



# General Assembly

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## Conference on the Establishment of a Middle East Zone Free of Nuclear Weapons and Other Weapons of Mass Destruction

Second session

New York, 29 November–3 December 2021

### Information for participating States, observer States and invited international organizations

#### *Summary*

The present document contains preliminary information for participating States, observer States and invited international organizations on the second session of the Conference on the Establishment of a Middle East Zone Free of Nuclear Weapons and Other Weapons of Mass Destruction. Any additional information that may be necessary will be provided as needed. Documentation and other information will be posted on the website of the session (<https://meetings.unoda.org/meeting/me-nwmdfz-2020/>) as they become available.



## **I. Dates and venue**

1. In accordance with General Assembly decision 73/546, and as decided by the participating States of the Conference on the Establishment of a Middle East Zone Free of Nuclear Weapons and Other Weapons of Mass Destruction, the second session of the Conference will be held at United Nations Headquarters, in New York, from 29 November to 3 December 2021.
2. The opening meeting will begin at 10 a.m. on Monday, 29 November 2021. The room where it will be held will be decided at a later date, as a result of the coronavirus disease (COVID-19) situation. From the afternoon of 29 November, meetings will be held in Conference Room 4. Owing to COVID-19-related limitations on the holding of in-person meetings at United Nations Headquarters, including the significantly reduced capacity and availability of conference rooms, each delegation will be limited to two persons on the main floor, with seating available for one additional delegate on the mezzanine (level 1B) or in the gallery (level 1) area. The seating chart of Conference Room 4 is attached in the annex.
3. At the beginning of the session, the Conference will be called upon to decide on the participation of observers other than those mentioned in decision 73/546. Delegates of those observer entities that have been authorized to participate will be provided with access to the open meetings as soon as the Conference has approved their participation. The application of the arrangements described below to those observer entities is subject to such approval.

## **II. List of speakers and general debate**

4. The list of speakers for the general debate will be open from 15 November 2021, 10 a.m. (New York time). Participating States and observer States mentioned in decision 73/546 and invited international organizations and other entities wishing to add the names of their representatives to the list of speakers for the general debate are invited to make their submissions in writing to María Teresa Santos-Puma of the Secretariat ([santos-puma@un.org](mailto:santos-puma@un.org)).
5. Given the time allocated for the general debate, the President of the Conference has indicated that it would be desirable for statements not to exceed 10 minutes, so that the debate may be completed within the envisaged time frame.
6. Delegations are requested to submit electronic versions of their statements in both PDF and Microsoft Word formats to [estatements@un.org](mailto:estatements@un.org) and to Marya Canham ([canham@un.org](mailto:canham@un.org)), with a copy to Zhenkai Tong ([zhenkai.tong@un.org](mailto:zhenkai.tong@un.org)). The name of the meeting concerned and of the speaker should be indicated in the subject line of the email and in the heading of the statement. The statement should be submitted well in advance of the meeting, and in all cases no later than two hours before delivery, and not in hard copy. Statements will remain embargoed until their delivery. They will be made available for viewing and downloading from the Journal of the United Nations portal upon delivery, as well as on the website of the Conference in due course.

## **III. List of participants**

7. Participating States and observer States mentioned in decision 73/546 and invited international organizations and other entities invited to participate in the Conference are requested to inform the Secretariat of the composition of their delegations to the second session by sending an official letter as an email attachment

to Ms. Canham ([canham@un.org](mailto:canham@un.org)), with a copy to Mr. Tong ([zhenkai.tong@un.org](mailto:zhenkai.tong@un.org)), as early as possible, but no later than **15 November 2021**.

8. Participating States are requested to communicate the credentials of their representatives, issued either by the Head of State or Government or by the Minister for Foreign Affairs in accordance with the established practices of the United Nations conferences, to Ms. Canham ([canham@un.org](mailto:canham@un.org)), with a copy to Mr. Tong ([zhenkai.tong@un.org](mailto:zhenkai.tong@un.org)) by **25 November 2021**.

## IV. Registration procedures

9. Permanent missions of the participating States and the observer States mentioned in decision 73/546<sup>1</sup> and liaison offices of invited international organizations in New York are required to submit their registration requests using the online eRegistration system, which is available through the e-deleGATE portal (<https://edelegate.un.int>). Information on the system is provided in the guidelines on eRegistration and the frequently asked questions section on the website of the Protocol and Liaison Service ([www.un.org/dgacm/en/content/protocol/meetings](http://www.un.org/dgacm/en/content/protocol/meetings)). All registration requests must be submitted through the eRegistration system. The deadline for the submission of online registration requests is **19 November 2021**.

10. Registration must match the names provided in the official letter sent to notify the Secretariat of the composition of the delegation (see para. 7).

## V. Documentation

11. All documents for the session will be made available on the website of the Conference. No hard copies of pre-session documents will be provided.

## VI. Side events

12. States that plan to hold a virtual side event may request for that event to be added to the calendar of side events maintained by the Office for Disarmament Affairs by contacting Diane Barnes ([diane.barnes@un.org](mailto:diane.barnes@un.org)).

## VII. Taking action on sexual harassment

13. The organizations of the United Nations system are committed to enabling events at which everyone may participate in an inclusive, respectful and safe environment. All conferences and events taking place on United Nations premises are guided by the highest ethical and professional standards, and all participants are expected to behave with integrity and respect towards all participants attending or involved in any United Nations event. To that end, all persons involved in the session will be bound the Code of Conduct to Prevent Harassment, Including Sexual Harassment, at United Nations System Events. The text of and further information on the Code of Conduct are available at [www.un.org/en/content/codeofconduct/](http://www.un.org/en/content/codeofconduct/).

<sup>1</sup> Participating States: Algeria, Bahrain, Comoros, Djibouti, Egypt, Iran (Islamic Republic of), Iraq, Israel, Jordan, Kuwait, Lebanon, Libya, Mauritania, Morocco, Oman, Qatar, Saudi Arabia, Somalia, the State of Palestine, Sudan, Syrian Arab Republic, Tunisia, United Arab Emirates and Yemen. Observer States: China, France, Russian Federation, United Kingdom of Great Britain and Northern Ireland and United States of America.

14. If you feel that you have been a victim of or a witness to harassment, including sexual harassment, at United Nations Headquarters during the session, you are encouraged to contact the Secretariat. The “Speak up” helpline (+1 917 367 8910) and email address ([speakup@un.org](mailto:speakup@un.org)) are available to provide confidential support about what to do and where to find help.

## VIII. Secretariat

15. The Secretariat may be contacted by telephone at +1 917 367 6369.

16. A provisional list of Secretariat officials is provided below.

<i>Area of responsibility</i>	<i>Name</i>	<i>Telephone number</i>	<i>Email address</i>
Conference (general matters)	Xiaoyu Wang	+1 212 963 9440	<a href="mailto:wangxy@un.org">wangxy@un.org</a>
	Marya Canham (alternate)	+1 917 367 6369	<a href="mailto:canham@un.org">canham@un.org</a>
Participation of other observer entities and side events	Diane Barnes	+1 212 963 9169	<a href="mailto:diane.barnes@un.org">diane.barnes@un.org</a>

## IX. Accessibility services for persons with disabilities

17. The United Nations has established an accessibility centre, which is located on level 1B of the Conference Building and reachable by the escalators, as part of the conference-servicing facilities of the Department for General Assembly and Conference Management. The Centre offers assistive information and communications technology to support persons with auditory, visual or other physical impairments. Assistive devices are available on site or as loans to participants with disabilities. For more information, please visit [www.un.org/accessibilitycentre/](http://www.un.org/accessibilitycentre/).

