



**Economic and Social
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ECONOMIC COMMISSION FOR EUROPE

COMMITTEE FOR TRADE, INDUSTRY AND
ENTERPRISE DEVELOPMENT

Working Party on Industry and Enterprise Development
Fifth session, 12 and 13 February 2004

PROVISIONAL AGENDA FOR THE FIFTH SESSION

to be held at the Palais des Nations, Geneva,
starting at 15:00, on 12 February 2004 *

- | | | |
|----|------------------------|-------------------|
| 1. | Adoption of the agenda | TRADE/WP.8/2004/1 |
| 2. | Election of officers | |
| 3. | Matters arising | ECE/TRADE/306 |

* New accreditation procedures have been introduced for all delegates attending meetings held at the Palais des Nations. Delegates are therefore requested to complete the attached registration form also available from the Internet Web site of the UNECE Industrial Restructuring, Energy and Enterprise Development Division (<http://www.unece.org/ie>) and to transmit it to the UNECE secretariat, at the latest two weeks prior to the session, either by fax (+41-22-917-0178) or by e-mail (marina.dolgova@unece.org). Prior to the session, delegates are requested to present themselves at the Pass and Identification Unit of the UNOG Security and Safety Section, located at the Villa Les Feuillantines, 13, Avenue de la Paix (a map is attached) for the issuance of an identification badge. In case of difficulty, please contact by telephone the UNECE secretariat (internal extension 79999).

4. Ongoing activities
 - 4.1 Results of the questionnaire on the relevance of the programme of work TRADE/WP.8/2004/2
 - 4.2 Industrial Restructuring and Sustainable Industrial Development
 - 4.2.1 Team of Specialists on Industrial Restructuring TRADE/WP.8/2004/3
 - 4.2.2 Team of Specialists on CHEMISEED TRADE/WP.8/2004/4
 - 4.2.3 Team of Specialists on Quality Management Systems TRADE/WP.8/2004/5
 - 4.3 Development of Entrepreneurship
 - 4.3.1 Team of Specialists on Entrepreneurship in Poverty Alleviation TRADE/WP.8/2004/6
TRADE/WP.8/2004/7
 - 4.3.2 Team of Specialists on Women's Entrepreneurship TRADE/WP.8/2004/8
 - 4.4 Emerging Knowledge-based Economy
 - 4.4.1 Team of Specialists on Internet Enterprise Development TRADE/WP.8/2004/9
TRADE/WP.8/2004/10
5. Regional Advisory Services TRADE/WP.8/2004/11
 - 5.1 Entrepreneurship and SMEs
 - 5.2 Women's Entrepreneurship
6. Industry and Enterprise Development Forum, 2005 TRADE/WP.8/2004/12
7. Directions of future work and proposals for new activities TRADE/WP.8/2004/13
8. Adoption of the programme of work TRADE/WP.8/2004/14
9. Other business

ANNOTATIONS

The provisional agenda for the fifth session of the Working Party on Industry and Enterprise Development (WP.8) has been drawn up by the secretariat on the basis of the decisions and programme of work adopted by the Working Party at its fourth session in February 2002.

The fifth session of the Working Party will be held in conjunction with the following meetings:

9-10 Feb	Fourth meeting of the Team of Specialists on Youth Entrepreneurship
10 Feb	Fourth meeting of the Team of Specialists on CHEMISEED
11 Feb	Fourth meeting of the Team of Specialists on Industrial Restructuring

DOCUMENTS

Documents for the fifth session of the Working Party will be available from the UN distribution (Room C.111) and will also be posted on the WP. 8 WWW page at the following address:
<http://www.unece.org/ie/wp8/documents/documents.htm>

Delegates are requested to bring their copies of documents to the Session.

EXPLANATORY NOTES

Item 1: Adoption of the agenda

TRADE/WP.8/2004/1

In accordance with the rules of procedure, the first item on the provisional agenda will be the adoption of the agenda.

Item 2: Election of officers

Election of Vice-Chair

In accordance with the rules of procedure, the two-year mandates of the Vice-Chairs - Ms. Dragica Karačić and Ms. Tatiana Skameykina - come to an end, and the Working Party shall elect new Vice-Chairs for the next two-year term of office.

Item 3: Matters arising

ECE/TRADE/306

The Working Party will have before it the Report of the 7th session of the Committee for Trade, Industry and Enterprise Development for information and action, as appropriate.

Item 4: Ongoing activities

The secretariat will present the results of the survey on the relevance of the programme of work conducted during the summer of 2003.

The meeting will discuss the implementation of the work programme by the operational Teams of Specialists. The decisions on the extension of the mandates of the existing Teams of Specialists will be taken after the discussion and decisions on the new directions of work and proposals for new activities (Item 6 of the Provisional Agenda).

Item 5: Regional Advisory Services

TRADE/WP.8/2004/11

The meeting will discuss the work undertaken by the relevant Regional Advisers under the UNECE Regional Advisory Services.

5.1 Entrepreneurship and SMEs

5.2 Women's Entrepreneurship

Item 6: Industry and Enterprise Development Forum, 2005

TRADE/WP.8/2004/12

At its fourth session the Working Party decided to organize an Industry and Enterprise Development Week during the ninth session of the Committee for Trade, Industry and Enterprise Development in May 2005. Accordingly, the meeting will discuss and decide on the possible format and topic for a Forum on this subject to be organized in conjunction with the ninth session of the Committee for Trade, Industry and Enterprise Development.

Item 7: New directions of work and proposals for new activities

TRADE/WP.8/2004/13

The Working Party should discuss and decide on the proposals by member states, the Working Party Bureau or by the secretariat to include new programme elements and/or terminate the programme elements currently included in the programme of work.

Subject to these decisions, the Working Party will extend or not the mandates of the operational Teams of Specialists.

Item 8: Adoption of the programme of work

TRADE/WP.8/2004/14

The Working Party will adopt its programme of work for 2004-2005.

Item 9: Other business**(a) participation in the 2004 Forum of the CTIED**

The Working Party may wish to decide on the form of its participation in the Forum with a tentative title of “Beyond Enlargement: Challenges for Trade and Enterprise Development in a Changing Europe”, to be held under the auspices of CTIED in the spring of 2004.

(b) dates of the next session

The secretariat proposes that the sixth session should take place on 10 and 11 February 2005 (Thursday and Friday).

ACCESS TO THE UNITED NATIONS PREMISES

Security at the Palais des Nations has been significantly increased and personal security badges are needed for access. Therefore participants are requested to complete the Conference Registration Form overleaf and return it to the secretariat before **1 February 2003** by fax (+4122-9170178) or e-mail (marina.dolgova@unece.org). An electronic version of the form is available on request.

To enter the building participants must obtain their badges, which will have been already prepared at the Villa Les Feuillantines, located near the Place des Nations (see the attached map).



UNITED NATIONS OFFICE AT GENEVA

Conference Registration Form

Please Print

Title of the Conference

Date

Fifth session of the Working Party on Industry and Enterprise Development, 12-13 February 2004

Organization or Agency

Participant

Mr. ☐

Family Name

First Name

Mrs. ☐

Ms. ☐

Participation Category

Head of Delegation ☐

Delegation Member ☐

Observer Country ☐

...

Are you based in Geneva as a representative of your permanent mission ?

YES NO (delete non applicable)

Observer Organization ☐

NGO (ECOSOC Accred.) ☐

Other (Please Specify Below) ☐

Participating From / Until

Document Language Preference

English ☐

French ☐

Other

Official Occupation (in own country)

Passport or ID Number

Valid Until

Official Telephone N°.

Fax N°.

E-mail Address

Permanent Official Address

Address in Geneva

Accompanied by Spouse

Yes ☐

No ☐

Family Name (Spouse)

First Name (Spouse)

On Issue of ID Card

Participant Signature

Spouse Signature

Date

Participant photograph if form is sent in advance of the conference date.

Please PRINT your name on the reverse side of the photograph

Spouse photograph if form is sent in advance of the conference date.

Please PRINT your name on the reverse side of the photograph

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Initials, UN Official

