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Third Inter-Committee Meeting
of the human rights treaty bodies
Geneva, 21-22 June 2004

PROVISIONAL AGENDA AND ANNOTATIONS

Note by the Secretary-General

1. The third Inter-Committee Meeting of the human rights treaty bodies will be held from 21 to 22 June 2004, pursuant to a recommendation of the chairpersons of the human rights treaty bodies made during their fifteenth meeting held on 23-27 June 2003.
2. The present document contains the provisional agenda and annotations for the third Inter-Committee Meeting.

PROVISIONAL AGENDA

1. Opening of the meeting and election of officers.
2. Adoption of the agenda.
3. Organizational matters.
4. Follow-up to the recommendations of the second Inter-Committee Meeting.
5. Enhancing the effectiveness of the treaty bodies: a coordinated approach to the work of the treaty bodies.
6. Enhancing the effectiveness of the treaty bodies: streamlining reporting requirements.
7. Meeting with non-governmental organizations.
8. Adoption of the report.

ANNOTATIONS

Item 1. Opening of the meeting and election of officers

The meeting will convene at the United Nations Office at Geneva (Palais Wilson) on Monday, 21 June 2004, at 10 a.m. The meeting will elect its Chairperson and Vice-Chairperson.

Item 2. Adoption of the agenda

The meeting will adopt its agenda on the basis of the provisional agenda contained in the present document.

Item 3. Organizational matters

Under this agenda item, the meeting will consider and adopt a programme of work.

Item 4. Follow-up to the recommendations of the second Inter-Committee Meeting

Participants will consider follow-up to the recommendations of the second Inter-Committee Meeting, held in June 2003. A report on implementation of recommendations of the second Inter-Committee Meeting and of the fifteenth meeting of chairpersons of human rights treaty bodies (HRI/MC/2004/2), which provides information on the follow-up actions taken by the Office of the United Nations High Commissioner for Human Rights, the Division for the Advancement of Women and the treaty bodies with regard to these recommendations, will be provided to participants.

Item 5. Enhancing the effectiveness of the treaty bodies: a coordinated approach to the work of the treaty bodies

Under this agenda item, the participants will discuss the working methods of treaty bodies, including coordination and possibilities for harmonization.

Item 6. Enhancing the effectiveness of the treaty bodies: streamlining reporting requirements

Under this agenda item, strengthening support to, and enhancing the effectiveness of, the treaty bodies and streamlining treaty body reporting procedures and requirements will be considered. A report prepared by the Secretariat, on coordinated reporting to the treaty bodies: provisional guidelines for reporting with an expanded core document and treaty-specific targeted reports (HRI/MC/2004/3) will provide background information. The annex to this document contains draft provisional guidelines for the preparation of reports, using an expanded core document and treaty-specific targeted reports.

Item 7. Meeting with non-governmental organizations

Under this agenda item, non-governmental organizations will provide information on interaction with human rights treaty bodies, including how treaty body recommendations in concluding observations are being followed up at the national level.

Item 8. Adoption of the report

Participants will adopt a report on their meeting, including conclusions and recommendations. The recommendations of the third Inter-Committee Meeting will be transmitted to the sixteenth meeting of chairpersons of human rights treaty bodies, to be held in Geneva from 23 to 25 June 2004.
