

**MEETING OF THE STATES PARTIES TO THE
CONVENTION ON PROHIBITIONS OR RESTRICTIONS
ON THE USE OF CERTAIN CONVENTIONAL WEAPONS
WHICH MAY BE DEEMED TO BE EXCESSIVELY
INJURIOUS OR TO HAVE INDISCRIMINATE EFFECTS**

CCW/MSP/2003/L.2*
26 November 2003

Original: ENGLISH

Geneva, 27-28 November 2003

**ESTIMATED COSTS OF THE 2004 MEETING OF THE STATES PARTIES
TO THE CONVENTION ON PROHIBITIONS OR RESTRICTIONS ON THE USE OF
CERTAIN CONVENTIONAL WEAPONS WHICH MAY BE DEEMED TO BE
EXCESSIVELY INJURIOUS OR TO HAVE INDISCRIMINATE EFFECTS**

Note by the Secretariat

1. The Meeting of the States Parties to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed To Be Excessively Injurious or To Have Indiscriminate Effects, held in Geneva from 27 to 28 November 2003, decided to convene a two-day Meeting of the States Parties in November 2004.
2. This document is submitted pursuant to the above-mentioned decision of the States Parties and provides estimated costs in the amount of US\$329,500 for convening that meeting. A breakdown of these costs is provided in the attached table.
3. It should be noted that the costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closure of the meeting and completion of related work, with all relevant expenditures recorded in the accounts. At that time, any adjustments in contributions by the participants sharing the costs will be determined accordingly.
4. With regard to the financial arrangements, it will be recalled that, in accordance with the practice followed on the occasion of previous multilateral disarmament conferences and related meetings, and as reflected in their Rules of Procedure, the costs are shared among the States Parties participating in the conferences, based upon the United Nations scale of assessment prorated to take into account the number of States Parties participating in the meetings. States that are not States Parties but that have accepted the invitation to take part in the meetings share in the costs to the extent of their respective rates of assessment under the United Nations scale of assessments.
5. Subject to the States Parties' approval of the estimated costs and cost-sharing formula, assessment notices will be prepared based on the overall estimated costs and applicable cost-sharing formula. Since the above-mentioned activities shall have no financial implication for the regular budget of the Organization, States Parties should proceed with the payment of their share of the estimated costs as soon as assessment notices have been received.

* / Re-issued for technical reasons

Annex

CCW - MEETING OF STATES PARTIES

GENEVA, 2 DAYS IN 2004

Conference-servicing items	Meeting Servicing \$	Pre-session documentation \$	In-session documentation \$	Summary records \$	Post-session documentation \$	Support Services requirements \$	Other requirements \$	Total * \$
Interpretation and meeting servicing	22'300							22'300
Translation of documentation		36'000	127'700	52'200	60'100			276'000
Support Services requirements						1'800		1'800
Other requirements							3'200	3'200
Total	22'300	36'000	127'700	52'200	60'100	1'800	3'200	303'300

* - at US\$1=CHF1.35

A.Total conference-servicing requirements (inclusive of 13% programme support costs)	303'300
B.Non-conference-servicing requirements	
1) One P-3 for three months	22'200
2) One G4 for one week	1'000
Sub-total	23'200
Programme support costs @13% over B	3'000
Subtotal B	26'200
Grand total (rounded) A+B	329'500