
Economic and Social Commission for Asia and the Pacific

Committee on Macroeconomic Policy, Poverty Reduction and Inclusive Development

Third session

Bangkok, 1-3 December 2015

Information for participants

I. General

1. The third session of the Committee on Macroeconomic Policy, Poverty Reduction and Inclusive Development is scheduled to be held at the United Nations Conference Centre (UNCC) in Bangkok from 1 to 3 December 2015.
2. The opening of the session will take place at 0900 hours on Tuesday, 1 December 2015, in Conference Room 3, UNCC. All subsequent meetings will be held from 0900 hours to 1200 hours and 1400 hours to 1700 hours.

II. Registration and identification badges

3. Participants are requested to register and obtain meeting badges at the registration counter, located on the ground floor, UNCC, between 0815 and 0900 hours on the opening day of the event. Participants who are not able to register during the time indicated above are requested to do so upon their arrival at UNCC before going to the conference room. Only the names of duly registered participants will be included in the list of participants.
4. Participants are requested to register online at <http://meetings.unescap.org> well in advance, but no later than 13 November 2015, to facilitate smooth coordination of the issuance of photo badges and compilation of the list of participants. Participants are encouraged to submit their photo in advance which will speed up the registration process. Furthermore, please note that prior online registration is mandatory in line with the standard United Nations security procedures to facilitate security clearance. For information regarding online registration, participants can find the guidelines at www.unescap.org/resources/online-registration-guide.
5. For identification and security reasons, all participants are requested to wear their meeting badges at all times during meetings, social functions and in the United Nations complex. The loss of a meeting badge should be communicated to the Conference Management Unit, located on the ground floor of UNCC behind the registration counter, so that a new one can be issued immediately.

III. Visa requirements

A. Visa exemption for a maximum of 14, 30 or 90 days for ordinary passport holders

6. According to the Immigration Bureau of Thailand, nationals of the following countries holding ordinary passports may enter and stay in Thailand for a period not exceeding 14 days, 30 days or 90 days, as per the list below, without a visa.

Visa exemption for a maximum of 14 days

Cambodia

Visa exemption for a maximum of 30 days

- | | |
|--------------------------------------|--|
| 1. Australia | 26. Macao, China |
| 2. Austria | 27. Malaysia |
| 3. Bahrain | 28. Monaco |
| 4. Belgium | 29. Mongolia |
| 5. Brunei Darussalam | 30. Netherlands |
| 6. Canada | 31. New Zealand |
| 7. Czech Republic | 32. Norway |
| 8. Denmark | 33. Oman |
| 9. Estonia | 34. Philippines |
| 10. Finland | 35. Poland |
| 11. France | 36. Portugal |
| 12. Germany | 37. Qatar |
| 13. Greece | 38. Russian Federation |
| 14. Hong Kong, China | 39. Singapore |
| 15. Hungary | 40. Slovakia |
| 16. Iceland | 41. Slovenia |
| 17. Indonesia | 42. South Africa |
| 18. Ireland | 43. Spain |
| 19. Israel | 44. Sweden |
| 20. Italy | 45. Switzerland |
| 21. Japan | 46. Turkey |
| 22. Kuwait | 47. United Arab Emirates |
| 23. Lao People's Democratic Republic | 48. United Kingdom of Great Britain and Northern Ireland |
| 24. Liechtenstein | 49. United States of America |
| 25. Luxembourg | 50. Viet Nam |

Visa exemption for a maximum of 90 days

- | | |
|--------------|----------------------|
| 1. Argentina | 4. Republic of Korea |
| 2. Brazil | 5. Peru |
| 3. Chile | |

B. Visa exemption for a maximum of 30 days and 90 days for diplomatic/official passport holders

7. Nationals of the following countries holding a valid diplomatic or official passport may enter and stay in Thailand for a period of 30 days or 90 days, as per the list below, without a visa:

Visa exemption for a maximum of 30 days

- | | |
|-------------------------------------|--|
| 1. Brunei Darussalam | 8. Macao, China |
| 2. Cambodia | 9. Mongolia |
| 3. China | 10. Myanmar |
| 4. Ecuador | 11. Oman |
| 5. Hong Kong, China | 12. Pakistan (diplomatic passports only) |
| 6. Indonesia | 13. Singapore |
| 7. Lao People's Democratic Republic | 14. Viet Nam |

Visa exemption for a maximum of 90 days

- | | |
|--|--------------------------------------|
| 1. Albania | 22. Malaysia |
| 2. Argentina | 23. Mexico |
| 3. Austria | 24. Nepal |
| 4. Belgium | 25. Netherlands |
| 5. Bhutan | 26. Panama |
| 6. Brazil | 27. Peru |
| 7. Chile | 28. Philippines |
| 8. Colombia | 29. Poland |
| 9. Costa Rica | 30. Republic of Korea |
| 10. Croatia | 31. Romania |
| 11. Czech Republic | 32. Russian Federation |
| 12. Estonia (diplomatic passport only) | 33. Slovakia |
| 13. France (diplomatic passport only) | 34. South Africa |
| 14. Germany | 35. Spain (diplomatic passport only) |
| 15. Hungary | 36. Sri Lanka |
| 16. India | 37. Switzerland |
| 17. Israel | 38. Tajikistan |
| 18. Italy | 39. Tunisia |
| 19. Japan | 40. Turkey |
| 20. Liechtenstein | 41. Ukraine |
| 21. Luxembourg | 42. Uruguay |

C. Visa on arrival for a maximum of 15 days' stay

8. Nationals of the following countries/territories holding a valid ordinary passport may apply for visa, not exceeding 15 days on arrival, at Suvarnabhumi Airport or Don Mueang International Airport, conditional on meeting the requirements mentioned below:

- | | |
|---------------|------------------|
| 1. Andorra | 10. Lithuania |
| 2. Bhutan | 11. Maldives |
| 3. Bulgaria | 12. Malta |
| 4. China | 13. Mauritius |
| 5. Cyprus | 14. Romania |
| 6. Ethiopia | 15. San Marino |
| 7. India | 16. Saudi Arabia |
| 8. Kazakhstan | 17. Ukraine |
| 9. Latvia | 18. Uzbekistan |

9. The requirements for a visa on arrival are as follows:

(a) The applicant must be in possession of a passport with a validity of at least six months and a valid return ticket with a date of departure within 15 days of the date of entry;

(b) The applicant must fill out an application form, which is available at the Visa-on-Arrival counter at Suvarnabhumi Airport or at Don Mueang International Airport, and supply one recent passport-sized photograph. A fee of 1,000 baht applies.

10. Participants from countries other than those listed above are requested to obtain an appropriate entry visa from the Thai diplomatic or consular mission at the point of origin or en route prior to entering Thailand.

11. United Nations staff members travelling on official business with a United Nations laissez-passer are REQUIRED to obtain an appropriate visa before travelling to Thailand.

12. Furthermore, in line with security procedure for United Nations staff, travel notification through the Travel Request Information Process (TRIP) is required prior to any official travel to a non-phase area. Upon notification of travel on TRIP, United Nations staff members will automatically receive an updated security advice for United Nations visitors to Thailand. Please visit <https://dss.un.org> to apply for this travel notification. United Nations staff members are required to complete the “Basic security in the field” training before travelling.

NOTE: The information provided above is accurate as of May 2015. All participants are advised to consult with the Royal Thai Embassy/Consulate in their respective countries/areas regarding the latest applicable immigration requirements prior to their departure for Thailand.

IV. Weather

13. The weather in Bangkok is usually warm and humid. Light tropical clothing would be appropriate. The conference rooms where the meetings are to be held are air-conditioned and the temperature is maintained in the range of 23-24 degrees Celsius (73-75 degrees Fahrenheit).

V. Health and vaccination

14. Upon arrival at the port of entry in Thailand, participants who are nationals of or have traveled from/through countries listed below which have been declared yellow fever infected areas must provide an International Health Certificate proving that they have received a valid yellow fever vaccination at the Health Control Office before proceeding to immigration. A valid vaccination certificate means that the vaccine was administered at least 10 days prior to travel to the affected country. The International Health Certificate must also be submitted together with the visa application form.

15. The countries/areas listed below have been declared yellow fever infected areas:

- | | |
|-------------------------------------|----------------|
| 1. Angola | 24. Guyana |
| 2. Argentina | 25. Kenya |
| 3. Benin | 26. Liberia |
| 4. Bolivia (Plurinational State of) | 27. Mali |
| 5. Brazil | 28. Mauritania |
| 6. Burkina Faso | 29. Niger |
| 7. Burundi | 30. Nigeria |
| 8. Cameroon | 31. Panama |
| 9. Central African Republic | 32. Paraguay |

- | | |
|--------------------------------------|---------------------------|
| 10. Chad | 33. Peru |
| 11. Colombia | 34. Rwanda |
| 12. Congo | 35. Sao Tome and Principe |
| 13. Cote d'Ivoire | 36. Senegal |
| 14. Democratic Republic of the Congo | 37. Sierra Leone |
| 15. Ecuador | 38. Somalia |
| 16. Equatorial Guinea | 39. Sudan |
| 17. Ethiopia | 40. Suriname |
| 18. French Guiana | 41. Tanzania |
| 19. Gabon | 42. Togo |
| 20. Gambia | 43. Trinidad and Tobago |
| 21. Ghana | 44. Uganda |
| 22. Guinea | 45. Venezuela |
| 23. Guinea-Bissau | |

16. In view of the current outbreak of the Ebola virus in some West African countries, the Government of Thailand also requires all individuals who have stayed in or visited Guinea, Liberia, Sierra Leone and Equator (city of the Democratic Republic of the Congo) within the past three weeks (21 days) to identify themselves at the Health Control Office at Suvarnabhumi Airport BEFORE proceeding to immigration.

17. Travellers from Ebola- and yellow fever-affected countries are required to complete a health declaration form before an immigration check. Those who fail to follow this protocol may be denied entry to Thailand (as per the Communicable Disease Act B.E. 2523 and Immigration Act B.E. 2522).

18. In addition to the above, all United Nations staff traveling from any of the Ebola-affected countries (Guinea, Liberia and Sierra Leone) for the previous 21 days, are also required to complete the attached MSD EXIT Clinical Assessment form. Please ensure that the form is certified by a United Nations Medical Officer/Physician or approved United Nations Examining Physician in the Ebola-affected country/duty station. The certified form should be forwarded to the United Nations Medical Service in Bangkok before travel (bkkmedservice@un.org).

19. First-aid and emergency medical service is available at the Medical Centre, which is located on the ground floor of the UNCC, during weekdays. The ESCAP Medical Officer and Nurse are available from 0730 to 1545 hours, with the exception of lunch time from 1200 to 1245 hours. Appointments may be made by contacting relevant staff through extensions 1352 or 1761.

20. The United Nations buildings are smoke-free areas. Smoking is permitted only in the designated areas outside of the buildings.

VI. Foreign currency declaration

21. Any person who brings into or takes out of Thailand an aggregate amount of foreign currency exceeding US\$ 20,000 or its equivalent is required to declare the amount to a customs official. Failure to make such a declaration or making any false declaration to a customs official is a criminal offence.

22. Currency exchange facilities are available at hotels and all over Bangkok. Such services are also available at the Siam Commercial Bank, United Nations Branch, which is located on the first floor of the Service Building (telephone extension 2168). The branch is open from 0830 to 1530 hours, with no lunch break, from Monday to Friday.

VII. Airline reservations

23. Many international airlines operate regular services to and from Bangkok. Participants are advised to secure their return bookings prior to their departure for Bangkok. If this is not possible, they should make firm return bookings immediately upon arrival in Bangkok. Travel services are available through the American Express office located on the fourth floor of the Service Building.

VIII. Hotel accommodation

24. The following hotels, located relatively close to ESCAP, have been designated as recommended hotels for which the room rates indicated below are inclusive of service charge and value added tax.

Name and address	Driving distance to UNCC (min.)	Room type	Daily room rates (Baht)	
			Single	Double
Shangri-La Hotel***** 89 Soi Wat Suan Plu, New Road Bangkok Tel: +66.2.2367777 Fax: +66.2.2368579 E-mail: thiptera.tanthasri@shangri-la.com Website: www.shangri-la.com <i>Contact person:</i> Ms. Thiptera Tanthasri	30-40	Deluxe Room	5,300 ^{a/c}	5,900 ^{a/c}
The Sukosol***** 477 Si Ayuthaya Road, Phayathai Bangkok Tel: +66.2.2470123 Fax: +66.2.2470165 E-mail: ratchanikrit@sukosolhotels.com Website: www.sukosolhotels.com <i>Contact person:</i> Ms. Ratchaneekrit Khankath	15-25	Deluxe	2,700 ^{a/c}	2,900 ^{a/c}
Amari Watergate Hotel & Spa***** 847 Petchaburi Road Bangkok Tel: +66.2.6539000 Ext. 5122 Fax: +66.2.6539045 E-mail: sutrapat.k@amari.com Website: www.amari.com/watergate <i>Contact person:</i> Ms. Sutrapat Kumwan	20-30	Deluxe	3,000 ^{a/c}	3,200 ^{a/c}

Name and address	Driving distance to UNCC (min.)	Room type	Daily room rates (Baht)	
			Single	Double
Pullman Bangkok Kingpower***** 8 Rangnam Road, Kweang Thanon-Phayathai, Rachathewi Bangkok Tel: +66.2.6809999 Ext. 2529 Fax: +66.2.6809998 E-mail: sm@pullmanbangkokkingpower.com Website: www.pullmanbangkokkingpower.com <i>Contact person:</i> Ms. Orawan Jirathanasin	20-25	Superior Deluxe Executive Executive suite	3,055 ^{a/c} 3,376 ^{a/c} 4,018 ^{a/c} 5,088 ^{a/c}	3,269 ^{a/c} 3,590 ^{a/c} 4,232 ^{a/c} 5,302 ^{a/c}
Anantara Siam Bangkok Hotel***** 155 Rajadamri Road Bangkok Tel: +66.2.1268866 Ext. 2529 Fax: +66.2.2539195 E-mail: naruedee_sa@anantara.com Website: http://siam-bangkok.anantara.com/ <i>Contact person:</i> Ms. Naruedee Sahawatcharin	30	Deluxe	3,900 ^{a/c}	4,600 ^{a/c}
Crowne Plaza Bangkok Lumpini Park Hotel***** 952 Rama 4 Road Bangkok Tel: +66.2.6329000 Fax: +66.2.6329001 E-mail: chalita.chokvanit@ihg.com Website: www.crowneplaza.com <i>Contact person:</i> Ms. Chalita Chokvanit	30	Superior	3,700 ^{a/c}	3,700 ^{a/c}
Novotel Bangkok on Siam Square**** 392/44 Siam Square Soi 6 Rama 1 Road Pathumwan Bangkok Tel: +66.2.2098888 Fax: +66.2.2551824 E-mail: h1031-sl1@accor.com Website: www.novotelbkk.com/unitednations/ <i>Contact person:</i> Ms. Jarunun Sripromma	30	Standard Superior Executive Premier Floor	3,414 ^{a/c} 3,767 ^{a/c} 4,238 ^{a/c}	3,414 ^{a/c} 3,767 ^{a/c} 4,238 ^{a/c}
Royal Princess Larn Luang Hotel**** 269 Larnluang Road Bangkok Tel: +66.2.2813088 Fax: +66.2.2801314 E-mail: benjarat@royalprincesslarnluang.com Website: www.royalprincesslarnluang.com <i>Contact person:</i> Ms. Benjarat Rusakul	5-10	Superior Deluxe	2,700 ^{a/b/c} 3,300 ^{a/b/c}	2,900 ^{a/b/c} 3,500 ^{a/b/c}

Name and address	Driving distance to UNCC (min.)	Room type	Daily room rates (Baht)	
			Single	Double
Grand China Hotel**** 215 Yaowarat Road Bangkok Tel: +66.2.2249977, +66.2.2247997 Fax: +66.2.2247999 E-mail: sale@grandchina.com Website: www.grandchina.com <i>Contact person:</i> Ms. Phet-Anong Naksuthi	15-20	Deluxe	2,500 ^{a/b/c}	2,700 ^{a/b/c}
Prince Palace Hotel**** 488/800 Bo Bae Tower Damrongrak Road, Klong Mahanak Bangkok Tel: +66.2.6281111 Fax: +66.2.6281000 E-mail: wannajit@princepalace.co.th Website: www.princepalace.co.th <i>Contact person:</i> Ms. Wannajit Chulamakorn	10-15	Superior	1,700 ^{a/b}	1,900 ^{a/b}
Siam @ Siam Design Hotel**** 865 Rama 1 Road, Wangmai, Patumwan Bangkok Tel: +66.2.2173000 Ext. 1102 Fax: +66.2.2173030 E-mail: assist.dos@siamatsiam.com Website: www.siamatsiam.com <i>Contact person:</i> Ms. Phakaporn Chatchaisathaporn	15-20	Superior	3,200 ^{a/c}	3,500 ^{a/c}
Nouvo City Hotel**** 2 Samsen 2, Samsen Road, Banglumphu, Pranakorn Bangkok Tel: +66.2.2827500 Ext. 0110 Fax: +66.2.2821243 E-mail: adam@nouvocityhotel.com Website: www.nouvocityhotel.com <i>Contact person:</i> Mr. Adam Phadungsilp	5-10	Superior Deluxe Grand Deluxe	1,600 ^{a/b/c} 1,900 ^{a/b/c} 2,200 ^{a/b/c}	1,800 ^{a/b/c} 2,100 ^{a/b/c} 2,400 ^{a/b/c}
Trang Hotel*** 99/1 Wisutkasat Road Bangkok Tel: +66.2.2822141-4 Fax: +66.2.2803610 E-mail: reservations@tranghotelbangkok.com Website: www.tranghotelbangkok.com <i>Contact person:</i> Ms. Thongtem Lerknawapairoj	5-10	Superior Superior Premium Deluxe	1,400 ^{a/b} 1,600 ^{a/b} 1,800 ^{a/b}	1,400 ^{a/b} 1,600 ^{a/b} 1,800 ^{a/b}

Name and address	Driving distance to UNCC (min.)	Room type	Daily room rates (Baht)	
			Single	Double
Hotel Dé Moc (former Thai Hotel)*** 78 Prajatipatai Road Bangkok Tel: +66.2.6292100-5 Fax: +66.2.2801299 E-mail: sales@buddygrouphailand.com Website: www.hoteldemoc.com <i>Contact person:</i> Ms. Chalita Sombutboon	5-10	Standard	1,300 ^{a/b*}	1,500 ^{a/b*}
		Superior	1,500 ^{a/b*}	1,700 ^{a/b*}
Riva Surya – Bangkok**** 23 Phra Arthit Road Bangkok Tel: +66.2.6335000 Fax: +66.2.6335050 E-mail: info@rivasuryabangkok.com Website: www.rivasuryabangkok.com <i>Contact person:</i> Ms. Thannaree Ketkaew	10-15	Urban	3,220 ^{a/c}	3,520 ^{a/c}
		Riva	3,760 ^{a/c}	4,060 ^{a/c}
		Deluxe	4,160 ^{a/c}	4,460 ^{a/c}
		Premium	4,590 ^{a/c}	4,890 ^{a/c}

^a Inclusive of daily American breakfast, service charge and government tax.

^b Complimentary transport services provided according to fixed schedules, from the hotel to UNCC in the morning and back to the hotel in the evening.

^c Free Internet Access.

^{*} Hotel Dé Moc has one way transfer from hotel to UNCC.

25. Participants are requested to contact the hotel directly at least 10 working days in advance and provide the participant's full name, date and time of check-in and check-out, flight numbers and contact details.

26. All rooms block-booked will be available to participants on a first-come, first-served basis and in accordance with the information provided in the online attendance-hotel reservation form. Any cancellations, postponements or other changes should be notified at least 48 hours in advance. Rooms not occupied in accordance with the latest advice will be held for 24 hours at the participant's expense and then released.

27. The rates provided in the table are as of 1 January 2015 and subject to change without notice. Please confirm the room rates with the hotel directly.

IX. Payment of hotel accounts

28. Before departure from Bangkok, participants should settle directly with the respective hotels all accounts, including room charges and other expenses, such as for local and long-distance telephone calls, Internet use, business center use, laundry, room and hotel transportation services, mini-bar items, as well as restaurant and bar services. Participants are also responsible for any charges incurred with respect to rooms remaining vacant owing to late arrival or rescheduled departure for which inadequate prior notice is given.

X. Transport from and to Airport

29. Participants should make their own transportation arrangements from Suvarnabhumi Airport to their respective hotels. Limousine, metered-taxi and bus services are readily available at the airport. Detailed information about Suvarnabhumi Airport can be found at www.suvarnabhumiairport.com.

30. To avail themselves of the limousines and public metered taxis as indicated above, it is strongly recommended that participants approach only the authorized officials at the counters located in the airport arrival zone. The officials, upon request, will issue a ticket for the assignment of either a limousine or a public metered-taxi for transporting passengers to the desired destination. Participants may access public taxi counters by exiting gates 3 or 9 of the arrival zone in Suvarnabhumi Airport. In addition to toll fees, a 50 baht surcharge is added to the meter fare for trips from the airport to the city.

XI. Transport to attend meetings

31. Most hotels indicated in paragraph 24 provide complimentary transport, according to fixed schedules, to and from UNCC. Otherwise, participants must make their own transport arrangements in order to attend meetings.

XII. Internet services

32. Eight personal computers (PCs) with high-speed internet connection are available in the Internet Café on the first floor of UNCC for the use of participants free of charge. In addition, free wireless internet access is available in all conference and meeting rooms and in the public areas of the UNCC.

XIII. Catering services

33. Catering services are available at the cafeteria, which is located on the first floor of UNCC, from 1100 to 1400 hours for lunch. Rajapruet Lounge, on the ground floor of UNCC, is open from 0700 to 1700 hours Monday to Thursday, and from 0700 to 1900 hours on Friday. The canteen, on the ground floor of the Service Building, is open from 0700 to 1300 hours. In addition, the Coffee Corner, which serves sandwiches, pastries, coffee, tea and soft drinks, is located on the first floor of UNCC and is open from 0700 to 1700 hours.

XIV. Communications

34. Mail intended for participants during the session should be addressed as follows:

(Name of delegate)
c/o Macroeconomic Policy and Development Division
ESCAP secretariat
United Nations Building
Rajdamnern Nok Avenue
Bangkok 10200
Thailand
Fax: +66.2.2883007
E-mail address: escap-mpdd@un.org

XV. Meeting documents

35. All pre-session documents will be made available from www.unescap.org/events/committee-macroeconomic-policy-poverty-reduction-and-inclusive-development-third-session.

36. As part of the efforts to reduce the amount of paper used in conjunction with the Committee session, only one printed set of documents will be distributed to each member State delegation. This printed set will be available for collection, during the session, at the Document Distribution Centre (the pigeon holes), located next to Conference Room 4 on the first floor of UNCC. Participants are requested to bring with them any additional copies they may require at the meeting.

37. Documents for circulation or distribution at the session should be handed to Mr. Hamza Malik, room no. 0721, 7th floor, block 'A', Secretariat Building, extension 2011. In accordance with the United Nations regulations for the control and limitation of documentation, the secretariat cannot undertake to process or reproduce documents or statements submitted by individual delegations unless the Commission specifically takes a decision to that effect and accepts the financial implications thereof.

XVI. Accessibility support for persons with disabilities

38. In order to enhance accessibility to UNCC for persons with diverse disabilities, whether visual, physical, brain lesions, hearing or speech impairments, a set of assistive devices will be available upon request in a designated area at the Registration Counter, ground floor, UNCC.

XVII. Library facilities

39. ESCAP Library facilities are available on the first floor, Service Building from 0730 to 1600 hours, Monday to Friday. For details on the use of the Library facilities, please consult the staff on duty at the Library or call extensions 1329 and 1360. Further information about the ESCAP Library can be found at www.unescap.org/unis/library.

XVIII. Banking facilities

40. Banking services are available at the Siam Commercial Bank, United Nations Branch, located on the first floor of the Service Building, from 0830 to 1530 hours during weekdays (telephone extension 2168).

XIX. Postal services

41. Postal services are available at the Post Office, United Nations Branch, located on the ground floor of UNCC. It is open from 0800 to 1600 hours, Monday to Friday, and can be contacted at extensions 1272 and 2911.

XX. Souvenir shop

42. The souvenir shop is located on the first floor of UNCC.

XXI. Travel agent

43. The American Express Travel office is located on the fourth floor, Service Building. It is open from 0800 to 1700 hours on weekdays and can be contacted at extensions 2820, 2821, 2822 and 2823.
