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ECONOMIC COMMISSION FOR EUROPE

COMMITTEE ON TRADE

Centre for Trade Facilitation and Electronic Business

Fourteenth session
Geneva, 16 – 17 September 2008
Item 5 of the provisional agenda

DEVELOPMENTS BY EXPERT GROUPS: DELIVERABLES AND PRIORITIES

Addendum

**Electronic Agreement Template and Process Business Requirements Specification
Version 0, Release: x¹**

Note by the secretariat²

Summary

This document contains the executive summary and the table of contents of the full document, which can be downloaded from http://www.unece.org/cefact/brs/brs_index.htm.

The Business Requirements Specification (BRS) was prepared by the Digital Paper Working Group (TBG2) of the International Trade and Business Processes Group (TBG) and approved by the TBG on May 30 2007. The Forum Management Group (FMG) then approved it in an intersessional approval process on July 2.2007.

This document is submitted for approval by the Heads of Delegation in an intersessional process and is **for confirmation** by the fourteenth UN/CEFACT Session.

¹UN/CEFACT Business Standard prepared by the International Trade and Business Processes Group (TBG).

²This documents was submitted late due to resource constraints.

Business Requirements Specification (BRS)

Business Domain: Contract Management
Business Process: Electronic Agreement Negotiation
Document Identification:
Title: Electronic Agreement Template and Process
Group: Electronic Agreement Template and Process Work Group
TBG2 – Digital Papers Domain

Version: 0
Release: x
Revision 3
Date: 14 March 2007

Executive Summary

1. The objective of this Business Requirements Specification is to create a non-refutable, legally executed, electronic model agreement and predictable standard process for a supply chain business application. Trading partners will use electronic business agreements to exchange their specific enterprise versions of the agreement and then negotiate a consensus of that agreement to specify the terms and conditions of their business arrangement. This process must include the designation of a standard mechanism for authenticating digital signatories and identity verification and validation.

Preamble

2. The document authority is TBG2, Digital Papers Domain. The document structure is based on the UN/CEFACT Business Requirements Specification Documentation template Version 1, Release 5.

3. The document was created by the TBG2 electronic model agreement working group and will be approved by the full TBG2 working group in collaboration with FMG and the Legal Group.

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