legal Issues Related to the Use of Cluster Munitions”, submitted by ICRC;
- CCW/GGE/2007/WP.9, titled “Possible Definition of a Cluster Munition and a Submunition – Draft Proposals”, submitted by the United Kingdom of Great Britain and Northern Ireland;

II. ORGANIZATION OF THE MEETING OF THE HIGH CONTRACTING PARTIES

12. The Meeting of the High Contracting Parties to the Convention was held at Geneva from 7 to 13 November 2007.

13. The following High Contracting Parties to the Convention participated in the work of the Meeting: Albania, Argentina, Australia, Austria, Bangladesh, Belarus, Belgium, Benin, Bosnia and Herzegovina, Brazil, Bulgaria, Cambodia, Canada, Chile, China, Colombia, Croatia, Cuba, Cyprus, Czech Republic, Denmark, Ecuador, El Salvador, Estonia, Finland, France, Germany, Greece, Guatemala, Holy See, Honduras, Hungary, India, Ireland, Israel, Italy, Japan, Jordan, Laos, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Mexico, Moldova, Mongolia, Morocco, Netherlands, New Zealand, Nicaragua, Niger, Norway, Pakistan, Paraguay, Peru, Philippines, Poland, Portugal, Republic of Korea, Romania, Russian Federation, Senegal, Serbia, Slovakia, Slovenia, South Africa, Spain, Sri Lanka, Sweden, Switzerland, The former Yugoslav Republic of Macedonia, Tunisia, Turkey, Ukraine, United Kingdom of Great Britain and Northern Ireland, United States of America and Venezuela.

14. The following Signatory States to the Convention also participated in the work of the Meeting: Afghanistan, Egypt, and Viet Nam.

15. The following States which are not parties to the Convention participated in the work of the Meeting as observers: Algeria, Angola, Armenia, Azerbaijan, Burundi, Chad, Côte d'Ivoire, Democratic Republic of the Congo, Dominican Republic, Ethiopia, Ghana, Guinea Bissau, Kuwait, Lebanon, Libyan Arab Jamahiriya, Madagascar, Malawi, Malaysia, Mozambique, Myanmar, Nepal, Saudi Arabia, Singapore, Suriname, Thailand, United Arab Emirates and Zambia.

16. The representatives of the United Nations Development Programme (UNDP), United Nations Institute for Disarmament Research (UNIDIR), United Nations Mine Action Service (UNMAS), and United Nations Office for Disarmament Affairs (UNODA) took part in the work of the Meeting.

17. The representatives of the following international organisations also participated in the work of the Meeting: European Commission, Geneva International Centre for Humanitarian Demining (GICHD), International Committee of the Red Cross (ICRC).

18. The representatives of the following non-governmental organisations also participated in the work of the Meeting: Actiongroup Landmine.de, Association Internationale des Soldats de la Paix, Cluster Munition Coalition, Human Rights Watch, International Campaign to Ban Landmines (ICBL), Landmine Action (UK), Pax Christi, and Women's International League for Peace and Freedom.

• CCW/GGE/2007/WP.10, titled "Legal Aspects of Cluster Munitions - A Possible Framework for IHL Implementation – Draft Proposals", submitted by the United Kingdom of Great Britain and Northern Ireland.

III. WORK OF THE MEETING OF THE HIGH CONTRACTING PARTIES

19. The Meeting of the High Contracting Parties was opened on 7 November 2007 by the Deputy Secretary-General of the Conference on Disarmament and Director of the United Nations Office for Disarmament Affairs, Geneva Branch, Mr. Tim Caughley.
20. The Meeting of the High Contracting Parties held plenary meetings and informal consultations. At its first plenary meeting, on 7 November 2007, the Meeting of the High Contracting Parties confirmed by acclamation the nomination of Ambassador Franciscos Verros of Greece as Chairperson of the Meeting.
21. At the same plenary meeting, the Meeting of the High Contracting Parties adopted its Agenda, as contained in Annex I, confirmed the Rules of Procedure as adopted and used by the Third Review Conference (CCW/CONF.III/11, Part III).
22. At the same plenary meeting, the Meeting of the High Contracting Parties confirmed the nomination of Mr. Peter Kolarov, Political Affairs Officer, United Nations Office for Disarmament Affairs, Geneva Branch, as Secretary-General of the Meeting, who was assisted by Mr. Bantan Nugroho, Political Affairs Officer, as Secretary of the Meeting.
23. At the same plenary meeting, the Meeting of the High Contracting Parties heard a message from the Secretary-General of the United Nations, which was delivered by the United Nations High Representative for Disarmament Affairs, Mr. Sergio Duarte.
24. At the same plenary meeting, the Chairperson of the Group of Governmental Experts of the High Contracting Parties to the Convention, Ambassador Jānis Kārklīņš of Latvia, reported on the work of the Group of Governmental Experts to the Meeting of the High Contracting Parties for its consideration.
25. At the same plenary meeting, the Coordinator of the Steering Committee of the Sponsorship Programme within the framework of the Convention, Ambassador Edvardas Borisovas of Lithuania, reported on the work of the Programme's Steering Committee to the Meeting of the High Contracting Parties for its consideration.
26. The following States participated in the general exchange of views: Argentina, Australia, Bangladesh, Belarus, Brazil, Canada, China, Colombia, Cuba, India, Japan, Morocco, Pakistan, Portugal (on behalf of the European Union, Croatia and The former Yugoslav Republic of Macedonia, Albania, Bosnia and Herzegovina, Montenegro, and Serbia, Iceland and Liechtenstein, as well as Armenia, Moldova and Georgia), Republic of Korea, Russian Federation, Slovakia, Serbia, Switzerland, The former Yugoslav Republic of Macedonia, Turkey, United States of America and Venezuela. The representatives of UNMAS (on behalf of the United Nations Mine Action Team) as well as Cluster Munition Coalition also took part in the general exchange of views.

27. During the course of the Meeting the High Contracting Parties considered documents CCW/MSP/2007/1 to CCW/MSP/2007/5, CCW/MSP/2007/WP.1 and CCW/MSP/2007/WP.2, CCW/MSP/2007/MISC.1 and CCW/MSP/2007/MISC.1, CCW/MSP/2007/INF.1 to CCW/MSP/2007/INF.4, as well as CCW/MSP/2007/CRP.1 to CCW/MSP/2007/CRP.4, as listed in Annex IX. The official documents of the Meeting of the High Contracting Parties are available in all official languages through the Official Document System of the United Nations at <http://documents.un.org>, and the official CCW website as part of the website of the United Nations Office at Geneva at <http://www.unog.ch/disarmament/CCW>.

IV. CONCLUSIONS AND RECOMMENDATIONS

28. The Meeting of the High Contracting Parties emphasized the importance of achieving universal adherence to and compliance with the Convention and the amendment of its Article 1, and its annexed Protocols. The Meeting, in particular, expressed its satisfaction at the steps undertaken for the implementation of the Plan of Action to promote universality of the Convention and its annexed Protocols and the importance of achieving universal adherence to the Convention and its annexed Protocols. The Meeting urged all States, that have not yet done so, to become parties, as soon as possible, to the Convention and the amendment of its Article 1, and its annexed Protocols, pursuant to Article 4 of the Convention, and that all States respect and ensure respect for the provisions of these Protocols.

29. The Meeting also recommended that the Secretary-General of the United Nations, as Depositary of the Convention and its annexed Protocols, and the Chairperson, on behalf of the High Contracting Parties, exercise their authority to achieve the goal of universality of the Convention and its annexed Protocols. To this effect, the Meeting requested the Chairperson to consider reporting to the sixty-third session of the United Nations General Assembly on his endeavours.

30. The Meeting of the High Contracting Parties recognized the value and importance of the Sponsorship Programme within the framework of the Convention for strengthening the implementation of the Convention and its annexed Protocols; promoting universal observance of the norms and principles enshrined therein; supporting their universalization; enhancing the cooperation and exchange of information among the High Contracting Parties, and ensuring broader geographical representation at meetings of the Convention. The Meeting called upon the States, in a position to do so, to contribute to the Sponsorship Programme.

31. Pursuant to the Decision of the Third Review Conference on the establishment of a Compliance mechanism applicable to the Convention and its Protocols, the Meeting of the High Contracting Parties decided to include the issue of the status of implementation of and compliance with the Convention and its Protocols in the Agenda of the annual Meetings of the High Contracting Parties.

32. The Meeting also decided to adopt the Reporting Forms, as contained in Annex VI, and to recommend them for use by the High Contracting Parties for submission of their national reports.

33. The Meeting also decided to fix the recommended deadline for submission of the national reports at 1 October of each calendar year. The Meeting also decided that the national reports will not be reproduced as official documents, shall be posted on the CCW website, and, as a general rule, be accessible to the public, unless otherwise indicated by the High Contracting Party submitting the report.

34. The Meeting also decided to adopt the Registration Form for inclusion of national experts into the Pool of Experts, as contained in Annex V, and to recommend it for use by the High Contracting Parties in the nomination of their experts. The Meeting also decided that the database containing the names, nationalities and other relevant data of the experts included in the pool of experts shall be made available through a webpage with limited access for the High Contracting Parties only, as part of the official CCW website.

35. The Meeting encouraged the High Contracting Parties to submit, on an annual basis, national reports. The Meeting also encouraged the High Contracting Parties to nominate national experts for inclusion in the Pool of Experts.

36. The Meeting of the High Contracting Parties decided to keep the issue of Mines Other Than Anti-Personnel Mines (MOTAPM) under consideration under the overall responsibility of the Chairperson-designate.

37. The Meeting of the High Contracting Parties to the Convention decided that:

“The Group of Governmental Experts (GGE) will negotiate a proposal to address urgently the humanitarian impact of cluster munitions, while striking a balance between military and humanitarian considerations.

The GGE should make every effort to negotiate this proposal as rapidly as possible and report on the progress made to the next Meeting of the High Contracting Parties in November 2008.

The work of the GGE will be supported by military and technical experts. The GGE will meet in 2008 not less than three times for a total of up to seven weeks, as follows:

- 14 – 18 January
- 7 – 31 July
- 1 – 5 September
- 3 – 7 November

The Chairperson of the GGE, in consultation with the regional groups, shall decide on the duration of the second and the third sessions of the Group of Governmental Experts.”

38. The Meeting of the High Contracting Parties decided to hold the next Meeting of the High Contracting Parties on 13 and 14 November 2008 at Geneva, and approved its Provisional Agenda, as contained in Annex IV.

39. The Meeting of the High Contracting Parties addressed the issue of the dates and duration of the Second Conference of the High Contracting Parties to CCW Protocol V and decided that it be held on 10 and 11 November 2008 at Geneva.

40. The Meeting of the High Contracting Parties addressed the issue of the dates and duration of the Tenth Annual Conference of the High Contracting Parties to Amended Protocol II and decided that it be held on 12 November 2008 at Geneva.

41. The Meeting of the High Contracting Parties decided to designate Ambassador Masood Khan of Pakistan as Chairperson of the Meeting of the High Contracting Parties to be held in 2008, and appointed a representative of the Western European and Others Group as Chairperson of the Group of Governmental Experts.

42. At its final plenary meeting, on 13 November 2007, the Meeting of the High Contracting Parties adopted the cost estimates of the sessions of the Group of Governmental Experts and of the Meeting of the High Contracting Parties to the Convention to be held in 2008, as contained in Annex II and Annex III.

43. At the same plenary meeting, the Meeting of the High Contracting Parties adopted its report, as contained in document CCW/MSP/2007/CRP.4, as orally amended, which is being issued as document CCW/MSP/2007/5.

44. The proceedings of the Meeting of the High Contracting Parties as well as all the statements made during the plenary meetings are reflected in the summary records of the Meeting of the High Contracting Parties which will be issued at a later date.

Annex I**AGENDA**

(as adopted at the first plenary meeting on 7 November 2007)

1. Opening of the Meeting.
2. Confirmation of the nomination of the Chairperson of the Meeting.
3. Adoption of the Agenda.
4. Confirmation of the Rules of Procedure.
5. Confirmation of the nomination of the Secretary-General of the Meeting.
6. Organization of work, including that of any subsidiary body of the Meeting. Election of other officers of the Meeting.
7. General exchange of views.
8. Plan of Action to promote the universality of the Convention, including the implementation of the CCW Sponsorship Programme.
9. Compliance mechanism applicable to the Convention:
 - (a) Review of the operation and status of the Convention and its annexed Protocols;
 - (b) Consideration of matters arising from the information provided by the High Contracting Parties according to paragraph 5 of this Decision;
 - (c) Preparation for the next Review Conference;
 - (d) Consideration of international co-operation and assistance to facilitate the implementation of the Convention and its annexed Protocols; and
 - (e) Consideration and undertaking of any additional actions that may be required for the achievement of the objectives of the Convention and its annexed Protocols.
10. Consideration of the report of the work of the Group of Governmental Experts on the application and implementation of existing international humanitarian law to specific munitions that may cause explosive remnants of war, with particular focus on cluster munitions, including the factors affecting their reliability and their technical and design characteristics, with a view to minimizing the humanitarian impact of the use of these munitions.

11. Mines Other Than Anti-Personnel Mines.
12. Consideration and adoption of the final document.
13. Other matters.

Annex II

**ESTIMATED COSTS OF THE 2008 MEETING OF THE
HIGH CONTRACTING PARTIES TO THE CONVENTION
ON PROHIBITIONS OR RESTRICTIONS ON THE USE
OF CERTAIN CONVENTIONAL WEAPONS WHICH MAY
BE DEEMED TO BE EXCESSIVELY INJURIOUS OR
TO HAVE INDISCRIMINATE EFFECTS**

(as adopted at the final plenary meeting on 13 November 2007)

1. The Meeting of the High Contracting Parties to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects, held in Geneva From 7 to 13 November 2007, decided to convene the Meeting of the High Contracting Parties to the Convention on 13 and 14 November 2008.
2. This document is submitted pursuant to the above-mentioned decision of the States Parties and provides estimated costs in the amount of US\$277,400 for convening that meeting. A breakdown of these costs is provided in the attached table.
3. It should be noted that the costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closure of the meeting and completion of related work, with all relevant expenditures recorded in the accounts. At that time, any adjustments in contributions by the participants sharing the costs will be determined accordingly.
4. With regard to the financial arrangements, it will be recalled that, in accordance with the practice followed on the occasion of previous multilateral disarmament conferences and related meetings, and as reflected in their Rules of Procedure, the costs are shared among the States Parties participating in the conferences, based upon the United Nations scale of assessment pro-rated to take into account the number of States Parties participating in the meetings. States that are not States Parties but that have accepted the invitation to take part in the meetings share in the costs to the extent of their respective rates of assessment under the United Nations scale of assessments.
5. Subject to the States Parties' approval of the estimated costs and cost-sharing formula, assessment notices will be prepared based on the overall estimated costs and applicable cost-sharing formula. Since the above-mentioned activities shall have no financial implication for the regular budget of the Organization, States Parties should proceed with the payment of their share of the estimated costs as soon as assessment notices have been received.

**Title of session: CCW-MEETING OF THE HIGH CONTRACTING PARTIES
GENEVA, 13-14 NOVEMBER 2008**

Conference-servicing items	Meeting Servicing * \$	Pre-session documentation * \$	In-session documentation * \$	Summary records * \$	Post-session documentation * \$	Support Services requirements * \$	Other requirements * \$	Total * \$
Interpretation and meeting servicing	26,500							26,500
Translation of documentation		28,900	15,800	80,000	29,200			153,900
Support Services requirements						2,700		2,700
Other requirements							7,100	7,100
Total	26,500	28,900	15,800	80,000	29,200	2,700	7,100	190,200

* - at US\$ 1=CHF 1.16

A. Total conference-servicing requirements (inclusive of 13% programme support costs)	190,200
B. Non-conference-servicing requirements*	
1) One P-3 for six months	75,200
2) Equipment and materials	2,000
Sub-total	77,200
Programme support costs @13% over B	10,000
Subtotal B	87,200
Grand total (rounded) A+B	277,400

Annex III

**ESTIMATED COSTS OF THE 2008 SESSIONS OF THE GROUP OF
GOVERNMENTAL EXPERTS OF THE HIGH CONTRACTING PARTIES
TO THE CONVENTION ON PROHIBITIONS OR RESTRICTIONS ON
THE USE OF CERTAIN CONVENTIONAL WEAPONS WHICH
MAY BE DEEMED TO BE EXCESSIVELY INJURIOUS
OR TO HAVE INDISCRIMINATE EFFECTS**

(as adopted at the final plenary meeting on 13 November 2007)

1. The Meeting of the High Contracting Parties to the Convention on the Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to have Indiscriminate Effects, held in Geneva from 7 to 13 November 2007, decided that the Group of Governmental Experts will meet in 2008 not less than three times for a total of up to seven weeks, as follows: first session – from 14 to 18 January 2008, second session – from 7 to 31 July 2008, third session – from 1 to 5 September, and fourth session – from 3 to 7 November 2008.
2. This document is submitted pursuant to the above-mentioned decision of the States Parties and provides the estimated costs of those sessions.
3. The costs of the sessions are estimated at US\$1,319,100. A breakdown of the estimated costs is provided in the attached tables.
4. It should be noted that the costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closure of the sessions and completion of related work, with all relevant expenditures recorded in the accounts. At that time, any adjustments in contributions by the participants sharing the costs will be determined accordingly.
5. With regard to the financial arrangements, it will be recalled that in accordance with the practice followed on the occasion of previous multilateral disarmament conferences, and as reflected in their Rules of Procedure, the costs of such conferences, including those pertaining to preparatory meetings, would be shared among the States Parties participating in the conferences, based upon the United Nations scale of assessment pro-rated to take into account the number of States Parties participating in the conference. States that are not States Parties but that have accepted the invitation to take part in the meeting would share in the costs to the extent of their respective rates of assessment under the United Nations scale of assessments.
6. Subject to the States Parties' approval of the estimated costs and cost-sharing formula, assessment notices will be prepared based on the overall estimated costs and applicable cost-sharing formula. Since the above-mentioned activities shall have no financial implication for the regular budget of the Organization, States Parties should proceed with the payment of their share of the estimated costs as soon as assessment notices have been received.

**Title of session: FIRST 2008 SESSION OF THE GROUP OF GOVERNMENTAL EXPERTS
OF THE HIGH CONTRACTING PARTIES TO THE CONVENTION ON
CERTAIN CONVENTIONAL WEAPONS
GENEVA, 14-18 JANUARY 2008**

Conference-servicing items	Meeting Servicing * \$	Pre-session documentation * \$	In-session documentation * \$	Summary records * \$	Post-session documentation * \$	Support Services requirements * \$	Other requirements * \$	Total * \$
Interpretation and meeting servicing	93,100							93,100
Translation of documentation		31,500	31,500		47,600			110,600
Support Services requirements						9,100		9,100
Other requirements							10,400	10,400
Total	93,100	31,500	31,500	-	47,600	9,100	10,400	223,200

* - at US\$ 1=CHF 1.16

A. Total conference-servicing requirements (inclusive of 13% programme support costs)	223,200
B. Non-conference-servicing requirements*	
<i>One P-3 for three months</i>	37,600
Sub-total	37,600
<i>Programme support costs @13% over B</i>	4,900
Subtotal B	42,500
Grand total (rounded) A+B	265,700

**Title of session: SECOND 2008 SESSION OF THE GROUP OF GOVERNMENTAL EXPERTS
OF THE HIGH CONTRACTING PARTIES TO THE CONVENTION ON
CERTAIN CONVENTIONAL WEAPONS
GENEVA, 7-31 JULY 2008**

Conference-servicing items	Meeting Servicing * \$	Pre-session documentation * \$	In-session documentation * \$	Summary records * \$	Post-session documentation * \$	Support Services requirements * \$	Other requirements * \$	Total * \$
Interpretation and meeting servicing	372,300							372,300
Translation of documentation		31,500	31,500		47,600			110,600
Support Services requirements						35,800		35,800
Other requirements							31,100	31,100
Total	372,300	31,500	31,500	-	47,600	35,800	31,100	549,800

* - at US\$ 1=CHF 1.16

A. Total conference-servicing requirements (inclusive of 13% programme support costs)	549,800
B. Non-conference-servicing requirements	-
Grand total (rounded) A+B	<u>549,800</u>

**Title of session: THIRD 2008 SESSION OF THE GROUP OF GOVERNMENTAL EXPERTS
OF THE HIGH CONTRACTING PARTIES TO THE CONVENTION ON
CERTAIN CONVENTIONAL WEAPONS
GENEVA, 1-5 SEPTEMBER 2008**

Conference-servicing items	Meeting Servicing * \$	Pre-session documentation * \$	In-session documentation * \$	Summary records * \$	Post-session documentation * \$	Support Services requirements * \$	Other requirements * \$	Total * \$
Interpretation and meeting servicing	93,100							93,100
Translation of documentation		31,500	31,500		47,600			110,600
Support Services requirements						9,100		9,100
Other requirements							10,400	10,400
Total	93,100	31,500	31,500	-	47,600	9,100	10,400	223,200

* - at US\$ 1=CHF 1.16

A. Total conference-servicing requirements (inclusive of 13% programme support costs)	223,200
B. Non-conference-servicing requirements*	
<i>One G-5 for three months</i>	25,300
Sub-total	25,300
<i>Programme support costs @13% over B</i>	3,300
Subtotal B	28,600
Grand total (rounded) A+B	251,800

**Title of session: FOURTH 2008 SESSION OF THE GROUP OF GOVERNMENTAL EXPERTS
OF THE HIGH CONTRACTING PARTIES TO THE CONVENTION ON
CERTAIN CONVENTIONAL WEAPONS
GENEVA, 3-7 NOVEMBER 2008**

Conference-servicing items	Meeting Servicing * \$	Pre-session documentation * \$	In-session documentation * \$	Summary records * \$	Post-session documentation * \$	Support Services requirements * \$	Other requirements * \$	Total * \$
Interpretation and meeting servicing	93,100							93,100
Translation of documentation		31,500	31,500		47,600			110,600
Support Services requirements						9,100		9,100
Other requirements							10,400	10,400
Total	93,100	31,500	31,500	-	47,600	9,100	10,400	223,200

* - at US\$ 1=CHF 1.16

A. Total conference-servicing requirements (inclusive of 13% programme support costs)	223,200
B. Non-conference-servicing requirements*	
<i>One G-5 for three months</i>	25,300
Sub-total	25,300
<i>Programme support costs @13% over B</i>	3,300
<i>Subtotal B</i>	28,600
Grand total (rounded) A+B	251,800

Annex IV

**PROVISIONAL AGENDA
of the Meeting of the High Contracting Parties in 2008**

1. Opening of the Meeting.
2. Confirmation of the nomination of the Chairperson of the Meeting.
3. Adoption of the Agenda.
4. Confirmation of the Rules of Procedure.
5. Confirmation of the nomination of the Secretary-General of the Meeting.
6. Organization of work, including that of any subsidiary body of the Meeting. Election of other officers of the Meeting.
7. General exchange of views.
8. Plan of Action to promote the universality of the Convention, including the implementation of the CCW Sponsorship Programme.
9. Status of implementation of and compliance with the Convention and its Protocols
10. Consideration of the report of the work of the Group of Governmental Experts
11. Mines Other Than Anti-Personnel Mines.
12. Consideration and adoption of the final document.
13. Other matters.

Annex V**REGISTRATION FORM****Pool of Experts¹**

Established pursuant to the Decision on a Compliance mechanism applicable to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May be Deemed to be Excessively Injurious or to have Indiscriminate Effects (CCW/CONF.III/11, Part II, Annex II)

1. State Party	
2. CCW Protocol ²	
3. Date of submission	
4. Family name (Surname)	
5. First name	
6. Other name(s)	
7. Sex	
8. Nationality(ies)	
9. City and country of birth	
10. Date of birth	(DD/MM/YYYY)
11. Mother tongue	
12. Other language(s) Note: Please underline the applicable level of knowledge	<ul style="list-style-type: none"> • (fair) (good) (excellent) • (fair) (good) (excellent) • (fair) (good) (excellent)
13. Academic degree (s)	
14. Present position and relevant functions	
15. Relevant past experience, including field mission assignments Note: Please indicate years of service and a brief description of your work, including your personal responsibility.	<ul style="list-style-type: none"> • • • • •

¹As a general rule nominations are for a period not exceeding five years.

² Pursuant to the decision on a compliance mechanism, "each high contracting party may provide one expert per each of the annexed protocols to the convention, to be included in the pool" (CCW/CONF.III/11, Part II, Annex II, paragraph 10).

16. Permanent address	(Street and No.) (Zip/postal code) (City, Country)
17. Present address <u>Note</u> : Only if different from your permanent address	(Street and No.) (Zip/postal code) (City, Country)
18. Telephone No.	
19. Fax No.	
20. E-mail address	
21. Other relevant information	

NATIONAL POINT(S) OF CONTACT³:

.....
 (Organization, telephones, fax, e-mail)

³ The role of the national point of contact is to serve as liaison officer on any issue which may need clarification in relation with the status and availability of the experts included in the pool, as well as on any other available relevant national expertise.

Annex VI**REPORTING FORMS**

pursuant to the Decision of the Third CCW Review Conference on the establishment of a Compliance mechanism applicable to the Convention, as contained in its Final Declaration, Annex II, Paragraph 5 (CCW/CONF.III/11, Part II)

NAME OF THE HIGH CONTRACTING PARTY:

PARTY TO:

- Protocol I (Protocol on Non-Detectable Fragments)
- Protocol II (Protocol on Mines Booby-Traps and Other Devices)
- Amended Protocol II (amended Protocol on Mines Booby-Traps and Other Devices)
- Protocol III (Protocol on Incendiary Weapons)
- Protocol IV (Protocol on Blinding Laser Weapons)
- Protocol V (Protocol on Explosive Remnants of War)

ACCEDED TO:

- the amendment to Article 1 of the Convention

DATE OF SUBMISSION: ...DD/MM/YYYY

(NOTE: the recommended deadline for submission of the national reports was fixed by the 2007 Meeting of the High Contracting Parties at 1 October of each calendar year)

NATIONAL POINT(S) OF CONTACT¹ (Organization, telephones, fax, e-mail):

.....

This information can be available to other interested parties and relevant organizations

- NO
- Partially, only the following forms: A B C D E

NOTE: unless otherwise indicated all reports will be made public.

¹ Please indicate individually for the CCW and each Protocol (if different).

Note: Pursuant to paragraph 5 of the above Decision the High Contracting Parties have agreed “to provide information to the Secretary-General in advance of the Meeting, which will be circulated by the Secretary-General to all the High Contracting Parties, on any of the following matters:

- (a) Dissemination of information on the Convention and its annexed Protocols to their armed forces and to the civilian population;
- (b) Steps taken to meet the relevant technical requirements of the Convention and its annexed Protocols and any other relevant information pertaining thereto;
- (c) Legislation related to the Convention and its annexed Protocols;
- (d) Measures taken on technical co-operation and assistance; and
- (e) Other relevant matters.”

Each of the items listed above are provided as separate individual forms to be filled out by each High Contracting Party accordingly.

SUMMARY SHEET**REPORTING PERIOD:** dd/mm/yyyy to dd/mm/yyyy

- Form A:** Dissemination of information: changed
 unchanged (last reporting:[year])
- Form B:** Technical requirements and relevant information: changed
 unchanged (last reporting:[year])
- Form C:** Legislation: changed
 unchanged (last reporting:[year])
- Form D:** Technical cooperation and assistance: changed
 unchanged (last reporting:[year])
- Form E:** Other relevant matters: changed
 unchanged (last reporting:[year])

NOTE: This Summary Sheet may be used only after the High Contracting Party has submitted its first national report pursuant to the Decision of the Third CCW Review Conference. Only the reporting forms which are indicated as „changed“ have to be submitted thereafter together with the Cover page and the Summary Sheet.

Form A Dissemination of information

Paragraph 5 of the Decision on Compliance:

“The High Contracting Parties will provide information [...] on:

- (a) Dissemination of information on the Convention and its annexed Protocols to their armed forces and to the civilian population;”

High Contracting Party:

[Reporting for time period from to]

additional information of dissemination of information on CCW Amended Protocol II to armed forces and civilian population is contained in the National Annual Report for [year], provided in accordance with paragraph 4(a) of Article 13 of Amended Protocol II.

additional information on dissemination of information on CCW Protocol V is contained in the National Report for [year], provided pursuant to paragraph 2 (b) of Article 10 of Protocol V.

Information to the armed forces, including the extent to which the CCW and its Protocols are part of military manuals and the training curriculum of its armed forces:

Information to the civilian population, including information on any programs, courses or documentation to disseminate the CCW to non-military audiences

Any other relevant information:

Form B Technical requirements and relevant information

Paragraph 5 of the Decision on Compliance:

“The High Contracting Parties will provide information [...] on:

- (b) Steps taken to meet the relevant technical requirements of the Convention and its annexed Protocols and any other relevant information pertaining thereto;”

High Contracting Party:

[Reporting for time period from to]

- additional information on steps taken to meet technical requirements of Amended Protocol II and other relevant information pertaining thereto is contained in the National Annual Report for [year], provided pursuant to paragraph 4(c) of Article 13 of Amended Protocol II.
- additional information on steps taken to meet technical requirements of Protocol V and other relevant information pertaining thereto is contained in the National Report for [year], provided pursuant to paragraph 2 (b) of Article 10 of Protocol V.

Steps taken to meet the relevant technical requirements of the Convention and its annexed Protocols

Any other relevant information

Form C Legislation

Paragraph 5 of the Decision on Compliance:

“The High Contracting Parties will provide information [...] on:

- (c) Legislation related to the Convention and its annexed Protocols;”

High Contracting Party:

[Reporting for time period from to]

additional information of legislation related to Amended Protocol II is contained in the National Annual Report for [year], provided pursuant to paragraph 4(d) of Article 13 of Amended Protocol II.

additional information on legislation related to Protocol V is contained in the National Report for [year], provided pursuant to paragraph 2 (b) of Article 10 of Protocol V.

Legislation, including the status and content of national legislation to prevent and suppress violations of amended Protocol II:

Any other relevant information, including the regulations and policies (other than national legislation) adopted to implement the CCW's obligations and ensure compliance with its Protocols:

Form D Technical cooperation and assistance

Paragraph 5 of the Decision on Compliance:

“The High Contracting Parties will provide information [...] on:

(d) Measures taken on technical co-operation and assistance;”

High Contracting Party:

[Reporting for time period from to]

additional information of measures taken on international technical information exchange, on international cooperation on mine clearance, and on technical cooperation and assistance is contained in the National Annual Report for [year], provided in accordance with paragraph 4(e) of Article 13 of Amended Protocol II.

additional information on measures taken on international technical cooperation and assistance is contained in the National Report for [year], provided pursuant to paragraph 2 (b) of Article 10 of Protocol V.

International technical co-operation, including relevant experiences in seeking or providing technical assistance and cooperation:

International technical assistance:

Any other relevant information:

Form E Other relevant matters

Paragraph 5 of the Decision on Compliance:

“The High Contracting Parties will provide information [...] on:

- (e) Other relevant matters.”

High Contracting Party:

[Reporting for time period from to]

additional relevant information is contained in the National Annual Report for [year], provided pursuant to paragraph 4(f) of Article 13 of Amended Protocol II.

additional relevant information is contained in the National Report for [year], provided pursuant to paragraph 2 (b) of Article 10 of Protocol V.

Other relevant matters

Annex VII**STATUS OF THE CONVENTION AND ITS ANNEXED PROTOCOLS**

(as of 13 November 2007)

CCW	Amended Art.1	Prot. I	Prot. II	Amended Prot. II	Prot. III	Prot. IV	Prot. V
STATES PARTIES: 103	56	101	89	88	96	87	35
Albania	√	√	√	√	√	√	√
Argentina	√	√	√	√	√	√	
Australia	√	√	√	√	√	√	√
Austria	√	√	√	√	√	√	√
Bangladesh		√	√	√	√	√	
Belarus		√	√	√	√	√	
Belgium	√	√	√	√	√	√	
Benin		√			√		
Bolivia		√	√	√	√	√	
Bosnia and Herzegovina		√	√	√	√	√	
Brazil		√	√	√	√	√	
Bulgaria	√	√	√	√	√	√	√
Burkina Faso	√	√	√	√	√	√	
Cambodia		√	√	√	√	√	
Cameroon		√	√	√	√	√	
Canada	√	√	√	√	√	√	
Cape Verde		√	√	√	√	√	
Chile	√	√		√	√	√	
China	√	√	√	√	√	√	
Colombia		√	√	√	√	√	
Costa Rica		√	√	√	√	√	
Croatia	√	√	√	√	√	√	√
Cuba	√	√	√		√		
Cyprus		√	√	√	√	√	
Czech Republic	√	√	√	√	√	√	√
Denmark	√	√	√	√	√	√	√
Djibouti		√	√		√		
Ecuador		√	√	√	√	√	
El Salvador	√	√	√	√	√	√	√
Estonia	√	√		√	√	√	√
Finland	√	√	√	√	√	√	√
France	√	√	√	√	√	√	√
Gabon		√			√		

Georgia		√	√		√	√	
Germany	√	√	√	√	√	√	√
Greece	√	√	√	√	√	√	
Guatemala		√	√	√	√	√	
Holy See	√	√	√	√	√	√	√
Honduras		√	√	√	√	√	
Hungary	√	√	√	√	√	√	√
India	√	√	√	√	√	√	√
Ireland	√	√	√	√	√	√	√
Israel		√	√	√		√	
Italy	√	√	√	√	√	√	
Japan	√	√	√	√	√	√	
Jordan		√		√	√		
Lao PDR		√	√		√		
Latvia	√	√	√	√	√	√	
Lesotho		√	√		√		
Liberia	√	√	√	√	√	√	√
Liechtenstein	√	√	√	√	√	√	√
Lithuania	√	√		√	√	√	√
Luxembourg	√	√	√	√	√	√	√
Maldives		√		√	√	√	
Mali		√	√	√	√	√	
Malta	√	√	√	√	√	√	√
Mauritius		√	√		√	√	
Mexico	√	√	√		√	√	
Moldova	√	√	√	√	√	√	
Monaco		√		√			
Mongolia		√	√		√	√	
Montenegro	√	√	√		√	√	
Morocco			√	√		√	
Nauru		√	√	√	√	√	
Netherlands	√	√	√	√	√	√	√
New Zealand		√	√	√	√	√	√
Nicaragua	√	√		√	√	√	√
Niger	√	√	√	√	√	√	
Norway	√	√	√	√	√	√	√
Pakistan		√	√	√	√	√	
Panama	√	√	√	√	√	√	
Paraguay		√	√	√	√		
Peru	√	√		√	√	√	
Philippines		√	√	√	√	√	

Poland	√	√	√	√	√	√	
Portugal		√	√	√	√	√	
Republic of Korea	√	√		√			
Romania	√	√	√	√	√	√	
Russian Federation	√	√	√	√	√	√	
Senegal				√	√		
Serbia	√	√	√		√	√	
Seychelles		√	√	√	√	√	
Sierra Leone	√	√		√	√	√	√
Slovakia	√	√	√	√	√	√	√
Slovenia		√	√	√	√	√	√
South Africa		√	√	√	√	√	
Spain	√	√	√	√	√	√	√
Sri Lanka	√	√	√	√	√	√	
Sweden	√	√	√	√	√	√	√
Switzerland	√	√	√	√	√	√	√
Tajikistan		√	√	√	√	√	√
The former Yugoslav Republic of Macedonia	√	√	√	√	√	√	√
Togo		√	√		√		
Tunisia		√	√	√	√	√	
Turkey	√	√		√		√	
Turkmenistan		√	√	√			
Uganda		√	√		√		
Ukraine	√	√	√	√	√	√	√
United Kingdom	√	√	√	√	√	√	
United States of America		√	√	√			
Uruguay		√	√	√	√	√	√
Uzbekistan		√	√		√	√	
Venezuela		√	√	√	√		

Annex VIII

**LIST OF HIGH CONTRACTING PARTIES THAT HAVE SUBMITTED REPORTS TO
THE SECRETARY-GENERAL OF THE UNITED NATIONS IN ACCORDANCE
WITH THE DECISION OF THE THIRD REVIEW CONFERENCE ON THE
ESTABLISHMENT OF A COMPLIANCE MECHANISM APPLICABLE TO
THE CONVENTION, AS CONTAINED IN ITS FINAL DECLARATION,
ANNEX II, PARAGRAPH 5 (CCW/CONF.III/11, PART II)**

(Listed alphabetically as at 12 November 2007)

1. Albania
2. Argentina
3. Belarus
4. Belgium
5. China
6. Croatia
7. Cyprus
8. Czech Republic
9. Ecuador
10. Finland
11. France
12. Germany
13. Hungary
14. Japan
15. New Zealand
16. Norway
17. Pakistan
18. Poland
19. Portugal
20. Romania
21. Russian Federation
22. Slovakia
23. South Africa
24. Sweden
25. Switzerland
26. Turkey

Annex IX

LIST OF DOCUMENTS

Number	Title	Submitted by Country/ Organization
CCW/MSP/2007/1	Provisional Agenda	Chairperson-designate
CCW/MSP/2007/2	Provisional Programme of Work	Chairperson-designate
CCW/MSP/2007/3	Position on Cluster Munitions	UN Mine Action Team
CCW/MSP/2007/4	Report of the Sponsorship Programme Within the Framework of the Convention on Certain Conventional Weapons	Coordinator of the Steering Committee
CCW/MSP/2007/5	Report	
CCW/MSP/2007/WP.1	Observations on Implementing the CCW's Decision on a Compliance Mechanism	International Committee of the Red Cross (ICRC)
CCW/MSP/2007/WP.2	Prospects for the work of the Group of Governmental Experts on the problem of cluster munitions	Russian Federation
CCW/MSP/2007/INF.1	List of States Parties that have Submitted Reports to the Secretary-General of the United Nations in Accordance with the Decision of the Third Review Conference on the Establishment of a Compliance Mechanism Applicable to the Convention, as contained in its Final Declaration, Annex II, paragraph 5 (CCW/CONF.III/11, Part II)	Secretariat
CCW/MSP/2007/INF.2	List of States Parties that have Provided Experts to the Pool of Experts in Accordance with the decision of the Third Review Conference on the Establishment of a Compliance Mechanism Applicable to the Convention, as Contained in its Final Declaration, Annex II, Part II (CCW/CONF.III/11, Part II)	Secretariat
CCW/MSP/2007/INF.3	List of Participants	Secretariat
CCW/MSP/2007/INF.4	Promoting the Universality of the Convention and its Annexed Protocols	Secretariat
CCW/MSP/2007/MISC.1	Provisional List of Participants	Secretariat

CCW/MSP/2007/MISC.2	Promoting the Universality of the Convention and its Annexed Protocols	Secretariat
CCW/MSP/2007/CRP.1	Sponsorship Programme Within the Framework of the Convention On Certain Conventional Weapons	Coordinator of the Steering Committee
CCW/MSP/2007/CRP.2	Promoting the Universality of the Convention and its Annexed Protocols	Secretariat
CCW/MSP/2007/CRP.3	Decision on the Issue of Compliance	Chairperson
CCW/MSP/2007/CRP.4	Draft Report	Secretariat
