

**Meeting of the High Contracting Parties to the
Convention on Prohibitions or Restrictions on
the Use of Certain Conventional Weapons Which
May Be Deemed to Be Excessively Injurious
or to Have Indiscriminate Effects**

15 November 2013

Original: English

2013 Session

Geneva, 14–15 November 2013

Item 6 of the agenda

**Organization of work, including that of
any subsidiary body of the Meeting**

Estimated Costs

**2014 Meeting of Experts of the High Contracting Parties to
the Convention on Prohibitions or Restrictions on the Use of
Certain Conventional Weapons Which May Be Deemed to Be
Excessively Injurious or to Have Indiscriminate Effects**

Note by the Secretariat

1. The 2013 Meeting of the High Contracting Parties to the Convention on Prohibitions or Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects, held in Geneva on 14 and 15 November 2013, decided to convene the 2014 Meeting of Experts of the High Contracting Parties to the Convention from 14 to 16 May 2014.
2. This document is submitted pursuant to the above-mentioned decision of the States Parties and provides estimated costs in the amount of US\$91,700 for convening that meeting. A breakdown of these costs is provided in the attached table.
3. It should be noted that the costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closure of the meeting and completion of related work, with all relevant expenditures recorded in the accounts. At that time, any adjustments in contributions by the participants sharing the costs will be determined accordingly.
4. With regard to the financial arrangements, the costs of the meeting will be met by the States parties to the Convention participating in the meeting in accordance with the United Nations scale of assessment, adjusted to take into account differences between the United Nations membership and the participation of States parties in the meeting. States which are not States parties to the Convention and which accept the invitation to take part in the meeting will share in the costs to the extent of their respective rates of assessment under the United Nations scale.
5. Subject to the States Parties' approval of the estimated costs and cost-sharing formula, assessment notices will be prepared based on the overall estimated costs and applicable cost-sharing formula. Since the above-mentioned activities shall have no

financial implication for the regular budget of the Organization, States Parties should proceed with the payment of their share of the estimated costs as soon as assessment notices have been received.

Title of session:		CCW - Meeting of Experts of the High Contracting Parties to the Convention on Certain Conventional Weapons (CCW)						
		Geneva, 13 - 16 May 2014 (4 days - without documentation)						
	Meeting	Pre-session	In-session	Summary	Post-session	Support Services	Other	
Conference-servicing items	Servicing *	documentation *	documentation *	records *	documentation *	requirements *	requirements *	Total *
	\$	\$	\$	\$	\$	\$	\$	\$
Interpretation and meeting servicing	78,000							78,000
Translation of documentation								-
Support Services requirements ^{1/}						4,200		4,200
Other requirements ^{2/}							9,500	9,500
Total	78,000	0	0		0	4,200	9,500	91,700
* - at US\$ 1=CHF 0.945								
A. Total conference-servicing requirements (inclusive of 13% programme support costs)								91,700
B. Non-conference-servicing requirements								
Grand total (rounded) A+B								91,700
1/ Sound technician/recording (2 x 4 days)								
2/ Rental of PC, printer and flash disk \$250; Secretary (2 x 7 days) \$5,900; Dedicated assistance provided for accounting services and administration of financial resources \$3,300.								