

Sixteenth Annual Conference of the High Contracting Parties to Amended Protocol II to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects

27 August 2014

Original: English

Geneva, 12 November 2014

Item 12 of the provisional agenda

Adoption of the estimated costs for 2015

Estimated Costs

Seventeenth Annual Conference of the High Contracting Parties to Amended Protocol II to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons which may be deemed to be Excessively Injurious or to have Indiscriminate Effects

Note by the Secretariat

1. The Sixteenth Annual Conference of the High Contracting Parties to Amended Protocol II to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed To Be Excessively Injurious or To Have Indiscriminate Effects, held in Geneva on 12 November 2014, decided to convene a one-day meeting of the Seventeenth Annual Conference of the High Contracting Parties on 4 November 2015.
2. This document is submitted pursuant to the above-mentioned decision of the High Contracting Parties and provides estimated costs in the amount of US\$216,000 for convening that meeting. A breakdown of these costs is provided in the attached table.
3. It should be noted that the costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closure of the meeting and completion of related work, with all relevant expenditures recorded in the accounts. At that time, any adjustments in the contributions made by the participants sharing the costs will be determined accordingly.
4. With regard to the financial arrangements, the cost of the Conference of the High Contracting Parties shall be borne by the High Contracting Parties and States not parties participating in the work of the Conference, in accordance with the United Nations scale of assessment adjusted appropriately.
5. Subject to the States Parties' approval of the estimated costs and cost-sharing formula, assessment notices will be prepared based on the overall estimated costs and applicable cost-sharing formula. Since the above-mentioned activities shall have no financial implication for the regular budget of the Organization, States Parties should proceed with the payment of their share of the estimated costs as soon as assessment notices have been received.

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**Seventeenth Annual Conference of the High Contracting Parties to Amended Protocol II (APII)
Geneva, 4 November 2015 (with Summary Records)**

Seventeenth Annual Conference of the States Parties to Amended Protocol II (AP II) on Prohibitions or Restrictions on the Use of
Title of session: Mines, Booby-Traps and Other Devices, Annexed to the Convention on Certain Conventional Weapons (CCW)
Geneva, 4 November 2015 (with Summary Records)

Conference-servicing items	Meeting Servicing *	Pre-session documentation *	In-session documentation *	Summary records *	Post-session documentation *	Support Services requirements *	Other requirements *	Total *
	\$	\$	\$	\$	\$	\$	\$	\$
Interpretation and meeting servicing	14,600							14,600
Translation of documentation		16,100		33,000	14,900			64,000
Support Services requirements ^{1/}						1,200		1,200
Other requirements ^{2/}							21,100	21,100
Total	14,600	16,100		33,000	14,900	1,200	21,100	100,900

* - at US\$ 1=CHF 0.895

A. Total conference-servicing requirements (inclusive of 13% programme support costs)	100,900
B. Non-conference-servicing requirements*	
1) One P-3 for six months	99,900
2) Equipment, Supplies and Publications	2,000
Sub-total	101,900
Programme support costs @13% over B	13,200
Subtotal B	115,100
Grand total (rounded) A+B	216,000

1/ Sound technician/recording (2 x 1 days) \$850; Messenger (1 x 1 day) \$350

2/ Rental of PC, printer and flash disk \$40; Secretary (2 x 7 days) \$ 6,250; Editors (2 days) \$ 1440; Documents control officer (1 x 1 days) \$445; Documents distribution officer (1 x 1 day) \$445; Dedicated assistance provided for accounting services and administration of financial resources \$12,500.