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**Meeting of the High Contracting Parties to the  
Convention on Prohibitions or Restrictions on  
the Use of Certain Conventional Weapons Which  
May Be Deemed to Be Excessively Injurious  
or to Have Indiscriminate Effects**

31 August 2012

Original: English

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**2012 Session**

**Geneva, 15–16 November 2012**

Item 6 of the provisional agenda

**Organization of work, including that of  
any subsidiary body of the Meeting**

**Estimated Costs**

**2013 Meeting of the High Contracting Parties to the  
Convention on Prohibitions or Restrictions on the Use of  
Certain Conventional Weapons Which May Be Deemed to Be  
Excessively Injurious or to Have Indiscriminate Effects**

**Note by the Secretariat**

1. The 2012 Meeting of the High Contracting Parties to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects, held in Geneva on 15 and 16 November 2012, decided to convene the 2013 Meeting of the High Contracting Parties to the Convention on 14 and 15 November 2013.
2. This document is submitted pursuant to the above-mentioned decision of the States Parties and provides estimated costs in the amount of **US\$494,700** for convening that meeting. A breakdown of these costs is provided in the attached table.
3. It should be noted that the costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closure of the meeting and completion of related work, with all relevant expenditures recorded in the accounts. At that time, any adjustments in contributions by the participants sharing the costs will be determined accordingly.
4. With regard to the financial arrangements, it will be recalled that, in accordance with the practice followed on the occasion of previous multilateral disarmament conferences and related meetings, and as reflected in their Rules of Procedure, the costs are shared among the States Parties participating in the conferences or meetings, based upon the United Nations scale of assessment pro-rated to take into account the number of States Parties participating in the meetings. States that are not States Parties but that have accepted the invitation to take part in the meetings share in the costs to the extent of their respective rates of assessment under the United Nations scale of assessments.
5. Subject to the States Parties' approval of the estimated costs and cost-sharing formula, assessment notices will be prepared based on the overall estimated costs and

applicable cost-sharing formula. Since the above-mentioned activities shall have no financial implication for the regular budget of the Organization, States Parties should proceed with the payment of their share of the estimated costs as soon as assessment notices have been received.

Title of session: Meeting of the High Contracting Parties to the Convention on Certain Conventional Weapons (CCW)

GENEVA, 14 - 15 NOVEMBER 2013

Conference-servicing items	Meeting Servicing *	Pre-session documentation *	In-session documentation *	Summary records *	Post-session documentation *	Support Services requirements *	Other requirements *	Total *
	\$	\$	\$	\$	\$	\$	\$	\$
Interpretation and meeting servicing	29,900							29,900
Translation of documentation		23,100	23,100	74,300	43,800			164,300
Support Services requirements						1,300		1,300
Other requirements							32,400	32,400
<b>Total</b>	<b>29,900</b>	<b>23,100</b>	<b>23,100</b>	<b>74,300</b>	<b>43,800</b>	<b>1,300</b>	<b>32,400</b>	<b>227,900</b>

\* - at US\$ 1=CHF 0.980

A. Total conference-servicing requirements (inclusive of 13% programme support costs)	227,900
B. Non-conference-servicing requirements*	
1) One P-4 for twelve months	224,100
2) Travel	10,000
3) Equipment and Supplies	2,000
Sub-total	236,100
Programme support costs @13% over B	30,700
Subtotal B	266,800
Grand total (rounded) A+B	<u>494,700</u>