

**Secretariat**

19 October 1999

Information circular*

To: Members of the staff at Headquarters
From: The Assistant Secretary-General for Human Resources Management
Subject: **Rental subsidy scheme for staff at duty stations in Europe and North America: reasonable maximum rent levels for New York****

1. The purpose of the present circular is to inform the staff that revision has been made to the reasonable maximum rent levels for eligible staff at United Nations Headquarters which was announced in information circular ST/IC/1998/13. The current revision is based on the data collected for New York which form the basis for comparison of rents at other headquarters and similarly situated duty stations in Europe and North America.
2. The revised reasonable maximum rent levels for New York, effective 1 November 1999, are as follows:

<i>Family size</i>	<i>Dwelling size</i>	<i>Reasonable maximum rent level</i>
Staff member alone or with spouse	1 bedroom	\$2 700
plus 1 child	2 bedrooms	\$3 550
plus 2 children	2/3 bedrooms	\$4 300
plus 3 children	3 bedrooms	\$5 250
plus 4 or more children	4 bedrooms	\$6 050

3. Administrative instruction ST/AI/350 on rental subsidies and deductions for staff at duty stations in Europe and North America is being revised in accordance with ST/SGB/1997/1 of 28 May 1997.
4. The present circular supersedes information circular ST/IC/1998/13, dated 28 January 1998.

* The present circular will be in effect until further notice.

** *Personnel Manual* index No. 3204.