



Tenth session  
GENERAL COMMITTEE

ORGANIZATION OF THE TENTH REGULAR SESSION  
OF THE GENERAL ASSEMBLY

Memorandum by the Secretary-General

The Secretary-General has the honour to place before the General Committee certain observations and suggestions regarding the arrangements for the meetings of the General Assembly and its Main Committees during the tenth session.

Schedule of meetings

1. It is suggested that both plenary and committee meetings should begin at 10.30 a.m. and 3 p.m. In view of the heavy programme, it is urged that delegations make every effort to arrive at the scheduled meeting-place on time.
2. It is proposed that a five-day working week be established, it being understood that extended morning meetings on Saturdays may be scheduled, should this prove necessary, later in the session.
3. The Secretary-General wishes to urge that committees co-operate to the fullest extent possible in the scheduling of committee meetings in such a way as to ensure the maximum utilization of committee rooms and services.

Closing date for the session

4. Rule 2 of the rules of procedure of the General Assembly provides that: "On the recommendation of the General Committee, the General Assembly shall, at the beginning of each session, fix a closing date for the session". The Secretary-General wishes to suggest that the General Committee propose to the General Assembly 10 December 1955 as the closing date of the tenth session.

### Verbatim records of Main Committees

5. As at previous sessions, the Secretary-General wishes to point out that verbatim records are authorized "for one Main Committee at a time, a committee which, in the opinion of the General Committee, has the most important items on its agenda".<sup>1/</sup>

6. The General Committee is therefore required to decide for which of the Main Committees verbatim records shall be provided during the present session. The Secretary-General suggests that the verbatim record services be assigned to the First Committee and that any verbatim records required by the Ad Hoc Political Committee be provided from the sound recording of the Committee's proceedings.

### Seating arrangements

7. In accordance with the practice followed with regard to previous sessions of the General Assembly, the Secretary-General caused lots to be drawn for the purpose of choosing the Member to occupy the first desk on the Assembly floor from which the alphabetical seating order will begin. Brazil was the name drawn and, consequently, Brazil will sit at the first desk at the extreme right of the President. At the initial meetings of the Main Committees the same seating order will be observed. There will be, however, a daily rotation of one place in the Main Committees thereafter.

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<sup>1/</sup> Report of the Fifth Committee on the Third Annual Budget and Working Capital Fund (A/498, Official Records of the General Assembly, Second Session, Annexes, page 1499).