

**SECOND REVIEW CONFERENCE OF THE STATES PARTIES TO THE CONVENTION ON THE PROHIBITION OF THE USE, STOCKPILING, PRODUCTION AND TRANSFER OF ANTI-PERSONNEL MINES AND ON THEIR DESTRUCTION**

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**Cartagena de Indias, 30 November-4 December 2009**

Item 5 of the provisional agenda

**Adoption of the budget**

**ESTIMATED COSTS FOR CONVENING THE FIRST AND THE SECOND PREPARATORY MEETINGS FOR THE SECOND REVIEW CONFERENCE OF THE STATES PARTIES TO THE CONVENTION ON THE PROHIBITION OF THE USE, STOCKPILING, PRODUCTION AND TRANSFER OF ANTI-PERSONNEL MINES AND ON THEIR DESTRUCTION<sup>1</sup>**

Note by the Secretariat

1. The General Assembly, in paragraph 9 of its resolution 63/42 of 2 December 2008, requested the Secretary-General of the United Nations, in accordance with Article 12, paragraph 1, of the Convention on the Prohibition of the Use, Stockpiling, Production and Transfer of Anti-Personnel Mines and on Their Destruction, *inter alia*, to undertake the preparations necessary to convene the next Review Conference of the States Parties. The Ninth Meeting of the States Parties held at Geneva from 24 to 28 November 2008, decided, as stipulated in paragraph 33 of the Final Report of the Meeting (APLC/MSP.9/2008/4), that the Second Review Conference of the States Parties shall be convened in Cartagena, Colombia, from 30 November to 4 December 2009. The Meeting further decided to hold preparatory meetings in advance of the Second Review Conference in Geneva on 29 May 2009 and on 3-4 September 2009.

2. This document is submitted pursuant to the above-mentioned request and provides estimated costs in the amount of US\$ 136,200 and US\$ 287,600 for conference and non-conference servicing of the first and the second preparatory meetings respectively. A breakdown of these costs is provided in the attached tables. It should be noted that the costs are estimated on the basis of past experience and anticipated workload. The actual costs will be determined after the closing of the preparatory meetings when the exact workload is known. At that time, any adjustments in contributions by the participants sharing the costs will be made accordingly.

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<sup>1</sup> As recommended by the First Preparatory Meeting held on 29 May 2009 at Geneva (APLC/CONF/2009/PM.1/8, paragraph 18).

3. With regard to the financial arrangements, it will be recalled that, in accordance with article 14 (1) of the Convention, “the costs... shall be borne by the States Parties and States not parties to this Convention participating therein, in accordance with the United Nations scale of assessment adjusted appropriately”.

4. Since preparations for the preparatory meetings of the States Parties will involve costs that will need to be defrayed beforehand, and as the holding of the meetings shall have no financial implications for the regular budget of the United Nations, the Secretariat will prepare and issue assessment notices as soon as the States Parties have accepted the attached estimated costs in accordance with the established practice.

5. The States Parties should proceed with the payment of their assessed share of the estimated costs as soon as the assessments notices have been received.

6. Finally, it should be noted that the Government of Colombia will make available at its cost such conference space and facilities as are necessary for the holding of the Second Review Conference on the basis of a separate agreement with the United Nations.

**FIRST PREPARATORY MEETING FOR THE SECOND REVIEW CONFERENCE OF STATES PARTIES TO  
THE MINE-BAN CONVENTION (APLC)**  
Geneva, 29 May 2009

Conference-servicing items	Meeting Servicing \$	Pre-session documentation \$	In-session documentation \$	Summary records \$	Post-session documentation \$	Support Services requirements \$	Other requirements \$	Total \$
Interpretation and meeting servicing (a)	13,600							13,600
Translation, reproduction, distribution (b)		30,300	11,100		35,100			76,500
Support Services requirements								0
Other requirements (c)							23,200	23,200
<b>Total</b>	<b>13,600</b>	<b>30,300</b>	<b>11,100</b>		<b>35,100</b>		<b>23,200</b>	<b>113,300</b>

\* - at US\$1=CHF 1.105

A. Total conference-servicing requirements (inclusive of 13% programme support costs)	113,300
B. Other costs:	
<i>Equipment and supplies</i>	2,000
<i>Travel cost for planning mission ( 3 working days for 3 persons)</i>	17,900
<i>Rent for additional conference room at WMO</i>	360
Subtotal	20,260
<i>Programme support costs @13% over B</i>	2,634
Subtotal B	22,894
<b>Grand total (rounded) A+B</b>	<b>136,200</b>

**Notes:**

(a) 14 interpreters, 1 conference officer and 1 meeting room attendant

(b) estimated 15 original pages (pre-session); 5 original pages (in-session); and 10 original pages (post-session) official documentation

(c) 1 documents control officer, 1 documents distribution officer, 1 secretary

Title of session: **SECOND PREPARATORY MEETING FOR THE SECOND REVIEW CONFERENCE OF STATES PARTIES TO  
THE MINE-BAN CONVENTION (APLC)**  
Geneva, 3 - 4 September 2009

Conference-servicing items	Meeting Servicing \$	Pre-session documentation \$	In-session documentation \$	Summary records \$	Post-session documentation \$	Support Services requirements \$	Other requirements \$	Total \$
Interpretation and meeting servicing (a)	27,000							27,000
Translation, reproduction, distribution (b)		90,100	23,800		95,800			209,700
Support Services requirements (c)						2,500		2,500
Other requirements (d)							25,900	25,900
<b>Total</b>	<b>27,000</b>	<b>90,100</b>	<b>23,800</b>		<b>95,800</b>	<b>2,500</b>	<b>25,900</b>	<b>265,100</b>

\* - at US\$1=CHF 1.105

A. Total conference-servicing requirements (inclusive of 13% programme support costs)	265,100
B. Other costs:	
<i>Equipment and supplies</i>	2,000
<i>Travel cost for planning mission ( 3 working days for 3 persons)</i>	17,900
Subtotal	19,900
<i>Programme support costs @13% over B</i>	2,587
Subtotal B	22,487
<b>Grand total (rounded) A+B</b>	<b>287,600</b>

Notes:

- (a) 14 interpreters, 1 conference officer and 1 meeting room attendant  
(b) estimated 50 original pages (pre-session); 10 original pages (in-session); and 65 original pages (post-session) official documentation  
(c) 2 sound technicians, 1 messenger  
(d) 1 documents control officer, 1 documents distribution officer, 1 secretary, rental of equipment