

GENERAL
ASSEMBLYASSEMBLEE
GENERALEA/BUR/99
20 September 1948

ORIGINAL: ENGLISH

Dual DistributionGENERAL COMMITTEE
ORGANIZATION OF THE THIRD REGULAR SESSION OF THE
GENERAL ASSEMBLYMemorandum by the Secretary-General

The Secretary-General has the honour to place before the General Committee certain suggestions regarding the arrangements for the meetings of the General Assembly and its Main Committees during the third session.

Schedule of Meetings

1. It is suggested that both plenary and committee meetings should be scheduled to begin at 10.30 a.m. and at 3 p.m.
2. The Secretary-General has made arrangements for the servicing of four Main Committees meeting simultaneously. He wishes to suggest that in the initial stages of the Committees' work four Main Committees be scheduled to meet each morning and four each afternoon.
3. The schedule will be so arranged as to provide two meetings per day for committees that have the heaviest schedule. Other Committees will meet either once per day or less frequently. Simultaneous meetings of the Second, Third, and Joint Second and Third Committees, on the one hand, and of the Fourth and Sixth Committees, on the other, will be avoided. However, owing to the great pressure of work, other combinations of Committees meeting at the same time will be unavoidable.
4. Plenary meetings will be held in the General Assembly Hall in the Palais de Chaillot. The Main Committees will meet in the Committee Rooms, three of which are located in the "Aile Passy" and one in the "Aile Paris" of the Palais de Chaillot. The General Committee will usually be scheduled to meet in Committee Room No.3.
5. It is proposed that a six-day working week be established but that as a general rule there should be no night meetings. In view of the heavy programme it is urged that delegations make every effort to arrive at the scheduled meeting place on time.

/Seating

Seating Arrangements

6. At a recent Secretary-General's staff meeting lots were drawn to choose the Member to occupy the first desk on the Assembly Floor from which the alphabetical seating order will begin. Liberia was the name drawn and consequently Liberia will sit at the first desk at the extreme right of the President. At the initial meetings of the Main Committees the same seating order will be observed. There will be, however, a daily rotation of one place in the Main Committees thereafter.
