

**Security Council**

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**Letter dated 25 October 2004 from the Chairman of the Security Council Committee established pursuant to resolution 1373 (2001) concerning counter-terrorism addressed to the President of the Security Council**

I write with reference to my predecessor's letter of 9 June 2004 (S/2004/479). The Counter-Terrorism Committee has received the attached fourth report from Bosnia and Herzegovina submitted pursuant to paragraph 6 of resolution 1373 (2001) (see annex). I would be grateful if you could arrange for the present letter and its annex to be circulated as a document of the Security Council.

(Signed) Andrey I. Denisov  
Chairman

Security Council Committee established pursuant to  
resolution 1373 (2001) concerning counter-terrorism

**Annex**

**Letter dated 22 October 2004 from the Permanent Representative of Bosnia and Herzegovina to the United Nations addressed to the Chairman of the Counter-Terrorism Committee**

I would like to present my compliments to the Chairman and, with reference to the letter dated 7 May 2004, have the honour to enclose the answers provided by Bosnia and Herzegovina authorities to the Counter-Terrorism Committee enquiry (see enclosure).

I would like to express my gratitude for the continuing cooperation between Bosnia and Herzegovina and the Counter-Terrorism Committee.

*(Signed)* Mirza **Kusljagić**  
Ambassador  
Permanent Representative of Bosnia and Herzegovina  
to the United Nations

**Enclosure\*****ANSWERS TO ENQUIRY\*\* - Counter-Terrorism Committee**

1.1.

The Bosnia and Herzegovina (B-H) Criminal Code Chapter XIV prescribes accountability of a legal entity, except for Bosnia and Herzegovina (BH), Federation of Bosnia and Herzegovina (FBH), Republika Srpska (SR), Brčko District (BD), canton, city, municipality and local community, for a criminal offence committed by a perpetrator on behalf or for account of such legal entity. Further in this Chapter, Articles 123-124 set forth penalties and other criminal sanctions declared against legal entity, in addition to legal consequences of conviction of a legal entity for criminal offence. The Article 124 prescribes grounds for accountability of legal persons.

1.2.

The B-H Criminal Code does not specifically criminalize recruiting of terrorist groups. However, Chapter XXII Articles 250-274 provide for sanctions for conspiring, preparing, association and organising crime.

1.3.

The B-H Criminal Procedure Code Chapter XXXI provides for procedure for extradition of suspect and convicted persons. Article 415 specifies conditions for extradition, i.e. for cases when extradition is not possible.

1.4.

In connection to the present paragraph 1.4., please note that B-H has not adopted the Law on Legal Practice and Law on Notaries. This area is regulated by Entity Laws. Amendments to the mentioned Law were not proposed, and therefore were not adopted, which would have obliged lawyers or notaries to identify and report suspicious transactions. When it comes to the international conventions, all Council of Europe post-accession obligations of Bosnia and Herzegovina were met in respect to this issue (Convention on Prevention of Terrorism took effect on January 4, 2004, and European Convention on Money Laundering, Raid, Confiscation and Seizure of Assets from Criminal Offences of ETS 141 were signed).

The importance of both regional and international cooperation with a view at effective countering terrorism and organised crime, makes it necessary to conclude agreement on cooperation and exchange of information with Europol. B-H Ministry of Justice appointed a contact person for cooperation with EUROJUST.

Penalties for criminal offence of terrorism are stipulated under the mentioned B-H Criminal Code Articles.

1.5.

The criteria for determining suspicious financial transactions are defined by Decision on Minimum Standards of Bank AML and CFT Activities (see attachment with indicators of suspicious financial transactions), which are not dealt with here due to lavishness, but are possible to find at the RS Banking Agency web-site at ([www.abrs.ba](http://www.abrs.ba)).

Penalties for non-compliance with the RS AML Law Article 22 are stipulated as follows:

“Responsible persons within legal entity who have committed the offence under paragraph 1 of this Article shall be fined the amount ranging from KM 500,00 to 1.500,00. If the offence under paragraph 1 of this Article has been committed in regard to a transaction the value of which amounts to KM 300.000,00 or more, persons under obligation shall be fined proportionally at the most ten time the value of the outcome of non-compliance or damage or value of goods concerned, and responsible persons within the legal entity that committed the offence shall be fined the amount ranging from KM 500,00 to 1.500,00.”

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\* Annexes are on file with the Secretariat and are available for consultation.

\*\* Some items are repeated because they reflect different answers by different state agencies to the same questions.

## 1.5.

The reporting suspicious transactions is regulated by provisions of FBH AML Law Article 6, paragraph 4, in addition to Articles 8, 10 and 12.

- Criteria, i.e. suspicious transactions criteria, are provided to the persons under obligation by the FBH Ministry of Finance, which proposed the Law in 2000, and since then, the FBH Financial Police and AML Office have been continuously up-dating the persons under obligation on new forms of money laundering and new classification criteria for suspicious transactions.
- Under the FBH AML Law Article 22, the person under obligation failing to collect data and report to the FBH Financial Police transactions referred to in the AML Law Article 6 in way and within deadlines as stipulated under the Law and Rule Book on Reporting Ways and Deadlines to the FBH Financial Police and on Way of Collected Data Inventory («Official Gazette of BH», 23/00), faces the penalty for commercial offence in form of fine ranging from KM 10,000 to KM 70,000 for legal person, and KM 1,000 – 5,000 for the authorised person.
- If mentioned commercial offence committed in respect to transaction worth KM 300,000,000 or more, the person under obligation will be punished proportionately with the non-complied to obligation or damage caused by a fine up to twenty-fold amount of the non-complied to obligation or damage caused or value of goods or other items, while the authorised person will be punished with a fine ranging from KM 1,000 to KM 5,000.

## 1.6.

Out of total reported over 43,000 transactions (since the Law application outset, in March 2000, to date) with the value of transactions of over KM 3,5 bld, the Department detected over KM 790 mil. worth suspicious financial transactions carried out by 284 legal persons. Over KM 4 bld. was blocked. All transactions were reported by banks, as the overall payment operation system functions through them. All suspicious transactions were analytically processed by the Department and subsequently passed on to the competent institutions pending on nature of transactions (RS Ministry of Interior, RS Tax Administration, RS Prosecutor's Office). The complete data on number of the convicted is disposed by the RS Prosecutor's Office, as the initiator, and by competent courts depending on the extend of specific case. In addition, the Department submitted 9 criminal reports against persons under obligation or their authorised persons, due to non-compliance to the Law provisions.

## 1.6.

Since the AML FBHLAW taking effect (March 15, 2000), the FBH Financial Police received suspicious transactions reports in the following order:

- 2000: no reports; 2001: no reports; 2002: 45 reports for total amount of KM 2,237,163,00; 2003: 498 reports for total amount of KM 18,314,995,00 (significant portion for off-shore zones transactions), while in period January 1st – June 30th 2004, 57 transactions were reported for the amount of KM 5,129,194,00. All suspicious transactions were reported by commercial banks.
- The FBH Financial Police AML Office provided information to the competent bodies and Prosecutor's Offices and Ministries of Interior on carried out financial transactions for further procession as follows: 2000: 32 reports for total amount of KM 2,871,533,00; 2001: 62 reports for total amount of KM 19,626,980,00; 2002: 661 for total amount of KM 264,691,894,00; and 2003: 285 reports for total amount of KM 532,859,677, while for 2004 it was about 33 reports for total amount of KM 53,500,079,00.

A very small portion of the suspicious transaction reports was received by competent bodies from persons under obligation themselves. The major part of transaction detected were arrived at by a direct Law implementation supervision of the person under obligation and based on citizens' reports and information received from other law enforcement agencies.

The reports from the AML Office were provided to Prosecutor's offices and Ministries of Interior in 2002 and 2003, and largely they referred to transactions by fictitious or unavailable companies, on which investigations

were initialised (the AML Office identified 1,324 fictitious firms carrying out transactions via 23 commercial banks in BH worth KM 1,700,000,000.00).

#### 1.7

The RS AML Department employs two inspectors, two computers and has no additional resources or equipment, which speaks enough for itself.

Please note, in order to specify the question for which the answer is provided, that the question under 1.13 certainly does not refer to AML Office competences, in respect to taking away the illegally acquired assets (Criminal Code, judicial institutions issue), and strategy development at State level.

#### 1.7.

Under the FBH AML Law Article 6, the persons under obligation (banks) ascertain client identity on opening of all kinds of bank accounts and other forms of establishment of business cooperation with the client. The identification of natural persons is determined by insight into personal documents. If the person under obligation carries out transactions for a legal person, then it is obliged to determine identity of natural person carrying out transaction on behalf of the legal person, including title, seat, and ID number of the legal person concerned.

The person under obligation has to demand from the client a declaration if a transaction is required for its own account or on as an agent. If the client requires transaction in capacity of an agent, the person under obligation has to be presented a valid authorisation.

The B-H Criminal Procedure Code prescribes procedure for offering international legal assistance. Namely, in case of extending legal assistance from the court capacity, application from a foreign party is passed on to Prosecutor's Office via the competent B-H level Ministry. Also, the B-H AML Law, which is expected to take effect on December 28, 2004, regulate conditions under which the B-H FOO (**Financial Intelligence Division**)?? can exchange data, information and documentation needed for the AML and CFT purposes.

#### 1.7.

Identification of natural and legal entities on establishment of business relations with a bank is provided for by the Law on Banks Article 47. Aiming the implementation of mentioned activities, under the Decision on Minimum Standards of Bank AML and CFT Activities («Official Gazette of FBH», 3/03), the Banking Agency defined the term «know your customer», which banks are obliged to apply in business making with their clients. In applying mentioned principle, banks are obliged to define policies on: client eligibility, identification, account and transaction monitoring and ML and FT risk management. The Decision Article 16 provides for obligation of a bank to carry out regular account and transactions monitoring of its clients, aimed at FT prevention, which presumed reporting to competent institutions and blocking of financial resources for which the bank suspects or knows of being used for FT or by persons supporting FT.

With this Decision, the Agency fully incorporated all Bale Bank Supervision Committee and FATF Recommendations.

In order to give a thorough view of the mentioned regulations, please find quoted provisions of the Law on Banks Article 47 and relevant parts of the Decision on Minimum ML and FT Prevention Bank Activities:

Law on Banks:

Article 47

“No bank shall acquire, convert or transfer, or be instrumental in the acquisition, conversion or transfer of, money or other property if the bank knows or can reasonably expect that the money or other property are the proceeds of criminal activity or used for the financing of any criminal activities.

No bank shall engage in a transaction that the bank knows or can reasonably expect will constitute a money laundering offense as defined in Article 2 of the Law on the Prevention of Money Laundering in the Federation of BiH (Official Gazette of the FBiH, # 8/00).

No bank shall convert or transfer, or be instrumental in the acquisition, conversion or transfer of money or other property that the bank knows or can reasonably expect to be used in terrorist activity or for the support of people engaged in or supporting terrorism *“nor convert or transfer, nor be instrumental in the acquisition, conversion or transfer of money or other property as aforesaid that the bank knows or might reasonably be expected to know might be used by those individuals who, or legal persons or bodies which, obstruct or threaten to obstruct or pose a significant risk of actively obstructing the implementation of the peace process; or who or which materially assist in, sponsor, or provide financial or technological support for, or goods and services in support of, such obstructionism; or which are owned or controlled by, or act or purport to act directly or indirectly for or on behalf of, any of the foregoing”*.

Each bank shall establish internal control and communication procedures in order to detect and prevent transactions involving criminal activities, money laundering, or those supporting terrorism *“as well as those supporting the obstruction of the peace process or materially assisting in the same”* described in paragraphs 1, 2 and three in this Article.

Each bank shall take reasonable measures to satisfy itself as to the true identity of any person seeking to enter into a business relationship with it, or carry out a transaction or a series of transactions with it, by requiring the applicant to produce an official document establishing the true identity of the person (ID card, birth certificate, driver's license, passport or other official means of identity) and, in case of a legal entity certificate of incorporation. Each bank shall take reasonable measures to establish whether the person is acting on behalf of another. If it appears that the person is acting on behalf of another person, the bank shall take reasonable measures to establish the true identity of such person.

Each bank shall also take reasonable measures to satisfy itself as to the true identity of any person seeking to carry out a transaction where the amount is 30,000 KM or greater, notwithstanding the number of transactions necessary to execute the transaction. The Supervisory Board, Management, and all employees shall have a duty to automatically report promptly to the Financial Police or its successor *“and the Federation Banking Agency”* all transactions that are 30,000 KM or greater as well as any other transactions or any other activity of the bank which he knows or can reasonably expect will violate the provisions of paragraphs 1, 2, or 3 of this Article and to provide such information as the Financial Police or its successor or the Agency shall request. Providing information pursuant to this Article shall not be regarded as a disclosure of professional secrets.

The Director of the bank will block deposit accounts *“or any other form of account”* and such other property and assets of natural persons and legal entities upon presentation of a written or faxed order issued by the Financial Police or its successor or the Agency to do so. *“Failure to comply with such a blocking order by the Director of the Bank, or by any individual on behalf of the Bank or by any employee thereof, shall be treated for all purposes, under paragraph 1, item 23 of Article 65 of the said Law, as participation in a transaction contrary to the provisions of the said Article 47, and Article 65, and in addition article 66 thereof, shall fully apply thereto. Such failure is in turn to be treated for all purposes of Article 67 thereof as a violation under the said Article 65”*.

Banks shall be required to forward to the Federation Banking Agency all information related to action taken pursuant to a blocking order, as well as all information related to attempted transactions to and from blocked accounts, immediately upon receipt of such information.”

Decision on Minimum Standards of Bank ML and FT Prevention Activities:

#### Article 2

“Banks are required to have a written Program of implementation of activities stated in Article 1 of this Decision, that is the Program for prevention of risk of money laundering and terrorism financing, as well as for

implementation of adequate control procedures (the Program) that will ensure that the Program, policies and procedures are fully implemented in practice.

Banks, including its head office and all of its branches and other organizational units located in the country and in abroad, are required to fully implement provisions stated in the Program, as well as all policies and procedures. Banks are required to pay special attention to activities of their branches and other organizational units located abroad.

As for regulations stated in the previous paragraph and their implementation, banks are required to ensure that high ethical and professional standards exist with their employees and to provide for efficient prevention of any possibilities for the bank to be, consciously or unconsciously, misused by any criminal elements, which includes prevention, detection and reporting of authorities on criminal actions and frauds, that is reporting the suspicious information and activities.

#### Article 3

It is required that the Program mentioned in the previous article includes the following policies:

1. policy on customer suitability;
2. policy on customer identification;
3. policy on permanent monitoring of accounts and transactions; and
4. policy on managing the risk of money laundering and terrorism financing.

#### Article 4

Banks are required not only to determine the identity of its customers, but also to constantly monitor its account activities and to verify and determine whether transactions are performed in a normal and expected manner taking into account the nature of the account.

“Know Your Customer” should be a central element of the procedures for managing the risk and for performing adequate controls, but it is necessary to amend the same with regular internal reviews and internal audit of compliance of bank’s operations with requirements stated in the Law on Prevention of Money Laundering, Law on Banks and in other regulations (laws and other regulations).

Within the Program and Policies on Managing Risk of Money Laundering and Terrorism Financing, banks are, among other things, required to develop and consistently implement clear and precise procedures for reporting to certain internal bank bodies and authorized institutions on all legally required and suspicious transactions of its customers, based on the law and relevant regulations.

## II Customer Acceptance Policy

#### Article 5

Based on the customer acceptance policy, bank is required to establish a clear policy on the issues like which and what kind of customers are suitable for the bank, as well as to prescribe overall procedures for implementation of this policy. This policy needs to especially encompass a description of types of customers bearing a higher than average risk to the bank and bearing the highest risk level. Aside from that, the policy needs to include such elements as: background information and reputation of customers, customers’ home country, public or some other high position of an individual, related accounts, type and nature of business activities and other possible indicators of risk.

Policies, as well as procedures for their implementation, need to be adjusted to a requirement that customers need to be reviewed and rated based on the level of risk the customer represents in a way to have the customers with the highest risk level be subject to the most severe and most detailed review and documentation request.

### III Customer Identification Policy

#### Article 6

Policy on customer identification should be a major element of the “Know Your Customer” standard. In the sense of this Decision, bank customers are:

1. individuals and legal entities opening or have opened accounts with banks;
2. individuals and legal entities in whose name and in whose behalf bank accounts are being opened or are opened, that is end user/holder of account;
3. individuals and legal entities intending or performing financial transactions through the bank;
4. individuals and legal entities performing transactions through different kinds of intermediaries; and
5. any individual and legal entity who is related to the financial transaction that can expose the bank to the reputation risk or to some other type of risk.

#### 1. Customer Identification

##### Article 7

Banks are required to determine a detailed and overall procedures for identification of new customers and are prohibited from establishing new business relations with the customer unless the identity of new customers is determined in a fully acceptable fashion.

Banks are required to document and implement policies for identification of customers and for identification of individuals acting in their behalf and for their benefit. Generally, documents bank uses to determine their identity need to be of such nature that it takes certain amount of difficulty to collect them legally or to forge them, as well as documents prescribed by other appropriate regulation. Banks should pay special attention to nonresident customers and they can not narrow down or have an incomplete implementation of procedures for determination of customer identity for the cases where the new customer is unable to fully present himself/herself during an interview.

In the case of non-resident customer, bank should always ask a question to itself and to the customer: why has such customer chosen to open an account with this particular bank in this particular country.

Identification process is performed at the beginning of a business relationship. However, in order to ensure that documents are valid and relevant, banks are required to perform regular reviews of existing documents. Also, banks are required to perform such reviews in all cases where there are some significant transactions performed, where there are some significant changes made in a way the customer uses the account for performing different transactions and where the bank constantly changes standards for documenting the identity or transactions of customers. In cases when banks become aware they don't have sufficient information on certain existing customer, they are required to undertake certain urgent measures for collecting such information in the fastest way possible and they can not perform requested transactions until they receive the mentioned information.

Once banks establish the business relationship with the new customer, as well as in cases mentioned in the previous paragraph, they are required to verify and collect information on customers from specialized service bureaus (credit bureaus) if there are such bureaus and if such services are available to banks, but to use all other possible sources such as reference materials to be acquired by third parties, through certain service checks, telephone books, other possible address books, web pages, etc.

#### Article 8

As for customer identification and for every individual transaction, banks are required to prescribe standards for types of necessary documentation and time periods for maintaining such information, at a minimum in accordance with appropriate regulations for maintaining documentation.



## 2. General Requirements for Customer Identification

### Article 9

Banks are required to ask for all necessary documentation in order to have a full and accurate identification of every customer, as well as to determine the purpose and intended nature of business relationship with the bank.

For individuals wanting to become bank customers, banks are required to determine their identity and ask for the following information and documents:

1. name and surname;
2. permanent residence address;
3. date and place of birth;
4. unified citizen's number or passport number and country issuing passport for nonresident customers;
5. name of the company the individual is employed with;
6. description of sources of funds;
7. sample signature;
8. I.D. card, driver's license, passport or some other official document proving the identity (with a photograph);
9. Information and documents (the same as for the customer) of authorized representatives; and
10. Other – in accordance with appropriate regulations.

Banks are required to verify all information and data by reviewing original documents issued by authorities, including I.D. cards and passports. In direct contacts, check the customers photograph in the documents. Every subsequent change of the above stated information or documents must be verified and documented.

For all original documents that can not be left with the bank, bank is required to ask for them to be photocopies and certified by an appropriate authority.

For legal entities wanting to become bank customers, banks are required to ask for the following information and documents:

1. proof of their legal status – statement from the registry book, that is registration with the registry institution;
2. I.D. number assigned by the Tax Authorities;
3. contract – document of establishment;
4. operating license if necessary for the particular type of business;
5. financial statements of operations;
6. document describing basic business activities of customer;
7. sample of authorized signatories;
8. information and I.D. documents containing photographs of authorized representatives and sample of their signatures;
9. other – in accordance with appropriate regulations.

*In all of these cases, banks are required to verify documentation and to verify whether the company actually exists or not, whether it can be found on the stated address, whether it actually performs the stated business activities. As for original documentation or court certified copies, banks are required to maintain the same for their own needs and in accordance with the legal regulations.*

Bank can not open an account nor operate with such a customer who insists on staying anonymous or who gives a false name.

Banks can refuse to open accounts to customers without requirement of an explanation.

### 3. Special Identification Questions

#### Article 10

In all cases of customer identity determination, banks are required to act in accordance with all policies and procedures, as well as with all applicable regulations. Aside from other elements, banks are required to pay special attention to the following cases:

#### 3.1. Trustee and nominee accounts

Since trustee and nominee accounts can be used to hide or avoid bank procedures for customer identification, banks have to establish a kind of procedures that will efficiently determine the true identity of the actual beneficiary or owner of the account. In doing that, they are required to ask and receive satisfactory proof of identity of every intermediary, trustee and nominee, but also of individuals that they represent, that is the actual account beneficiary or owner.

#### 3.2. Special purpose intermediaries

Banks are required to be especially careful to prevent business companies (with certain specialized business purposes), especially international business companies, using individuals as tools to work through anonymous accounts. Since efficient identification of such customers or end users is extremely difficult, banks are required to pay special attention to understanding and discover the structure of such company's organization, to determine what are the real sources of funds and to identify end users or owners or individuals actually controlling the funds.

#### 3.3. Companies specialised in customer due diligence review

When banks engage specialised companies for due diligence reviews of its customers, they have to pay special attention to determine whether this is a sound company and whether these due diligence reviews are performed in accordance with the standards listed below. However, regardless whether a specialised due diligence companies is engaged or not, the final responsibility is with the bank itself. It is for the mentioned reasons that banks are required to use the following criteria to determine whether the specialised companies are acceptable or not:

1. specialised company must comply with the minimum practices for customer due diligence reviews as stated in this Decision;
2. customer due diligence procedures implemented by specialized companies must be at least as strict as procedures performed by banks themselves;
3. bank must be satisfied regarding reliability of the system used by the specialized companies in customer due diligence;
4. an agreement must be reached between the bank and the specialized company enabling the bank to check the performance of the due diligence review performed by the company during any stage of this review;
5. all relevant identification information and documents related to customer identity have to be immediately forwarded to the bank by the specialized company. Bank is required to perform an immediate and careful review of the same. Such information has to be available to the bank supervisors review based on the law.

#### 3.4. Customer accounts opened by professional intermediaries

When a bank discovers or has a reason to believe that the account opened by the professional intermediary in favour of an individual customer, the bank is required to determine the identity of such customer. In cases when professional intermediaries open a consolidated account including several customers and in the case when sub-accounts are opened within the mentioned consolidated account, banks are required to determine the identity of all customers individually.

In the following cases banks are required to deny the account-opening request:

1. when an intermediary is not authorised to provide the bank with necessary information on real source of funds, for example attorneys limited by the professional secrecy code; and
2. when an intermediary is not subject to due diligence standards equivalent to standards stated in this Decision.

### 3.5. Private banking and publicly and politically exposed customers

In cases when persons known to be reach individuals or persons found on highly important public functions submit requests for account opening, banks are required to fully implement all procedures for customer identification and customer documentation and are also required to implement the same process to companies related to the mentioned.

Banks are required to collect all necessary information and documentation from the new or existing customer personally or by his intermediary, but to use maximum efforts to verify the same through public information or through information available to banks. Also, banks are required to perform a review of sources of funds found on these accounts before declaring the decision on account opening.

### 3.6. Non-face-to-face customers

Banks are required to implement efficient procedures for customer identification and to implement the standards for continuous monitoring of the same in relation to non-face-to-face customers who open accounts by telephone or by different electronic technologies, as for any other customer. In these cases, banks can perform an independent review of such customer by a reputable third party, such as the company specialised in due diligence reviews of customers.

In accepting a business relationship with non-face-to-face customers, banks are required to do the following:

1. implement equally efficient identification procedures as for other customers; and
2. determine special and appropriate measures for decreasing the higher risk level existing in operations with these persons;

Aside from other measures, banks are required to implement the following measures to decrease the risk:

1. certification of submitted documents;
2. require additional documents that are not obligatory for other customers;
3. bank contact with the customer;
4. engage the third party, that is the specialised due diligence company;
5. require that first payment is made in behalf of the customer and through an account of opened with some other bank that is also required to implement similar standards for customer due diligence reviews.

### 3.7. Correspondent banking

In the process of establishing correspondent relationships with other banks, especially with banks abroad, and in order to avoid situations where banks are exposed to risks of discovering to be involved in maintaining and/or transferring money connected with illegal, that is criminal activities, banks are required to perform a due diligence review of these accounts.

Banks are required to gather all necessary information on their correspondent banks in order to have a full knowledge of the nature of operations of their correspondent banks. Necessary factors and information are:

1. location (country) of correspondent bank;
2. management of correspondent bank;
3. major business activities of correspondent bank;
4. efforts of correspondent bank in area of prevention of money laundering and prevention of terrorist financing, as well as adequate customer acceptance policies and know your customer policies;

5. purpose, that is the reason for account opening;
6. identity of third party to be using the correspondent banking services;
7. condition of bank regulations and supervision function in the correspondent bank's country, etc.

Banks are allowed to establish correspondent relationships only with those banks that are located in countries where authorised institutions perform efficient bank supervision.

Banks are required to prevent the risk of correspondent accounts being used, directly or indirectly, by third parties to perform activities on their own behalf.

### 3.8. Courier and/or similar transactions through "money bag transfers"

Banks are required to establish special verification and monitoring procedures related to cash transactions known as "money bag transfers" that customer perform in person, through a courier or other persons performing transfers. Since these types of transactions, whether incoming or outgoing, include high risk, it is necessary for the bank to pay special attention and caution to these types of activities.

### 3.9. Dormant accounts

In cases of dormant accounts, banks are required to be especially careful if the same unexpectedly activate, especially if their activation involves transactions in larger amounts or if they involve some of the indicators of suspicious transactions. In cases like this, among other things, it is necessary for the bank to repeat the verification of the identity of the customer.

### 3.10. Vaults – safe-keeping

In activities related to the vault, that is safe keeping of certain items, envelopes or packages, banks are required to establish special procedures to adequately identify individuals and/or companies that are not their customers and that do not have accounts opened with them. An important element of these procedures is providing for the identification of the true owner of items in the vault.

## 4. "Know Your Customer" and Development of the Customer Profile

### Article 11

In every day operations and relations with customers, bank must find out and get to know their customers' activities, to thoroughly understand their operations, to know their financial and payment habits, important information and documentation on customers' business relations and cash flows, types of business relations that customers maintain and to know their business contacts, their local and international market practices, common sources of debits and credits within their accounts, use of various currency, frequency and size, that is scope of transactions, etc. Banks are especially required to:

1. in the case of business companies to get to know the ownership structure of the company, authorised decision makers and all other persons who are legitimately authorised to act in their behalf;
2. request from its customers to submit information in advance and in timely fashion and to document any expected and intended changes in form of and in way of performing its business activities;
3. pay special attention to well known customers and publicly known persons and to ensure that their possible illegal or suspicious operations do not jeopardize bank reputation.

Based on the elements from the previous paragraph, banks are required to develop a profile of its customers. This profile will be included in the special registry of all customer profiles, as organized by banks them selves. The customer profile developed by the bank will be used as general additional indicator in the process of monitoring operations with customers and is also used for determining:

1. orderly, continuous and easy way of conducting operations and relations between the bank and the customer. This can be used to have an easy and quick review of customer at any given time; and

2. every unusual behaviour and differences in customer's behaviour already determined in the profile or in account turnover. This can be used for easy and quick identification and initiation of appropriate procedures.

#### 5. Irregular and Uncommon Behaviour Giving Basis for Suspicion

##### 1.18

The Indirect Tax Administration – RS Customs Administration is not competent for granting citizenship to foreigners or for issuing IDs. However, customs officers at border crossing make insight into passengers' IDs during verbal declaration of goods or into IDs of truck drivers' transporting goods across B-H borders, and if they suspect the validity of the documents, they report it to the State Border Service (SBS). Further, the Customs Service check the identity of persons registered by companies dealing with goods import, with a view to suppress the so-called «fictitious companies» (companies registered against false IDs).

##### 1.19.

The Indirect Tax Administration – RS Customs Administration is not competent for prevention of falsifying, forging and illegal use of IDs and travel documents.

Nevertheless, if customs officers suspect IDs validity, they report it to the SBS and Ministry of Interior. Also, customs officers check identity of persons registered by a company for execution of foreign trade transactions, with the aim at suppression of use of the so-called «fictitious companies» (Companies registered against false IDs.).

##### 1.20.

Indirect Tax Administration – RS Customs Administration is not a member of the World Customs Organisation, and accession to its membership is expected in September 2004. Also, the Indirect Tax Administration - RS Customs Administration - applies all Conventions, instructions and rules of the World Customs Organisation.

Surveillance of passengers crossing B-H border is the responsibility of the BH SBS, the Indirect Taxation Administration - RS Customs Administration - and all other relevant agencies for their respective parts of competence. Mutual relations between these institutions are defined by the Protocol on Mutual Cooperation between the B-H SBS and Customs Service, so appropriate cooperation between these bodies is provided for.

Banks are obliged to demand from their clients an explanation for every noted change of behaviour. In case clients cannot give reliable or give unconvincing and non-argued explanation, banks should regard such behaviour as suspicious and activate their procedures for more detailed research, including contacting competent institutions.

Irregular and uncommon behaviour represents the basis for suspicion, such as:

1. Unexpected change in financial behaviour of a client that cannot be explained by business or financial motifs;
2. Unexpected appearance of a new person, job and/or geographical area against already known way of business-making and business and financial network of a client;
3. Special feature of a transaction not fitting into usual client's practice;
4. Use of funds from client's account for the purpose not usual or already included into the arrangement between the bank and its client;
5. Explanation of the transaction provided by the client is not convincing and seems fake;
6. When transactions below the amount subject to reporting to competent bodies, under the Law, occur frequently;
7. When a client closes its account by withdrawing its whole amount in cash or by distribution of the amount into several smaller amounts on newly opened accounts;
8. When bank staff is not in possession of clear evidence of criminal activities, but suspect a crime.

Attachment on suspicious financial transactions indicators is inseparable part of this Decision.

#### IV Policy On On-Going Monitoring Of Accounts And Transactions

##### 1. Monitoring for Purposes of Prevention of Money Laundering

###### Article 13

Banks are required to perform an on-going monitoring of accounts and transactions as a basic aspect of efficient “Know Your Customer” procedures. For this reason, banks are required to previously receive and define responses to one of the most important questions of what is the nature of normal and reasonable or normal or regular activities within their customer accounts. When they accomplish that, banks are required to provide for means or instruments, methods or procedures for detection of transactions that do not fit into such nature of customers’ behavior and are also required to use these procedures to efficiently control and minimize the risk in operations with customers.

Scope of bank’s work on monitoring activities on customer’s accounts must be adjusted to needs for adequate risk sensitivity. For all of its accounts, banks are required to establish a system that would enable them to detect all unusual, irregular and suspicious types of activities.

###### Article 14

In order to ensure fulfilment of goals stated in the previous article, banks are required to:

1. establish limitations to certain types or categories of account transactions;
2. pay special attention to and verify all account transactions that exceed the established limitations;
3. define types of transactions that will alert the banks to a possibility of customers performing some unusual, irregular or suspicious transactions;
4. define types of transactions that, by their nature, mainly don’t have economic or commercial purpose;
5. define benchmarks and/or nature of amounts of cash deposits that are inconsistent with normal or expected transactions performed by certain types of customers;
6. define bank actions in cases of large turnover on accounts where account balances are usually not too high;
7. develop official and comprehensive list of examples of suspicious transactions and examples and methods of possible money laundering and terrorism financing cases.

###### Article 15

As for accounts that represent higher level of risk, banks are required to establish a more intensive monitoring process. In order to identify the categories of accounts with higher level of risk, it is necessary for the banks to establish a package of key indicators based on which accounts will be categorised in groups, taking into account background information and other information of the customer such as sources of funds for the account, type and nature of transactions themselves, customer’s home country, etc. For the accounts with higher risk level, banks are required to:

1. create an adequate system for information management that will assure that bank’s management and officers authorised to monitor compliance of bank’s performance with the requirements prescribed by the Law and regulations for this area have timely information necessary for identification, effective monitoring of customers’ accounts with higher level of risk and their analysis. As minimum, this system has to include the following:
  - a) reporting about the documentation that is missing in order to have a full and safe customer identification;
  - b) reporting about strange, unusual and suspicious transactions performed through customers’ accounts; and
  - c) reporting about an overall information regarding all customer’s business relationships with bank.
2. make sure that the management responsible for bank’s performance in the area of private banking has good knowledge of the situation of bank’s customer that represents higher level of risk, to be alert and to evaluate the information that can be received from some third party. Significant transactions of those customers should be approved from the management.

3. adopt a clear policy, internal guidelines and procedures and to establish control with special task to control prudential performance in relation to a politically exposed individuals, other individuals and companies where it is confirmed or it is clear that they are connected to them.

## 2. Monitoring for Purposes of Prevention of Terrorism Financing

### Article 16

Reporting to an authorised institution and blockade of financial assets where bank has suspicion or knows that they are used to finance terrorism or individuals who support terrorism represents the main precondition to fight against terrorism. The most attention, banks have to pay to the following:

1. to the extent possible, check whether the funds coming from legitimate sources or businesses are, fully or partially, directed to support terrorist financing;
2. based on information received from the institution authorised to monitor and update the list of organisations and individuals related to terrorists or terrorism;
3. implementation of procedures for prevention of financing terrorists and terrorist organisations, including an urgent reporting to the authorised institutions about suspicious transactions detected;
4. attempts to discover a true identity and/or purpose of small transfers when purpose of the transfer and/or sender and/or recipient is precisely stated;
5. cases where customer's order unexpectedly results in zero balance;
6. the same like in the cases of money laundering where money is received and sent electronically, along with strange or unusual aspects, such as size of the amount, country where the money is sent, home country of the ordered, type of currency, etc.
7. non-profit and humanitarian organisations, especially if the activities are not in accordance with the registered activity; if the source of funds is not clear; if organisations receives funds from strange and suspicious sources.

## V. Policy On Money Laundering And Terrorism Financing Risk Management

### 1. Responsibility of Bank's Bodies and Reporting

#### Article 17

Bank's Supervisory Board is responsible to adopt an effective Program and to ensure that banks are implementing adequate control procedures that will provide for program, policies and procedures, as well as their composite part, to be fully implemented in practice.

Bank's "Know Your Customer" policies and procedures should be effective and should include regular procedures for adequate and successful supervision by management board, internal control system, internal audit, delegation of duties, training of adequate employees and other segments that are in close connection with this area.

In order to implement bank's policies and procedures, bank's Program has to clearly define responsibilities and delegation to adequate carriers, that is, delegation to adequate organizational units or functions, management board, other management and other employees of bank.

#### Article 18

Line of reporting about strange, unusual and suspicious transactions of customers, that are prescribed in the law, must be clearly defined in written form. This reporting in practice has to be regular, effective and available to all parts of the bank and individuals, and fully in accordance with internally prescribed reporting policies and procedures.

#### Article 19

Along with the requirement from previous Article of this Decision, banks are required to adopt internal procedures for reporting to the authorized bodies outside of bank, which is in accordance with applicable laws and regulations, all prescribed information and data.

Banks are required to fully perform their reporting requirements according to the law of the prescribed institution.

#### Article 20

Banks are required to keep the documentation for all transactions performed by customers and in relationship with the customers, sorted by type, way they were performed and deadline prescribed by applicable law.

### 2. Appointment of Activities Coordinators

#### Article 21

Bank's Supervisory Board is required to ensure that banks in their management appoint persons who will have responsibility for coordination of all activities of the bank in monitoring compliance with all laws and other prescribed requirements subject to this Decision and effective implementation of the Program.

Coordinator for bank's compliance with prescribed requirements for anti-money laundering activities and terrorism financing (the Coordinator) should:

1. be responsible for regular functioning of reporting function towards the authorized institutions, prescribed laws and other regulations, all transactions over the prescribed amount, all related and suspicious transactions;
2. be responsible for regular functioning of lines of reporting in accordance with the Program;
3. have required qualification, knowledge, experience and good working and moral reputation;
4. have necessary funds to perform its functions including at least two officers, where one of the is responsible for monitoring the process of detection of suspicious customers and the other is responsible for monitoring the line of reporting of authorities and internal lines of reporting, and they also have authorizations for making independent decisions and seeking legal support. With larger banks, it is necessary to estimate the need for several such officers;
5. on day-to-day basis, have full access to the customer monitoring system;
6. receive daily reports on suspicious activities of customers;
7. have authority to issue an order for implementation of procedures stated in the law, regulations and the Program, and inform the management and supervisory board of the bank on the same;
8. have ability to monitor local procedures and procedures on relations with abroad in order to confirm certain suspicions;
9. undertake certain steps to improve its knowledge and skills, as well as the knowledge and skills of his subordinates and of other relevant bank staff;
10. at least once every quarter, submit report to the supervisory board and management of the bank on bank's actions and bank's compliance with the Law on Prevention of Money Laundering and Terrorist Financing, as well as on actions taken against certain suspicious customers;
11. at least once a year, perform a review of adequacy of existing Program, policies and procedures and provide supervisory board with recommendations to update or improve the same;
12. if necessary, provide full support to activities performed by the bank's internal auditor;
13. in his procedures, include elements related to internal investigation of liability of bank staff who neglected their duties in this area;



### 3. Internal and External Audit of Banks

#### Article 22

Internal auditors in banks are required to perform regular controls and to ensure that the program, policies and procedures for prevention of money laundering and terrorism financing, that is “Know Your Customer” policies and procedures, are fully implemented and complied with all requirements stated the Law and other regulations.

Compliance of banks’ operations with requirements stated in the Law and regulations should be a subject of independent review performed by the bank’s internal auditors, which includes evaluation of adequacy of bank’s policies and procedures from the aspect of legal requirements and other regulations.

A required function of internal audit in banks is to continuously monitor whether and how does bank staff perform and implement requirements stated in the program, policies and procedures, by using compliance tests if there is an adequate sample of customers, accounts and transactions, as well as to test the correctness of reporting of irregular, uncommon and suspicious transactions defined in the Law and other regulations.

#### Article 23

Internal audit function in banks should represent a full independent evaluation of risk management and performance of internal control systems in banks. Internal audit is required to periodically report the Audit Board and/or Supervisory Board of the bank on its findings and evaluations based on the law. These reports should include findings and evaluations of efficiency of banks regarding all issues prescribed by the law and regulations, program, policies and procedures of the bank which regulate bank’s responsibilities in prevention of money laundering and terrorism financing. One important part of these reports is evaluation of adequacy of bank staff training in this area.

#### Article 24

Bank’s supervisory board is required to ensure that its internal audit function is technically equipped with such personnel who have thorough knowledge of the program, policies and procedures, as well as who possess high ethical and expert capabilities, especially in the “Know Your Customer” area.

In addition to this, internal audit staff has to be fully proactive in monitoring activities that banks are required to perform on the basis of findings and evaluations done by the internal audit, external audit and enforcement bodies.

#### Article 25

In the process of performing independent external audit of their financial statements, banks are required to arrange with independent external audit firms to also work on evaluation of implementation of legal and regulatory requirements of banks, implementation of the program, policies and procedures, internal control systems and performance of internal audit in banks, as well as to evaluate whether bank’s operations are in compliance with requirements related to prevention of money laundering and terrorism financing, by using testing technique.

### 4. Bank Staff Training

#### Article 26

Banks are required to provide for continuous training of all its employees involved in their program of prevention of money laundering and terrorism financing. Content of this training should encompass, at the minimum, the following topics from the mentioned area:

1. legal requirements of banks and responsibilities stated in other regulations;
2. program, policies and procedures of the bank;
3. detailed elements of “Know Your Customer” policy;
4. exposure of banks to money laundering and risks to the bank and duties of bank staff;

5. strengths and weaknesses of financial institutions in prevention of money laundering and terrorism financing;
6. duties and authorities of the Coordinator;
7. internal control system;
8. internal audit system;
9. recommendations of the Basle Committee for Bank Supervision, especially related to customer due diligence;
10. FATF recommendations for prevention of money laundering and terrorism financing.

Banks are required to adjust the frequency of training and training topics mentioned in the previous paragraph to realistic needs of their organizational units, functions and/or its staff, and for purposes of timely compliance with new requirements and for purposes of learning about new events, as well as for the purposes of maintaining the existing knowledge and experience of its staff, banks are required to establish a regular training program.

In deciding on training needs and on types and scope of training mentioned in the previous paragraph, banks are required to adjust their training focus depending on whether training is intended to a newly employed staff, to staff directly working with customers, staff working with new customers, staff ensuring that bank's operations is complied with requirements of the law and other regulations, other executives, management and/or supervisory board, etc.

Through their training program, banks are required to ensure that all relevant staff fully understands the importance of and necessity for an efficient implementation of "Know Your Customer" policy and for such understanding to be a key of success in its implementation.

#### Article 27

In order to improve technical skills and efficiency of all staff, banks are required to develop a comprehensive manual that would include: Law on prevention of money laundering in FBiH, Rules on the method and deadlines for informing the Financial Police related to money laundering and on the method of maintaining a record of all gathered information, Law on Banks, other regulations prescribing prevention of money laundering and terrorism financing. Bank program, including all policies and procedures, rules for staff performance, methods of detection of illegal and suspicious activities, duties and authorities of the Coordinator, description of certain specific examples of misuse, translation of the Basle Committee publication on "customer due diligence", translation of the FATF Recommendations for prevention of money laundering and terrorism financing, staff training program and Attachment to this Decision."

#### 1.8.

The RS AML Division has two (2) inspectors, two computers and no additional resources or equipment, which speaks enough for itself.

Please note, in regard to precise pointing at the question we provide answer to, the question under 1.13 certainly does not pertain to the AML Division frame of work, in view of the issue of confiscation of illegally acquired assets (Criminal Code, as the issue for judicial bodies) and the state level of strategy development.

#### 1.8.

The FBH AML Office currently employs 5 people, and its financial-material capacities are insufficient for required range and quality of the activities, which are the responsibility of FBH Financial Police AML Office.

#### 1.9.

As of lately, (March 10, 2004) a considerable move forward took place in education of staff in administrative, investigative, prosecution and judicial bodies and law enforcement agencies, including on the Law on AML and CLT. Namely, several AML and CFT and anti-organised crime seminars have been already held under the auspices of OHR, US Department of Justice, WB, and IMF.

Note:

During their inquiries, the FBH Financial Police inspectors collected data revealing that humanitarian organisations in BH supported activities of natural persons and legal entities suspects of terrorism. Based on these facts and evidence, these humanitarian organisations accounts were blocked and operations banned, such as:

- «Global Relief Foundation» USA P. Box 1406 Bridge View, representation office in Sarajevo, St. 30/a Put Mladih Muslimana;
- «Talibah International Aid Association», USA Virginia 12, representation office bb. Hadželi, Hadžići;
- «Al Harmin Islamic Foundation», Saudi Arabia, representation office at 13 Bihačka St., Sarajevo;
- «Al Harmain & Al Masjad Al Aqsa», Saudi Arabia, Riyadh 11574, representation office at 2a Hasiba Brankovića, Sarajevo;
- «Vezir», 64 Poturmahala, Travnik;
- «Sirat», 30a Put Mladih Muslimana, Sarajevo;
- «Džemijet El Furkan», 30a Put Mladih Muslimana, Sarajevo;
- «Istikamet», 53 Štrosmajerova, Sarajevo;
- «Bosanska Idealna Future», 12 Salke Lagumdžije, Sarajevo;
- «Benevolence International Foundation», USA Illinois

1.9.

1. Prosecutorial and judicial bodies in BH implement constant all-level training, aimed at tracing property earned by criminal activities.
2. In addition to the Public Institute Centre of Judicial and Prosecutorial Education, the training is implemented also via and by a direct moderation of the USA Justice Department and EU specialised bodies.

The programmes implemented lately include:

- a) «Prosecutors Role against Corruption and Narcotics: Spanish Experience» - Programme Institutional de Cooperation (21.11.2001)
- b) «Financial Crime and Money Laundering» - International Criminal Investigative Training Assistance Program – ICITAP - U.S. Department of Justice (03-07 March 2003.)
- c) «Criminal Procedure Training» - U.S. Department of Justice – Office of Overseas Prosecutorial Development Assistance and Training (OPDAT) – (5-14 May 2003.)
- d) «Financial Crime Training Seminars» - «Basic Principles of Financial Investigations»; «Confiscation of Assets and International Cooperation» – U.S. Treasury Department – TA Office (OPDAT) and U.S. Justice Department – «Development of Overseas Procession» and «Assistance and Training» (4-5. 6-7. 11. 2003.);

Finally, issues of «seizure, freezing or taking away» of assets are regulated by the BH Criminal Code in its Article 391, paragraph 1 in a way that it prescribes obligatory taking away of all items to be taken away under the BH Criminal Code (criminal act of ML under the Criminal Code Article 209, paragraph 4, under which money and proprietary benefits are obligatory taken away), also for the general security reasons in the cases when a criminal procedure is not finalised by a verdict declaring the accused guilty.

1.9.

The Investigation-Security Agency does not possess knowledge on organisation of specialist programmes or courses (held by BH) aimed at training of administrative, investigative, prosecutorial and judicial bodies for law enforcement in regard to typologies and trends in methods and techniques of FT, and techniques of tracing assets acquired by criminal activities or used in FT. However, the programmes or courses, which, at least in a part, can

be treated as courses that offer training in law enforcement in connection to typologies and trends in FT methods and techniques and techniques of tracing assets acquired by criminal activities or used in FT, organised by BH institutions, independently or in cooperation with international agencies, and with the participation of OSA, are the following:

1. The training organised by the ex-OSS of FBH, in cooperation with the FBH Banking Agency, with the following topics covered:
  - ML – control;
  - ML techniques;
  - ML Detection and Prevention;
  - Intentional institutions;
  - Banking Agency experiences in AML prevention monitoring.
2. A course organised by ex-OSS FBH in cooperation with the FBH Tax Administration, addressing the following topics:
  - Practical modes of evasion and avoidance of tax obligations,
  - Fictitious firms,
  - Anti-tax evasion measures.
3. A course organised by ex-OSS FBH in cooperation with the FBH Banking Agency and US Department of Justice addressing the following topics:
  - ML as a global threat,
  - Investigation of fraud in financial institutions,
  - ML typologies and techniques
  - Global anti-corruption strategy,
  - Seizure of assets – law enforcement means in fight against frauds and ML.
4. Internal seminars organised by ex-OSS FBH on ML and financial crime, where knowledge and experience were shared from similar seminars held by BH and international institutions.
5. Internal seminars organised by ex-OSS FBH on fight against terrorism and FT prevention.
6. Courses organised by ex-OSS of FBH and its counterpart intelligence services addressing, inter alia, fight against terrorism and CFT.

Also, note that we are not aware of any programmes in BH designed for education of various sectors of economy on way of detection of suspicious and unusual transactions related to terrorist activities and ways to prevent illegal money movement.

However, the Agency develops its cooperation with BH institutions, in order to counter terrorism in general, as effective as possible, and, more specifically, financing of terrorist activities in BH and beyond.

#### 1.9.

Pursuant to your communication, please find below the following data:

Training on typologies and movements of FT methods and techniques is offered by BH to its investigative bodies, i.e. law enforcement agencies and State Agency of Investigation and Protection, via international agencies.

In that regard, it is important to mention the following training courses, attended by the Agency officers:

- In period February 22 – February 28, 2004, at the «International Law Enforcement Academy» in Budapest, an US-held seminar on “Role of Police in Countering Terrorism», including among the topics the «Financial Aspects of Terrorism and Importance of Material Support»;
- The SU FBI, with its countering terrorism and organised crime programme, with a view at prevention of and deepening of mutual cooperation and exchange of ideas with the BH law enforcement agencies,

organised one week training on FT and ML at the International Law Enforcement Academy (ILEA) in Budapest, Hungary, on July 12-16, 2004;

- In period May 31 – July 23, 2004, also in the ILEA in Budapest, a seminar on fight against organised crime, illegal narcotics drugs trading, illegal border crossing, and all similar topics was organised by the State Department, and a special attention was paid to the countering terrorism;
- In period October 11-15, 2004, a training course was planned to be held at the ILEA, also organised by the State Department/Diplomatic Security Bureau on «Executive Role of Police in Countering Terrorism»;
- As to Agency officers education on identifying and tracing unusual and suspicious transactions relating to financing of terrorist activities and prevention of illegal ML, the aforementioned courses contained mentioned topics, and the same will certainly contribute to future operations of Criminal-Investigative Division and Financial-Intelligence Department.

#### 1.10.

According to the BH AML Law, the role of the financial-intelligence operations is to detect and investigate ML. The Law Article 23 particularly regulates the ML prevention and, in that connection, FT. We do not possess data on way of audit in financial institutions. We deem the answers to this question can be obtained from the Ministry of Finance and Treasury of BH or Financial Police of FBH, or AML Division of the RS Ministry of Finance. We believe that in order to prevent misuse of financial institution for illegal purposes, such as ML or FT, additional funds should be established, along with training and expert support needs, along to facilitation of control to the banks and regulatory agencies via provision of lists of suspect clients, if any, at the state level. No relevant data were available to us, so we referred to the BH Prosecutor's Office for the same.

#### 1.11

The BH Banking Agency (hereinafter Agency) is an independent financial institution of FBH, established by the Law on Banking Agency of FBH ("Official Gazette of FBH", 9/96, 27/98, 20/00, 45/00, 58/02, 13/03, 19/03). The Agency's core tasks are defined under the Article 4 of the Law and the Resolution on Bank Supervision and FBH Banking Agency Procedures ("Official Gazette of FBH", 3/03), and, in a nutshell, they would be the improvement of security, quality and legal operation of market-oriented stable banking system in FBH.

The Agency is obliged to facilitate banks-related anti-terrorist measures, based on appropriate legislation and in accordance to the UN Security Council specific resolutions and within the cooperation it has with relevant institutions in this regard. The provisions of Article 4o of the Law on Agency, further define that the Agency is obliged to undertake all operations, as appropriate, including the blocking of a client's account in any bank in BFH with a in view to FT prevention. The Article 4 also includes among Agency's task, as amended by the Office of High Representative, the following:

- Operations facilitating anti-terrorist bank measures, on request of the authorised body, based on appropriate law or in accordance with the relevant UNSC resolutions, i.e. in cooperation made with other institutions;
- Requesting the BH Central Bank to open a special account for reserves on behalf of a commercial bank which holds an account of any client defined in the appropriate paragraph above;
- Requesting bank(s) holding blocked accounts, in the sense of the relevant paragraph above, to transfer funds from these accounts to the safeguard account with the CBBH HQ or one of its major offices.

It runs further as follows:

In order to avoid any ambiguity, the FBH Banking Agency is explicitly determined hereby that it can (without prejudice to overall range of measures at its disposal under the FBH Law on Banks) rescind permission for operation to the bank failing to fulfil the order for blocking of accounts or to fulfil any request stemming from the Article 4 of the Law.

Every individual, legal entity or a body of persons, bank or non-bank, which knowingly or deliberately act in a way to prevent or try to prevent the execution of the blocking request, referred to in the previous paragraph, by way of transferring or attempting to transfer from the account the funds, risks, in case of a bank, to lose its licence for operations, or in case of an account holder, risk blocking of his account and treating it further as explained above. Each individual, legal entity or a body of persons, that consciously or negligently acts in a way to help avoidance or an attempt to avoidance of a blocking order, referred to in this Article, in a way that funds are transferred or attempted to be transferred to or from an account, the FBH Banking Agency can prescribe a fine up to double fold amount in question, and the Agency, in addition, has the right to execute the same as a debt established by a court order in litigation.

In case of a natural person, legal entity or body of persons executes a transaction by which it avoids or bypasses the blocking order, issued in the sense of Article 4 of this Law, or tries to execute such transaction, the Agency has right to demand from the natural person, legal entity or body of persons to present all documentation in connection to the mentioned transaction.

The mentioned Agency is authorised to initial a process with the competent court (same is referred in the Article 3 of the FBH Law on Banks) of seizure of assets, business books and documentation of each natural person, legal entity or a body of persons, which consciously acts in a way to cause avoidance or attempt to avoid blocking order, as earlier defined, and to consequently proceed to business operation liquidation of such individual legal person or body of persons.

Provisions of the Law on Banks Article 47, quoted in paragraph 1.7. define that a bank must not make conversions or transfers, or mediate in acquisition, conversion or transfer of funds or other assets, for which it knows or it might reasonably suspect that they may be used in terrorist activities or for supporting persons involved in terrorist activities.

1.12 Concerning the question under 1.12, please note that this matter is not regulated at the state level, but rather by the RS Law on Banks ("Official Gazette of RS", 44/03) and FBH Law on Banks ("Official Gazette of FBH", 39/98 and 19/03).

1.13. No answer

1.14. No answer

1.15.

The AML Law Article 15 defines that the BH Agency for Information and Protection Financial-Intelligence Division is responsible for tasks concerning prevention, investigation and detection of ML and FT operations and for coordination of cooperation with various competent bodies in BH, FBH and RS and the Brčko District in the area of ML and FT prevention, including cooperation with relevant bodies of other states and international organisations. For the provision of additional data required under this item, we referred to the BH Prosecutor's Office.

1.1.5.

The Indirect tax Administration – The RS Customs Administration cooperates with all competent state law enforcement bodies. Mutual cooperation provides for exchange of data and undertaking of certain tasks on request from other state bodies, all towards the prevention of criminal acts.

Also the Indirect Tax Administration – the RS Customs Administration cooperate with customs services abroad based on bilateral agreements (Croatia, Serbia, Monte Negro, Macedonia and Turkey) and on the multilateral Agreement on Cooperation on Prevention and Fight against Cross Border Crime in SEE (SECI Agreement: Albania, Bulgaria, Greece, Hungary, Macedonia, Moldova, Croatia, Turkey, Romania and Slovenia). This cooperation targets cross-border crime that involves violation of or an attempt to violate state laws and regulations in terms of organisation, direction, assistance and facilitation of international criminal activities.

All these CFT activities are carried out via the SECI Centre in Bucharest through three operative groups as follows:

- Operative group for anti-terrorism,
- Operative group for fight against illegal trade with small and light arms,
- Operative group for nuclear materials.

Within its competences, the RS Customs Administration has taken part in the operative groups' activities to date. In addition, the Administration is responsible also to respond to other customs administrations' requests.

#### 1.15.

Under the Criminal Procedure Code, the Department for Customs Fraud Prevention officers are the authorised persons who act as per Prosecutor's order, and they are obliged to report to Prosecutor the suspected commission of a criminal act.

Based on Article 30, paragraph 2 of the FBH Customs Service Law ("Official Gazette of FBH", 46/00) the Rulebook was published on measures and responsibilities of the customs officers in the process of detection, investigation, prevention, documentation and reporting of criminal acts related to customs. For measures and tasks to be undertaken by authorised customs officers, necessary assumptions need to exist as to a suspected commission of a criminal act as defined under Articles 272a, 272b, and 272c.

#### 1.16.

The undervaluing of the imported goods - customs evasion - is dealt with as a customs criminal act. The undervaluing is addressed by financial police.

#### 1.16.

The Indirect Taxation Administration - the RS Customs Administration - applies the Law on ML Prevention, and, pursuant to the Law, it reports to the AML Department, which undertakes the follow-up measures.

The Customs Service informs the AML Department on cases of taking away money at borders if it happens that the real value of goods was overestimated.

#### 1.17.

The Indirect Tax Administration - the RS Customs Administration - applies the RS Law on Foreign Currency Operations ("Official Gazette of BH", 28/04), Rulebook on Monitoring of Foreign Currency and Foreign Trade Operations ("Official Gazette", 28/04), Decision on conditions for approval of deadline extension for payment of exported goods and services and of import deadline extension for prepaid goods and services ("Official Gazette", 15/04), as well as the Decision on ways and conditions to execute payment and collection in effective foreign currency and KM in cash transactions with non-residents ("Official Gazette", 50/04). The Indirect Taxation Administration - the RS Customs Administration - reports detected illegal activities to the RS Foreign Currency Inspectorate, which undertakes appropriate follow-up measures.

#### 1.17.

Aiming the implementation of the resolution on prevention of FT, an important role belongs to the future work of the Financial Intelligence Department (FSO) within the Agency, under the BH Law on Agency for Investigations and Protection and AML Law, which will receive, collect, register, analyse, investigate and transfer to the Prosecutor's Office needed information, data and documentation, in accordance to the BH AML and CFT legislation and regulations.

#### 1.17.

The control of cross-border movement of cash and negotiable payment instruments is regulated by the Law on ML Prevention in FBH ("Official Gazette", 08/00).

1.18.

The Indirect Tax Administration – the RS Customs Administration - is not competent to grant citizenships to foreigners, nor is it commented for issuance of IDs. However, customs officers at border crossing make insight into passengers' IDs during oral declaration of goods or IDs of truck drivers transporting goods across B-H borders, and if they suspect the validity of the documents, they report it to the State Border Service (SBS). Further, the Customs Service check the identity of persons registered by the companies dealing with goods import, with a view to suppress the so-called «fictitious companies» (companies registered against false IDs).

1.19.

The Indirect Tax Administration - RS Customs Administration – is not competent for prevention of forgery, falsifying and illegal use of travel documents.

However, if customs officers have suspicions over the accuracy of a travel document they report it to the State Border Service (SBS) and Ministry of Interior. Also, customs officers check identity of persons who incorporated their companies for foreign trade operations, in order to prevent operation of the so-called “fictitious firms” (companies registered against false IDs).

1.20.

The Indirect Tax Administration – the RS Customs Administration - is not a member of the World Customs Organisation, so its membership is expected for September 2004. However, the Indirect Tax Administration – RS Customs Administration- applies all conventions, instructions and guidelines of the World Customs Organisation. The surveillance of passengers crossing the border with BH is responsibility of both the SBS, and the Indirect Tax Administration – RS Customs Administration - each within its competences. The mutual relation between these two bodies are defined by the Protocol on Mutual Cooperation between the SBS and Customs Service, thus providing for the appropriate cooperation between these two bodies.

1.20.

The Agreement on Mutual Cooperation between the SBS and the BH customs services regulates the cooperation between the SBS, and customs administrations of FBH, RS and BD, pursuant to the Agreement concluded on August 1, 2001, aiming the prevention of criminal acts and offences related to borders.

1.20.

Under the present UNSC Committee for Fight against Terrorism questionnaire, we would like to give answers and present the following facts in respect to responsibility and competence of the BH Department for Civil Aviation in view of the civil aviation security.

BH is a full member of the International Organisation for Civil Aviation (ICAO) and it is signatory to all international conventions from the area of civil aviation and its security. We would like to highlight hereby the importance of the Chicago Convention and its 18 Annexes, particularly Annex 17, establishing the Aviation Security Standards and Recommended Practices.

In accordance with the Chicago Convention and its Annexes, the BH Law on Aviation (“Official Gazette of BH”, 2/04), created the legal framework for adoption of necessary by-laws on aviation security in BH.

The BH Ministry of Communication and Transport established the State level Committee for Security of Civil Aviation of Bosnia and Herzegovina (“Official Gazette of BH”, 12/04).

The Decision of the Ministry of Communication and Transport (No. 01-29-851/04) established the Civil Aviation Security Programme in BH (“Official Gazette of BH”, 26/04).



By the end of August, a series of rulebooks, procedures and plans are expected to be adopted (which we owed to develop and adopt in line with the International Standards), which would allow for a full implementation of the Civil Aviation Security Programme in BH, and match high standards of the ICAO practice against illegal deeds. We would also like to mention here that the activities at airports and other institutions are ongoing on finalisation and harmonisation of the existing airport security programmes and air operators' security programmes with the mentioned Civil Aviation Security Programme in BH, as the adoption of the programmes will finalise the process of compliance to the ICAO membership requirements.

The BH Civil Aviation Department is the contact point with ICAO and other international civil aviation organisations and it is also a coordinating body for International Standards and Recommended Practices implementation, in relation to civil aviation security, among other things. It is responsible for civil aviation security implementation by testing airport and air operators' security, i.e. implementation of measures adopted by the BH Civil Aviation Security Programme.

1.21.

B) Export control: the customs offices in implementation of the procedure of import-export and transit of arms, military equipment and ammunition and their components, i.e. conditions that need to be met and documentation that need to be produced:

- The Law on Import and Export of Arms and Military Equipment ("Official Gazette of BH", 5/03), which defines ways and conditions for import, export and transit of arms and military equipment, and defines the arms, military equipment, authorised bodies for issuance of permissions for import/export and transit and mediation in trading with arms and military equipment, and conditions for issuance of permissions and other issues in regard to the foreign trade with these items.

Further, in relation to application of this Law, the BH Ministry of Foreign Trade and Economic Relations published the Joint List of Military Equipment in "Official Gazette", No. 9/03, which includes set of rules of conduct of the EU on arms export procedures, and it developed the following:

- Guidelines on procedures of customs bodies in application of the Law;
- Attachment 1: list of arms, ammunition and special equipment, materials for military use and related technologies (as a part of "Joint List"), according to tariff marks from the Customs Tariff Law of BH, as subject to import approval; and
- Attachment 2 – List of arms, ammunition and special equipment/materials for military use and related technologies (as a part of the "Joint List"), according to the tariff marks from the BH Customs Tariff Law, which is a the subject to approval on export from BH.

The Ministry also adopted the following:

- The Guidelines on Regulation of Import/export and Possession of Arms and Military Equipment;
- Guidelines on Procedures of Registering of Legal and Natural Persons and Transfer of Arms and Military Equipment; and
- Decision on conditions and procedures of production cooperation contract registration from the area of arms and military equipment ("Official Gazette of BH", 14/03).

Customs bodies demand all approvals necessary for import, export, transit or renewed export of these products from the Joint List and in accordance with the Customs Policy Law in BH ("Official Gazette of BH", 21/98, 10/02), in order to implement the procedure for import and export, including temporary import or export, transit and renewed export.

Also, the Decision on classification of goods for import or export regimes ("Official Gazette of B-H", 22/98, 30/02 and 04/2) determines that for the mentioned items it is necessary to obtain permission from the competent Ministry.

For reviewing the import, export or transit, in respect to the goods treated as “hazardous materials” the customs bodies apply the Law on Transport of Hazardous materials (“Official Gazette of SFRJ”, 27/099, i.e. the permits are demanded to be presented by importers or exporters dealing with that kind of items.

In customs procedure in case of these items, all necessary due diligence measures are employed for the full law observance, including cooperation with other competent bodies at Entity and BH levels.

1.21. In terms of commitments stemming from the resolution, according to which every member has appropriate mechanisms to deny access to arms by terrorists, rights and obligations of the State Investigation and Protection Agency of BH (SIPA), in accordance with the Law on Investigation and Protection Agency, are: prevention, detection, and investigation of criminal acts within the competences of the BH Court, which presumes the criminal offence such as: illegal trade with arms and military equipment, referred to in the BH Criminal Code Article 193, possession of nuclear material, referred to in Criminal Code Article 194, and other criminal offences that might be in connection with the above mentioned.

1.21.

From January 2003, the key parties in decision-making on production and trade of armaments and military equipment are Entity authorities, i.e. Defence Ministries, which monitored and regulated every move of arms through BH territory. Through the recommendation to the parties by the SFOR Commander in BH, SFOR would have, following its own rules, a role to regulate every transfer of arms to and from BH.

Responsibility for arms control belong to four ministries:

- Ministry of Foreign Trade and Economic Relations (MOFTER);
- Ministry of Foreign Affairs (MIP);
- Ministry of Security (MS);
- Ministry of Defence (MD).

The Law on Import and Export (March 2003) specifies conditions for arms import, export and transport through BH, as well as the responsibilities of various institutions in BH, including conditions for registration, issuance of permits and sanctions.

The Law on Investigation, Branding and Marking of the Small Arms and Ammunition (July 2003.) determines that small arms and ammunition, before being put into circulation, are subject to testing, branding and marking.

The Law on Production of Arms and Military Equipment (February 2004) completes the legal framework for the operation of military industry in BH. Under that Law, all producers of arms and military equipment have to be registered and licensed by the MOFTER, after being granted approval by the Entity Governments.

In lieu of the legal regulations on storing and trade with arms, explosives, gunpowder and military equipment, laws and by-laws of ex-SFRJ and the Socialist Republic of Bosnia and Herzegovina are still in application, such as the Law on Transport of Hazardous Materials (“Official Gazette of SFRJ”, 27/90), Rulebook on Maritime and Inland Waterways Transport of Hazardous Materials (“Official Gazette of SFRJ”, 17/87), Rulebook on Protection in Dealing with Explosives, Gunpowder and Manipulation with Explosives and Gunpowder (“Official Gazette of SFRJ”, 55/99), and Rulebook on Obligatory Evidence on Produced and Purchased Explosive Materials (“Official Gazette of SRBiH”, 10/77).

## 1/. National Marking System

### a. Marking

Bosnia and Herzegovina is not the producer of all kinds of small and light arms. It has potential to produce almost all kinds of ammunition of calibre 12.7mm, hand bombs, mortar launchers and mortar shells of calibre 100 mm and more, non-reckoning armaments and ammunition of calibre 82 mm, hand anti-armour pieces of

calibre 64 mm and 90 mm, as well as other pieces, but in limited quantities and limited potentials, as both capacities and human resources have been devastated during the 1992-1995 war. However, BH armed forces store certain quantities of small and light arms that reached Bosnia and Herzegovina during the war. A number of these means was unmarked or markings were removed. Other marks that exist on armaments of such origin are different and they usually refer to production countries. In Bosnia and Herzegovina, the way of marking is such that contains alphanumerical signs, while no other symbols are in use. Marking are made to a visible place of the pieces themselves, as well as to their packing. The markings look as follows:

SRB 8702-01 or 124 0301

SRB: producers name (e.g. Slavko Rodić-Bugojno),

87 – last two digits of year of production (i.e. 1987)

02- production series

01- series instalment

Nowadays:

124 – producer's code – Bugojno

03 – last two digits of production year (2003)

01- Production series.

Also ammunition mark is put for kind and model of ammunition, as follows:

TF, M68P1,

TF – immediately fugacious ammunition,

M – model

68 – year of introduction of ammunition to armament

P1 – repairs and order of repairs

Marks are put to packing, especially in case of ammunition. As of recently, during overhauling of certain kinds of arms, marks are put to appropriate places as recommended by UN and NATO, and they refer to danger classes (e.g. 1.4S9, UN No. / (e.g. 0345), and NSN (National stock Number, e.g. 1305-XX-215-4502, from which it can be ascertain the country of production). Marks on arms (recoilless cannons and mortar launchers are made by cold branding to barrel or breech, and the marks are secret). Ammunition can be coded also by colour as to the type of bullet, so, for example, black colour marks the penetration ammunition.

#### b. Techniques of marking in Bosnia and Herzegovina

Bosnia and Herzegovina has producers for light and small arms and overhauling institutes, which were trained during the war to produce ammunition and to overhaul arms. Each arms producer in BH has its marking system under the Law on Production of Arms and Military Equipment ("Official Gazette of BH", 09/04). Technologies and construction documentation are inherited from the ex-Yugoslav Peoples' Army facilities. Each producer has data base on pieces produced, including pieces components kept in warehouses, data on inflow and outflow of semi-products, and finally, data on end-user to whom the products were delivered.

The techniques are used in order to mark pieces identically as they are marked in other countries, members of the OSCE, the colouring being the main method. Colouring can be done by applying pattern or by "sito-print". Metal parts are marked usually by applying cold marks by branding, while some parts are marked by engraving. Hot branding and casting process of markings are not in application at present, but there is no impediment for their use.

c. State procedures for marking of unmarked arms and ammunition

The state policy in the area of unmarked armament is regulated by the Law on Testing, Branding and Marking of the Small Arms and Ammunition ("Official Gazette of BH", 21/03), and it defines that hand fire arms and its ammunition produced in the territory of Bosnia and Herzegovina or imported from abroad are subject, before trading, to testing, branding and marking. Further, the same Law regulates that all kinds of hand instruments and devises, which use gunpowder gas energy for operation, such as apparatus for coupling solid materials, pistols for cattle stunning, devices for tear gas bullets, devices for procession of metal by deformation, signal start pistols and similar, are subject to testing and branding. The information on laws prescribing such due diligence on arms and/or details on record keeping can be found with the competent Entity ministries.

d. State authority competent for marking

The Sector ministry responsible for implementation of the mentioned Law and development of by-laws, which will be matched with the recommendations of the Standing International Commission for Hand Arms Tests (CIP), is the Ministry of Foreign Trade and Economic Relations. The Law implementation is in its inceptive phase in BH. However, despite the slow implementation of the central State regulations, the marking system is established in BH, which is consistently applied and observed. Holders of the direct process of marking are the producers.

e. State control over private sector in relation to marking

In Bosnia and Herzegovina, there is no private sector in this area, as the production of armament and military equipment is under a full control of the State, but the Law provides for a full state control over the private sector of arms production, once the same is established.

f. State legislation and practice for monitoring armaments and record keeping

In respect to the licensed production outside Bosnia and Herzegovina, there is no such arrangement.

g. Information on means for monitoring of arms and/or details on record keeping

Subject to the BH Law on Production of Arms and Military Equipment, the Ministry of Foreign Trade and Economic Relations runs the central register of the legal entities authorised for arms and military equipment production and is responsible for the supervision of the Law implementation. Starting from June 2004, Entity Ministries for Industry will be responsible for a permanent supervision of legal entities authorised for production and reporting on regular basis to the Ministry of Trade and Economic Relations on the supervision executed. The Ministry of Foreign Trade and Economic Relations keeps the register of the licences issued to the legal entities and natural persons dealing with the import/export and transit of arms and military equipment, in addition to keeping the central register of long-term production partnership contracts. Through inspection supervision, the Ministry of Foreign Trade and Economic Relations keeps the central register on spending of "B" means (gunpowder) by the legal entities authorised for production of arms and military equipment. A full supervision over the Law on Import and Export of Military Equipment implementation is expected to take place through introduction of the US TARCKER system, to enable a full centralised follow-up of data on arms in the process of import, export and transit. All data on import, export and transit of arms and military equipment are kept with the enterprises included in such activities.

Legislation on supplies, storing and carrying of side arms and fire arms and ammunition, i.e. Law on Arms and Ammunition, include provisions on record keeping of issued fire arms lists, i.e. permissions for arms and ammunition, in addition to regulating the trading of arms and ammunition and process of seizure of illegal arms

and ammunition. In accordance with this legislation, Entity and BD Ministries of Interior are the responsible institutions for monitoring and record keeping. There is a need for harmonisation of this legislation with the state level laws, particularly in the area of import/export and transit of products listed in the Law on Import and Export of Arms and Military Equipment. Central/state register on arms and ammunition possession by legal entities and natural persons (arms and ammunition permissions,) does not exist.

### 3. State-level management of warehouses and security procedures

#### 1. Appropriate features for warehouses locations

- The legal basis and regulations at state level, which prescribe requirements for future locations of warehouses are underway and will be adjusted to the defence sector reform and reduced number of locations.
- Legal basis and regulations on warehouses security issues are also in the process of development and will also be harmonised with the defence sector reforms.
- The valid security measures are defined at the Entity level, but are compiled and monitored by international forces, in compliance with the SFOR Commander's guidelines.
- Domestic experts, along with the SFOR believe that warehouses do not meet NATO standards, and that certain adjustments need to take place for bringing them to required state, which necessitates resources.
- Activity completed in cooperation with OHR, OSCE, UNDP, SFOR and Entity Ministries of Defence in BH, along with the Entity armies produced the strategy of centralisation of warehouse locations and facilities.

#### 2. Measures of physical securing

- There are no alarm systems in the warehouses, but are planned to be installed, in cooperation with the NAMSA.
- All systems, except alarms, are in use in BH for protection and securing of facilities, and they are provided for already in the phase of contracting and tendering for final installation.
- Arms and ammunition are determined to be kept separately is regularly separated during storing.
- Antiaircraft defence (movable) pieces are kept separately (firing and launching devices are kept separately).
- In warehouse facilities there are no systems for detection of breaking
- Procedures for determined deficits in warehouses are not in place, but they are defined in Entity military regulations.
- Currently, there are no additional security measures in warehouses, except those mentioned in this report.

#### 3. Control measures approach

- Only a limited number of authorised persons have the access to arms and ammunition warehouses.
- Access, i.e. denial of access into warehouses is defined by military security measures.
- All employees, military or civil, permanently employed or contracted, are subject to constant detailed security checks.
- Keys of warehouses, for both arms and ammunition can be used only by authorised persons, with written permission and authorisation from their superior military officer.
- The authorised personnel are allowed to keep keys of both arms and ammunition warehouses.

#### 4. Inventory of management and reporting control procedures

- Checks are carried out regularly and orderly in accordance with the SFOR Guidelines.
- Pursuant to SFOR Commander's guidelines.
- Reporting procedures are defined under the Entity security regulations.

- Inspections are carried out under Entity military regulations.
  - Warehouse check procedures are specified in Entity armies' procedures.
5. Emergency protection measures
- Plans of supply of needed arms and ammunition are developed according to guidelines in Entity legislation.
  - Warehouses keep sufficient quantities of military material needed for the existing military power.
  - Warehouses are hedged by high fence and barbed wire.
6. Sanctions for theft and loss
- The procedure for case of theft or missing arms and ammunition is regulated by Entity Criminal Codes. Investigations involve both military and civil bodies.
  - There are no martial courts. Civil courts are fully in charge for court proceedings for any kind of criminal offence, including the mentioned one.
  - The criminal proceeding is task for authorise Entity institutions, in accordance with Entity Laws, and if it is about violation of state legislation, the proceeding is run by the Court of BH.
  - Disciplinary measures are prescribed by Entity legislation. The disciplinary proceeding is run by the Entity Ministries of Defence disciplinary committees, formed based on the Decision of Entity Ministers of Defence, where a violation of official duty and the degree (benign or serious) is determined, on the basis of which a verdict is reached.
7. Procedures to maximum security and transport
- Securing of transport routes (air, land or maritime) is harmonised with the existing military and civil regulations.
  - Routes and details for transport of delivery are planned in advance.
  - Escort is planned for each delivery.
  - Civilians are informed in advance over media in case of major transport.
  - Arms and ammunition are always transported separately.
  - Except in case of MANPAD (transferable antiaircraft defence pieces), no separate storing of arms components are provided for.
  - Depending on the assessment and situation, different security measures are applied.
8. Security training for warehouse staff
- Overall staff (administration, and operative) in warehouses are trained in security procedures, as a part of their regular activities.
  - Training for emergency situations is done periodically, in accordance with the existing military guidelines.
9. Marking of plastic explosives
- Marking of plastic explosives is done in accordance with the Convention on Marking of Plastic Explosives (Montreal, March 1, 1991)
  - Marking of plastic explosives, aimed at detection of benefits of factories PS "Vitezit" from Vitez, using the Ethylene glycol dinitrate (EGDN) as the detection agent.

Sarajevo, 14 September 2004

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