

**Meeting of the High Contracting Parties to the
Convention on Prohibitions or Restrictions on
the Use of Certain Conventional Weapons Which
May Be Deemed to Be Excessively Injurious
or to Have Indiscriminate Effects**

13 November 2015

Original: English

2015 Session

Geneva, 12-13 November 2015

Item 14 of the agenda

**Preparations for the Fifth Review Conference
of the Convention**

Estimated Costs

**Fifth Review Conference of the High Contracting Parties to
the Convention on Prohibitions or Restrictions on the Use of
Certain Conventional Weapons Which May Be Deemed to Be
Excessively Injurious or to Have Indiscriminate Effects**

Note by the Secretariat

1. The 2015 Meeting of the High Contracting Parties to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects, held in Geneva on 12 and 13 November 2015, decided to convene a five-day Fifth Review Conference of the High Contracting Parties to the Convention in 2016 on the dates to be decided.
2. This document is submitted pursuant to the above-mentioned decision of the States Parties and provides estimated costs in the amount of US\$700,800 for convening that meeting. A breakdown of these costs is provided in the attached table.
3. It should be noted that the costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closure of the meeting and completion of related work, with all relevant expenditures recorded in the accounts. At that time, any adjustments in contributions by the participants sharing the costs will be determined accordingly.
4. With regard to the financial arrangements, the costs of the meeting will be met by the States parties to the Convention participating in the meeting in accordance with the United Nations scale of assessment, adjusted to take into account differences between the United Nations membership and the participation of States parties in the meeting. States which are not States parties to the Convention and which accept the invitation to take part in the meeting will share in the costs to the extent of their respective rates of assessment under the United Nations scale.
5. Subject to the States Parties' approval of the estimated costs and cost-sharing formula, assessment notices will be prepared based on the overall estimated costs and applicable cost-sharing formula. Since the above-mentioned activities shall have no financial implication for the regular budget of the Organization, States Parties should

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proceed with the payment of their share of the estimated costs as soon as assessment notices have been received.

Title of session
Fifth Review Conference of the High Contracting Parties to the Convention on Certain Conventional Weapons (CCW)

Geneva, (5 days) December 2016

<i>Conference servicing items</i>	<i>Meeting servicing* \$</i>	<i>Pre-session documentation* \$</i>	<i>In-session documentation* \$</i>	<i>Summary records* \$</i>	<i>Post-session documentation* \$</i>	<i>Support Services requirements* \$</i>	<i>Other requirements* \$</i>	<i>Total* \$</i>
Interpretation and meeting servicing	97 200							97 200
Translation of documentation		69 000	24 000	152 900	42 600			288 500
Support Services requirements ¹						4 000		4 000
Other requirements ²							47 700	47 700
Total	97 200	69 000	24 000	152 900	42 600	4 000	47 700	437 400
* – at US\$ 1=CHF	0.962							
Total conference-servicing requirements (inclusive of 13% programme support costs)								
A.								437 400
B.								
Non-conference-servicing requirements*								
1) One P-4 for twelve months								221 000
2) Travel								10 000
2) Equipment, Supplies and Publications								2 000
Subtotal								233 100
Programme support costs @13% over B								30 300
Subtotal B								263 400
Grand total (rounded) A+B								700 800

¹ Sound technician/recording (2 x 5 days) \$4,000.

² Rental of PC, printer and flash disk \$200; Secretary (2 x 7 days) \$5,800; Editors (7.5 days) \$5,400; Documents distribution officer (1 x 5 days) \$2,100; Dedicated assistance provided for accounting services and administration of financial resources \$34,200.