

# Review Conference of States Parties to the Convention on Cluster Munitions

22 June 2015

English only

---

## Second Preparatory Meeting for the First Review Conference

Geneva, 24 June 2015

Item 7 of the provisional agenda

**Exchange of views on matters pertaining to the financing  
of the Implementation Support Unit**

### **Towards a funding model for the Implementation Support Unit of the Convention on Cluster Munitions**

#### **Presented by the Coordinators on the General Status and Operation of the CCM**

1. In their Fifth Meeting held in San Jose, States parties to the Convention on Cluster Munitions (CCM), "...noted that it was not possible at this stage for the States parties to agree on a funding model for an Implementation Support Unit. With a view to taking a final decision on this matter at the First Review Conference, the Meeting agreed to task the Co-Chairs for General Status and Operations with conducting consultations with States parties in order to come up with a draft compromise proposal on the funding model, to be included in the agenda of the preparatory process for the Review Conference. The Meeting agreed that a compromise proposal should be based on the principles of sustainability, predictability and ownership".
2. The following is an attempt by the Coordinators on the General Status and Operation of the CCM to present the current state of play, to reflect on the process of consultations conducted so far, and eventually to lay down a basis to further our discussions in this respect.
3. As we set out during the First Preparatory Meeting on 5 February 2015, when envisaging a funding model for the Implementation Support Unit, there are basically two possibilities: an obliged funding model based on the United Nations scales of contributions and adjusted to the number of States Parties or a voluntary funding model.
4. Regrettably, previous efforts aimed at bridging this gap between the **obliged model** and the **voluntary** one did not receive the sufficient support by States to be adopted by consensus.
5. As we now stand at a critical juncture, with the Director of the Implementation Support Unit (ISU) of the Convention on Cluster Munitions assuming her responsibilities since the beginning of May/June 2015, and the urgency of proceeding with the necessary recruitment of other staff, to enable the handover envisioned in the Lusaka decisions, this

GE.15-10205 (E)



\* 1 5 1 0 2 0 5 \*

Please recycle 

meeting is an important one, as it will help us shape the eventual proposal that we, as co-chairs, will present to the First Review Conference.

6. While we believe that an **assessed model** ensures respect to the principles enshrined in the directive, our previous decisions and is a simple one that does not require further elaboration as each state would be assessed according to its calculated ability to pay, the **voluntary model** raises questions pertaining to the sustainability, predictability and ownership. Challenged with this, the co-chairs, in another attempt to strengthen the principles of sustainability, predictability and ownership, especially in light of lessons learnt from other conventions - namely the Anti-Personnel Mine Ban Convention, have compiled a non-inclusive set of elements for States consideration, as follows:

(a) The ISU and its funding model will be reviewed at the following review conference that will take place five years from now in 2020, unless the states parties decide otherwise;

(b) The functioning of the funding model will be evaluated after three years at the Eighth Meeting of States Parties;

(c) The Geneva International Centre for Humanitarian Demining (GICHD), which hosts the ISU, has already set up a Trust Fund for the financing of the ISU;

(d) At each Meeting of States Parties, the ISU Director will present a budget for the activities of the ISU for the year following the Meeting of States Parties. This budget is to be approved by the States Parties at each Meeting of States Parties;

(e) The budget presented by the ISU cannot exceed the amount of funds collected in the Trust Fund in budget year X-1;

(f) All States Parties will contribute to the ISU on the basis of indicative contributions, which are based on the United Nations scale of contributions, assessed to the States Parties to the Convention on Cluster Munitions;

(g) All States Parties that are in a position to do so are encouraged to contribute more as their indicative contribution;

(h) In order to facilitate the start of this funding model all States Parties are encouraged to voluntarily contribute funds to cover the interim period.

7. This paper is accompanied by an estimation of the costs of the ISU as provided by the Geneva International Centre for Humanitarian Demining (annex I), an overview of indicative contributions (annex II), and overview of decisions taken by States Parties in relation to the Implementation Support Unit and its funding model (annex III).

# Annex I

## Overview of estimated costs of the ISU for 2015 – 2020

			Start 05.2015						Start 05.2015	With Director's turn over in 2019					
CCM DIRECTOR (100%)			2015	2016	2017	2018	2019	2020	2015	2016	2017	2018	2019	2020	
	Salary		102,823	158,347	164,085	168,239	172,393	176,547	102,823	158,347	164,085	168,239	155,776	159,930	
	Social charges	standardised estimate of 19.5%	20,050	30,878	31,996	32,807	33,617	34,427	20,050	30,878	31,996	32,807	30,376	31,186	
	Total salary costs		122,873	189,225	196,081	201,045	206,009	210,974	122,873	189,225	196,081	201,045	186,153	191,117	
	International relocation	for staff + 2 family members; as per GICHD IRR	18,500						18,500						
	International flights	start of contract; for staff + 2 family members	5,100						5,100						
	Total staff costs		23,600	-	-	-	-	-	23,600	-	-	-	-	-	
	Total salary & staff costs		146,473	189,225	196,081	201,045	206,009	210,974	146,473	189,225	196,081	201,045	186,153	191,117	
Implementation Support Officer (100%)			2015	2016	2017	2018	2019	2020	2015	2016	2017	2018	2019	2020	
	Salary		68,549	105,907	110,082	113,198	116,313	119,428	68,549	105,907	110,082	113,198	116,313	119,428	
	Social charges	standardised estimate of 19.5%	13,367	20,652	21,466	22,074	22,681	23,289	13,367	20,652	21,466	22,074	22,681	23,289	
	Total salary costs		81,916	126,559	131,548	135,271	138,994	142,717	81,916	126,559	131,548	135,271	138,994	142,717	
	International relocation	for staff + 2 family members; as per GICHD IRR	18,500						18,500						
	International flights	start of contract; for staff + 2 family members	5,100						5,100						
	Total staff costs		23,600	-	-	-	-	-	23,600	-	-	-	-	-	
	Total salary & staff costs		105,516	126,559	131,548	135,271	138,994	142,717	105,516	126,559	131,548	135,271	138,994	142,717	
Implementation Support Assistant (50%)			2015	2016	2017	2018	2019	2020	2015	2016	2017	2018	2019	2020	
	Salary		27,419	42,157	42,579	43,617	44,656	45,694	27,419	42,157	42,579	43,617	44,656	45,694	
	Social charges	standardised estimate of 19.5%	5,347	8,221	8,303	8,505	8,708	8,910	5,347	8,221	8,303	8,505	8,708	8,910	
	Total salary costs		32,766	50,378	50,881	52,123	53,363	54,605	32,766	50,378	50,881	52,123	53,363	54,605	
Operational costs (activities)			2015	2016	2017	2018	2019	2020	2015	2016	2017	2018	2019	2020	
	ISU-CCM activities		57,000	57,000	57,000	57,000	57,000	57,000	57,000	57,000	57,000	57,000	57,000	57,000	
GICHD in-kind contributions		Estimates	2015	2016	2017	2018	2019	2020	2015	2016	2017	2018	2019	2020	
Hosting of intersessional meeting	Conference services and management, rent of conference rooms, security, coffee breaks, no interpretation (assumption 3 days)		60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	
Administration	Financial management, internal control system, audit, HR management (incl. recruitment), staff training, contract and document management, archives management, photocopy machine services, management of insurances, etc.		30,000	45,000	45,000	45,000	45,000	45,000	30,000	45,000	45,000	45,000	45,000	45,000	
Support	Rent of offices, travel services, acquisition and maintenance of office and telecommunication equipment, acquisitions and maintenance of IT hardware and software licences		40,000	80,000	80,000	80,000	80,000	80,000	40,000	80,000	80,000	80,000	80,000	80,000	
Communication	Management of website and publications			N/A	N/A	N/A	N/A	N/A		N/A	N/A	N/A	N/A	N/A	
Sponsorship programme	Administration of sponsorship programme (Intersessional + MSP)		35,000	45,000	45,000	45,000	45,000	45,000	35,000	45,000	45,000	45,000	45,000	45,000	
	Total GICHD in-kind		165,000	230,000	230,000	230,000	230,000	230,000	165,000	230,000	230,000	230,000	230,000	230,000	
ISU CCM			2015	2016	2017	2018	2019	2020	2015	2016	2017	2018	2019	2020	
	Salary costs		237,555	366,161	378,510	388,439	398,367	408,295	237,555	366,161	378,510	388,439	378,510	388,439	
	Staff costs		47,200	-	-	-	-	-	47,200	-	-	-	-	-	
	Total salary & staff costs*		284,755	366,161	378,510	388,439	398,367	408,295	284,755	366,161	378,510	388,439	378,510	388,439	
	CCM activities		57,000	57,000	57,000	57,000	57,000	57,000	57,000	57,000	57,000	57,000	57,000	57,000	
	Total CCM Core costs (financed by the CCM TF)		341,755	423,161	435,510	445,439	455,367	465,295	341,755	423,161	435,510	445,439	435,510	445,439	
	GICHD in-kind		165,000	230,000	230,000	230,000	230,000	230,000	165,000	230,000	230,000	230,000	230,000	230,000	
	Total ISU-CCM		506,755	653,161	665,510	675,439	685,367	695,295	506,755	653,161	665,510	675,439	665,510	675,439	
	*Staff costs do not include possible school allowance														

## Annex II

## Overview of indicative contributions by States Parties for 2015 – 2020

INDICATIVE CONTRIBUTIONS		without change of staff										with change of staff									
States Parties	UN scale of assessment	assessed scale of assessment	2015	2016	2017	2018	2019	2020	Total (5 yrs)	2015	2016	2017	2018	2019	2020	Total (5 yrs)					
1 Afghanistan	0.005	0.009	CHF 36.42	CHF 43.06	CHF 44.21	CHF 45.14	CHF 46.06	CHF 46.98	CHF 261.87	1	CHF 36.42	CHF 43.06	CHF 44.21	CHF 45.14	CHF 46.21	CHF 45.14	CHF 258.18				
2 Albania	0.010	0.019	CHF 72.85	CHF 86.13	CHF 88.42	CHF 90.27	CHF 92.12	CHF 93.96	CHF 523.75	2	CHF 72.85	CHF 86.13	CHF 88.42	CHF 90.27	CHF 92.12	CHF 90.27	CHF 516.36				
3 Andorra	0.008	0.013	CHF 58.28	CHF 69.90	CHF 70.74	CHF 72.22	CHF 73.69	CHF 75.17	CHF 415.06	3	CHF 58.28	CHF 69.90	CHF 70.74	CHF 72.22	CHF 73.69	CHF 73.69	CHF 413.09				
4 Antigua and Barbuda	0.002	0.004	CHF 14.57	CHF 17.23	CHF 17.68	CHF 18.05	CHF 18.42	CHF 18.79	CHF 104.75	4	CHF 14.57	CHF 17.23	CHF 17.68	CHF 18.05	CHF 17.68	CHF 18.05	CHF 103.27				
5 Australia	2.074	3.859	CHF 18,339.09	CHF 17,862.82	CHF 18,339.09	CHF 18,722.02	CHF 19,104.92	CHF 19,487.81	CHF 108,625.57	5	CHF 18,339.09	CHF 17,862.82	CHF 18,339.09	CHF 18,722.02	CHF 19,104.92	CHF 18,722.02	CHF 107,093.95				
6 Austria	0.798	1.485	CHF 5,813.35	CHF 6,872.97	CHF 7,056.22	CHF 7,203.56	CHF 7,350.88	CHF 7,498.20	CHF 41,795.18	6	CHF 5,813.35	CHF 6,872.97	CHF 7,056.22	CHF 7,203.56	CHF 7,350.88	CHF 7,350.88	CHF 41,205.87				
7 Belgium	0.988	1.857	CHF 7,270.34	CHF 8,505.52	CHF 8,824.69	CHF 9,008.96	CHF 9,193.21	CHF 9,377.45	CHF 52,710.16	7	CHF 7,270.34	CHF 8,505.52	CHF 8,824.69	CHF 9,008.96	CHF 9,193.21	CHF 9,008.96	CHF 51,533.15				
8 Belize	0.002	0.002	CHF 7.28	CHF 8.61	CHF 8.84	CHF 9.03	CHF 9.21	CHF 9.40	CHF 52.37	8	CHF 7.28	CHF 8.61	CHF 8.84	CHF 9.03	CHF 9.21	CHF 9.21	CHF 51.64				
9 Bolivia	0.009	0.017	CHF 65.56	CHF 77.51	CHF 79.58	CHF 81.24	CHF 82.90	CHF 84.57	CHF 471.37	9	CHF 65.56	CHF 77.51	CHF 79.58	CHF 81.24	CHF 82.90	CHF 82.90	CHF 464.73				
10 Bosnia and Herzegovina	0.017	0.032	CHF 123.84	CHF 146.42	CHF 150.32	CHF 153.46	CHF 156.60	CHF 159.74	CHF 890.37	10	CHF 123.84	CHF 146.42	CHF 150.32	CHF 153.46	CHF 156.60	CHF 156.60	CHF 877.82				
11 Botswana	0.017	0.032	CHF 123.84	CHF 146.42	CHF 150.32	CHF 153.46	CHF 156.60	CHF 159.74	CHF 890.37	11	CHF 123.84	CHF 146.42	CHF 150.32	CHF 153.46	CHF 156.60	CHF 156.60	CHF 877.82				
12 Bulgaria	0.047	0.087	CHF 342.39	CHF 404.80	CHF 415.59	CHF 424.27	CHF 432.95	CHF 441.63	CHF 2,461.82	12	CHF 342.39	CHF 404.80	CHF 415.59	CHF 424.27	CHF 432.95	CHF 432.95	CHF 2,426.91				
13 Burkina Faso	0.003	0.006	CHF 21.85	CHF 25.84	CHF 26.53	CHF 27.08	CHF 27.63	CHF 28.19	CHF 157.12	13	CHF 21.85	CHF 25.84	CHF 26.53	CHF 27.08	CHF 27.63	CHF 27.63	CHF 154.91				
14 Burundi	0.001	0.002	CHF 7.28	CHF 8.61	CHF 8.84	CHF 9.03	CHF 9.21	CHF 9.40	CHF 52.37	14	CHF 7.28	CHF 8.61	CHF 8.84	CHF 9.03	CHF 9.21	CHF 9.21	CHF 51.64				
15 Cameroon	0.012	0.022	CHF 87.42	CHF 103.35	CHF 106.11	CHF 108.32	CHF 110.54	CHF 112.75	CHF 628.50	15	CHF 87.42	CHF 103.35	CHF 106.11	CHF 108.32	CHF 110.54	CHF 110.54	CHF 619.64				
16 Canada	2.984	5.552	CHF 21,738.16	CHF 25,700.42	CHF 26,395.61	CHF 26,936.61	CHF 27,487.50	CHF 28,038.40	CHF 156,285.74	16	CHF 21,738.16	CHF 25,700.42	CHF 26,395.61	CHF 26,936.61	CHF 27,487.50	CHF 26,936.61	CHF 154,083.09				
17 Cape Verde	0.002	0.002	CHF 7.28	CHF 8.61	CHF 8.84	CHF 9.03	CHF 9.21	CHF 9.40	CHF 52.37	17	CHF 7.28	CHF 8.61	CHF 8.84	CHF 9.03	CHF 9.21	CHF 9.21	CHF 51.64				
18 Chad	0.002	0.004	CHF 14.57	CHF 17.23	CHF 17.68	CHF 18.05	CHF 18.42	CHF 18.79	CHF 104.75	18	CHF 14.57	CHF 17.23	CHF 17.68	CHF 18.05	CHF 18.42	CHF 18.42	CHF 103.27				
19 Chile	0.134	0.241	CHF 2,433.14	CHF 2,876.66	CHF 2,953.35	CHF 3,032.06	CHF 3,110.77	CHF 3,189.48	CHF 17,957.27	19	CHF 2,433.14	CHF 2,876.66	CHF 2,953.35	CHF 3,032.06	CHF 3,110.77	CHF 3,110.77	CHF 17,745.57				
20 Comoros	0.002	0.002	CHF 7.28	CHF 8.61	CHF 8.84	CHF 9.03	CHF 9.21	CHF 9.40	CHF 52.37	20	CHF 7.28	CHF 8.61	CHF 8.84	CHF 9.03	CHF 9.21	CHF 9.21	CHF 51.64				
21 Congo	0.005	0.009	CHF 36.42	CHF 43.06	CHF 44.21	CHF 45.14	CHF 46.06	CHF 46.98	CHF 261.87	21	CHF 36.42	CHF 43.06	CHF 44.21	CHF 45.14	CHF 46.06	CHF 46.06	CHF 258.18				
22 Cook Islands	0.000	0.000	CHF 0.00	CHF 0.00	CHF 0.00	CHF 0.00	CHF 0.00	CHF 0.00	CHF 0.00	22	CHF 0.00	CHF 0.00	CHF 0.00	CHF 0.00	CHF 0.00	CHF 0.00	CHF 0.00				
23 Costa Rica	0.038	0.071	CHF 276.83	CHF 327.28	CHF 336.01	CHF 343.03	CHF 350.04	CHF 357.06	CHF 1,990.25	23	CHF 276.83	CHF 327.28	CHF 336.01	CHF 343.03	CHF 350.04	CHF 343.03	CHF 1,962.18				
24 Côte d'Ivoire	0.010	0.020	CHF 80.13	CHF 94.74	CHF 97.27	CHF 99.30	CHF 101.33	CHF 103.36	CHF 576.12	24	CHF 80.13	CHF 94.74	CHF 97.27	CHF 99.30	CHF 101.33	CHF 101.33	CHF 568.00				
25 Ecuador	0.126	0.244	CHF 817.00	CHF 1,005.21	CHF 1,035.14	CHF 1,065.07	CHF 1,095.00	CHF 1,124.93	CHF 6,099.24	25	CHF 817.00	CHF 1,005.21	CHF 1,035.14	CHF 1,065.07	CHF 1,095.00	CHF 1,095.00	CHF 6,006.15				
26 Czech Republic	0.386	0.718	CHF 2,811.97	CHF 3,324.52	CHF 3,413.16	CHF 3,484.43	CHF 3,555.69	CHF 3,626.95	CHF 20,216.72	26	CHF 2,811.97	CHF 3,324.52	CHF 3,413.16	CHF 3,484.43	CHF 3,555.69	CHF 3,555.69	CHF 19,931.66				
27 Denmark	0.075	1.256	CHF 4,917.31	CHF 5,813.60	CHF 5,968.60	CHF 6,093.23	CHF 6,217.85	CHF 6,342.47	CHF 35,350.67	27	CHF 4,917.31	CHF 5,813.60	CHF 5,968.60	CHF 6,093.23	CHF 6,217.85	CHF 6,217.85	CHF 34,854.59				
28 Dominican Republic	0.054	0.084	CHF 372.81	CHF 387.57	CHF 392.91	CHF 398.25	CHF 403.59	CHF 408.93	CHF 2,145.72	28	CHF 372.81	CHF 387.57	CHF 392.91	CHF 398.25	CHF 403.59	CHF 403.59	CHF 2,145.72				
29 Ecuador	0.082	0.082	CHF 320.54	CHF 378.96	CHF 389.06	CHF 397.19	CHF 405.31	CHF 413.43	CHF 2,304.56	29	CHF 320.54	CHF 378.96	CHF 389.06	CHF 397.19	CHF 405.31	CHF 405.31	CHF 2,272.00				
30 El Salvador	0.016	0.016	CHF 116.56	CHF 137.80	CHF 141.48	CHF 144.43	CHF 147.39	CHF 150.34	CHF 838.00	30	CHF 116.56	CHF 137.80	CHF 141.48	CHF 144.43	CHF 147.39	CHF 147.39	CHF 825.18				
31 Fiji	0.006	0.006	CHF 13.55	CHF 15.85	CHF 16.28	CHF 16.71	CHF 17.14	CHF 17.57	CHF 85.93	31	CHF 13.55	CHF 15.85	CHF 16.28	CHF 16.71	CHF 17.14	CHF 17.14	CHF 84.93				
32 France	5.593	10.405	CHF 40,744.48	CHF 48,171.06	CHF 49,455.42	CHF 50,488.08	CHF 51,520.64	CHF 52,553.20	CHF 292,933.88	32	CHF 40,744.48	CHF 48,171.06	CHF 49,455.42	CHF 50,488.08	CHF 51,520.64	CHF 50,488.08	CHF 288,802.53				
33 Germany	7.141	13.285	CHF 52,021.51	CHF 61,502.58	CHF 63,143.42	CHF 64,461.90	CHF 65,780.24	CHF 67,098.59	CHF 374,099.24	33	CHF 52,021.51	CHF 61,502.58	CHF 63,143.42	CHF 64,461.90	CHF 65,780.24	CHF 65,780.24	CHF 368,735.74				
34 Ghana	0.026	0.026	CHF 16.56	CHF 19.61	CHF 20.03	CHF 20.45	CHF 20.87	CHF 21.29	CHF 113.53	34	CHF 16.56	CHF 19.61	CHF 20.03	CHF 20.45	CHF 20.87	CHF 20.87	CHF 112.21				
35 Grenada	0.001	0.002	CHF 8.21	CHF 9.61	CHF 9.84	CHF 10.03	CHF 10.21	CHF 10.40	CHF 52.37	35	CHF 8.21	CHF 9.61	CHF 9.84	CHF 10.03	CHF 10.21	CHF 10.21	CHF 51.64				
36 Guatemala	0.027	0.050	CHF 196.69	CHF 232.54	CHF 238.74	CHF 243.73	CHF 248.71	CHF 253.70	CHF 1,414.12	36	CHF 196.69	CHF 232.54	CHF 238.74	CHF 243.73	CHF 248.71	CHF 248.71	CHF 1,394.18				
37 Guinea	0.003	0.003	CHF 8.21	CHF 9.61	CHF 9.84	CHF 10.03	CHF 10.21	CHF 10.40	CHF 52.37	37	CHF 8.21	CHF 9.61	CHF 9.84	CHF 10.03	CHF 10.21	CHF 10.21	CHF 51.64				
38 Guinea-Bissau	0.001	0.002	CHF 7.28	CHF 8.61	CHF 8.84	CHF 9.03	CHF 9.21	CHF 9.40	CHF 52.37	38	CHF 7.28	CHF 8.61	CHF 8.84	CHF 9.03	CHF 9.21	CHF 9.21	CHF 51.64				
39 Honduras	0.002	0.002	CHF 7.28	CHF 8.61	CHF 8.84	CHF 9.03	CHF 9.21	CHF 9.40	CHF 52.37	39	CHF 7.28	CHF 8.61	CHF 8.84	CHF 9.03	CHF 9.21	CHF 9.21	CHF 51.64				
40 Hungary	0.028	0.050	CHF 196.69	CHF 232.54	CHF 238.74	CHF 243.73	CHF 248.71	CHF 253.70	CHF 1,414.12	40	CHF 196.69	CHF 232.54	CHF 238.74	CHF 243.73	CHF 248.71	CHF 248.71	CHF 1,394.18				
41 Iceland	0.001	0.001	CHF 7.28	CHF 8.61	CHF 8.84	CHF 9.03	CHF 9.21	CHF 9.40	CHF 52.37	41	CHF 7.28	CHF 8.61	CHF 8.84	CHF 9.03	CHF 9.21	CHF 9.21	CHF 51.64				
42 India	0.266	0.495	CHF 1,937.78	CHF 2,290.99	CHF 2,352.07	CHF 2,401.19	CHF 2,450.29	CHF 2,499.40	CHF 13,931.23	42	CHF 1,937.78	CHF 2,290.99	CHF 2,352.07	CHF 2,401.19	CHF 2,450.29	CHF 2,450.29	CHF 13,735.29				
43 Indonesia	0.688	1.312	CHF 4,953.38	CHF 5,813.60	CHF 5,968.60	CHF 6,093.23	CHF 6,217.85	CHF 6,342.47	CHF 35,350.67	43	CHF 4,953.38	CHF 5,813.60	CHF 5,968.60	CHF 6,093.23	CHF 6,217.85	CHF 6,217.85	CHF 35,111.28				
44 Ireland	0.078	0.772	CHF 3,045.09	CHF 3,609.13	CHF 3,696.11	CHF 3,773.29	CHF 3,850.46	CHF 3,927.63	CHF 21,892.71	44	CHF 3,045.09	CHF 3,609.13	CHF 3,696.11	CHF 3,773.29	CHF 3,850.46	CHF 3,850.46	CHF 21,584.03				
45 Italy	4.448	8.726	CHF 32,403.26	CHF 36,309.47	CHF 36,939.10	CHF 37,402.15	CHF 37,859.43	CHF 38,316.73	CHF 212,963.61	45	CHF 32,403.26	CHF 36,309.47	CHF 36,939.10	CHF 37,402.15	CHF 37,859.43	CHF 37,859.43	CHF 210,778.57				
46 Jamaica	0.013	0.013	CHF 13.55	CHF 15.85	CHF 16.28	CHF 16.71	CHF 17.14	CHF 17.57	CHF 85.93	46	CHF 13.55	CHF 15.85	CHF 16.28	CHF 16.71	CHF 17.14	CHF 17.14	CHF 84.93				
47 Lao PDR	0.002	0.002	CHF 14.57	CHF 17.23	CHF 17.68	CHF 18.05	CHF 18.42	CHF 18.79	CHF 104.75	47	CHF 14.57	CHF 17.23	CHF 17.68	CHF 18.05	CHF 18.42	CHF 18.42	CHF 103.27				
48 Lebanon	0.042	0.078</																			

## **Annex III**

### **Overview of decisions taken by states parties on the ISU<sup>1</sup>**

#### **Tasks and responsibilities of the CCM ISU**

1. States Parties defined the ISU's tasks and responsibilities in the ISU Directive, adopted by the Second Meeting of States Parties (CCM/MSP/2011/WP.9: Directive from the States Parties to the Convention on Cluster Munitions to the Implementation Support Unit).
2. According to the Directive, the ISU shall support States Parties, inter alia, in the following ways:
  - (a) Assist the President in all aspects of the presidency, support the Coordinators in their efforts, prepare, support and follow-up from formal and informal meetings of the Convention, offer advice and support to States Parties on the implementation;
  - (b) Develop and maintain a resource base of relevant technical expertise and, upon request, provide States Parties with such expertise;
  - (c) Facilitate communication among States Parties, and with all relevant other actors, cooperate and coordinate with relevant actors and maintain public relations, including efforts to promote the universalization of the Convention;
  - (d) Keep records of formal and informal meetings under the Convention and other relevant expertise and information pertaining to the implementation of the Convention;
  - (e) Organise the set-up of a sponsorship programme assisted by the host and provide guidance, input and support to the programme.

#### **Structure and format of the ISU**

3. The Fourth Meeting of States Parties held in Lusaka decided to establish an ISU of up to 2.5 staff (final document: CCM/MSP/2013/6, para. 29).
4. In accordance with this decision and consultations held by former Presidents of Meetings of States Parties, it is suggested that this small and effective structure be led by a Director and staffed with 1.5 staff members (FTE + 50 % FTE- full-time equivalent). An outline of the responsibilities of the new ISU staff may include the following:
  - (a) Director: report to the States Parties on the implementation of the Directive. Manage and direct the ISU and its staff. Maintain a close dialogue with the President and the Coordinators to ensure consistency of efforts and a clear direction, including on draft documents produced by the ISU. Prepare annual work plans and budgets as well as annual reports on the activities and finances of the ISU to States Parties. Assist the President in preparing and convening both formal and informal meetings. Keep records of formal and

---

<sup>1</sup> Document CCM/MSP/2011/5, para 29 (Second Meeting of States Parties, Final Document), document CCM/MSP/2012/5, paras 25-27 (Third Meeting of States Parties, final document), document CCM/MSP/2013/6, paras 29-35 (Fourth Meeting of States Parties, final document), and document CCM/MSP/2014/6, paras 25-27 (Fifth Meeting of States Parties, final document).

informal meetings of the Convention. Responsible for all public relations and external communications, liaise with relevant organisations and institutions and external actors.

(b) Implementation Support Specialist: report to the Director of the ISU and function as Acting Director in the Director's absence. Assist the Coordinators in preparing and convening meetings on their various thematic responsibilities, and in their outreach and bilateral dialogue with states having obligations to fulfill as well as relevant organisations and institutions. Support States Parties in understanding the nature and extent of their obligations under the Convention. Maintain a resource base of available and relevant technical expertise within the various thematic areas and on request assist States Parties in coming into contact with such expertise. Contract relevant technical expertise in support of specific activities and projects organised by the President or the Coordinators, including for development of substantive documents.

(c) Implementation Support Assistant: assist the Director and the Implementation Support Specialist with practical, administrative and substantive matters. Maintain databases on substantive, technical and administrative matters, including documentation from formal and informal meetings under the Convention. Manage the Convention's webpage. Draft reports, summaries etc. from meetings as necessary.

### **Location of the ISU**

5. The ISU will be hosted by the Geneva International Centre for Humanitarian Demining (GICHD), as decided by States Parties in the Second Meeting of States Parties, and reaffirmed in the Third and Fourth Meeting of States Parties. While hosted by the Geneva International Centre for Humanitarian Demining, shall be independent and shall not be formally linked to any other Implementation Support Unit.

6. The president of the Fourth Meeting of States Parties has concluded, in consultations with the States Parties, and agreement with the GICHD on the hosting of the ISU, as contained in document CCM/MSP/2014/INF/1.

---