

the cost of producing documents, and such other information as might be pertinent;

(b) To present the document referred to in subparagraph (a) above to members prior to each session of a council, board, commission, committee or other body;

3. *Urges* the representatives of Member States and all other members of commissions, committees and other bodies to co-operate fully in carrying out the policies laid down by the General Assembly in this respect;

4. *Requests* the Secretary-General to take all measures to ensure a more effective presentation and communication of the documents in due time and simultaneously in the working languages, as envisaged in the different regulations of the organs of the United Nations;

5. *Requests* the Secretary-General to ensure that no effort is spared within the Secretariat to carry out the recommendations contained in his report, including those in paragraphs 48 and 50 thereof, which fall within the competence of the Secretariat;

6. *Further requests* the Secretary-General, in his capacity as Chairman of the Administrative Committee on Co-ordination, to pursue through that Committee the harmonization of the publications programmes of the member organizations of the United Nations system, as set out in paragraph 49 (b) of his report and paragraph 5 of the report of the Advisory Committee on Administrative and Budgetary Questions;

7. *Invites* the specialized agencies and the International Atomic Energy Agency to examine the extent to which their requirements for the publication of legislative material in their respective fields may be reduced by the availability of this material in the *Treaty Series* and other legislative series published by the United Nations;

8. *Requests* the Secretary-General to report to the General Assembly not later than at its twenty-fourth session on the implementation of the present resolution and to submit any complementary recommendation that would be appropriate.

1623rd plenary meeting,
8 December 1967.

ANNEX

Recommendations of the Secretary-General

(a) The length of summary records for any single two-and-a-half hour meeting should not exceed fifteen pages unless exceptional circumstances so require.

(b) Statements made in meetings by representatives, members of the Secretariat, or others should not be reproduced *in extenso* in summary records, or as separate documents, unless a decision to that effect is taken by the body concerned after a statement of the financial implications involved has been submitted in accordance with regulation 13.1 of the Financial Regulations of the United Nations.

(c) Any organ establishing an *ad hoc* committee or other subsidiary body should be invited to consider whether the nature and objectives of the proceedings of that body might not allow that summary records for its meetings be dispensed with, relying on an adequate reflection of views expressed and decisions reached in its final report, or that minutes only be provided. Established bodies receiving summary records (or their parent bodies) should be invited to re-examine their need for summary records in this light.

(d) The provision of verbatim records should be strictly limited. No extension of verbatim records beyond present arrangements shall be made unless the General Assembly so

decides, with full knowledge of the financial implications involved.

(e) Verbatim or summary records of an organ, or extracts therefrom, should not be included in its report.

(f) The reproduction in the body of a report of summaries of views that have already been set forth in the records should be allowed only in exceptional cases and after the need to do so has been clearly demonstrated and approved by the organ concerned, the financial implications having been brought to its attention.

(g) The list of documents intended for issue as supplements should be reviewed and approved periodically by the Publications Board.

(h) All supplements should be considered for reproduction internally by offset printing from typescript, with the exception of reports of the main organs, volumes of resolutions and certain others which for technical reasons may not lend themselves to internal reproduction. This should apply to versions in English, French, Spanish and Russian. A study should also be made to determine the extent to which Chinese versions may feasibly be reproduced internally from calligraphy.

(i) The reproduction of supplements in both a preliminary and a final form should be limited to cases of strict necessity, for example, when a final version of a particular report cannot be produced in time for adequate consideration by the body to which it is submitted.

(j) The substantive departments concerned should strictly limit the number and length of the documents they select for inclusion in the annexes to those essential for the understanding of the relevant discussion. Further, as a specific point, no document which is already, or will be, printed or reproduced by the internal offset process should be included in the annexes. Equally, the inclusion of a document in an annex should exclude it from any separate printing or reproduction by internal offset later.

(k) The contents of the annexes and their production costs should be reviewed periodically by the Publications Board.

(l) Reports of subsidiary bodies should be submitted in good time so that the issuance of those reports, first in provisional form, and later in final printed form, may be avoided.

(m) Replies of Governments submitted in response to specific resolutions should, wherever possible, be grouped in one compilation or in periodic compilations, rather than issued as separate documents.

(n) The present practice under which the technical papers submitted for conferences, seminars and workshops are reproduced in printed form should be modified to the end that wherever possible only selected papers or summaries would be printed.

2303 (XXII). Appointments to fill vacancies in the membership of the United Nations Staff Pension Committee

A

The General Assembly

1. *Appoints* the following persons as members of the United Nations Staff Pension Committee:

Mr. John I. M. Rhodes,

Mr. Guillermo Valdés,

Mr. Wilbur H. Ziehl;

2. *Declares* Mr. Rhodes, Mr. Valdés and Mr. Ziehl to be appointed for a three-year term beginning on 1 January 1968.

1629th plenary meeting,
13 December 1967.

B*The General Assembly*

1. *Appoints* the following persons as alternate members of the United Nations Staff Pension Committee:

Mr. André J. Cahen,
Mr. John R. Kelso,
Mr. Harry L. Morris;

2. *Declares* Mr. Cahen, Mr. Kelso and Mr. Morris to be appointed for a three-year term beginning on 1 January 1968.

1629th plenary meeting,
13 December 1967.

* * *

As a result of the above appointments, the members and alternate members elected by the General Assembly to the United Nations Staff Pension Committee will be the following:

MEMBERS

Mr. John I. M. RHODES (*United Kingdom of Great Britain and Northern Ireland*)
Mr. Guillermo VALDÉS (*Chile*)
Mr. Wilbur H. ZIEHL (*United States of America*)

ALTERNATE MEMBERS

Mr. André J. CAHEN (*Belgium*)
Mr. John R. KELSO (*Australia*)
Mr. Harry L. MORRIS (*Liberia*)

2304 (XXII). United Nations Emergency Force**A***The General Assembly*

Takes note of the revised cost estimates submitted by the Secretary-General for the financial year 1967¹⁵ in the amount of \$11,396,000.

1629th plenary meeting,
13 December 1967.

B*The General Assembly*

Decides that, in connexion with any necessary expenditures after 31 December 1967 relating to the disposal of United Nations-owned equipment and supplies and the termination of the United Nations Emergency Force, including the closing of the accounts, the Secretary-General, with the concurrence of the Advisory Committee on Administrative and Budgetary Questions, is authorized to utilize for those purposes, to the extent required:

(a) Any balance remaining as at 31 December 1967 in the Special Account for the United Nations Emergency Force;

(b) Notwithstanding the provisions of rule 104.1 of the Financial Rules for the Special Account for the United Nations Emergency Force,¹⁶ the proceeds from the sales or other disposition, after 31 December 1967, of United Nations-owned property.

1629th plenary meeting,
13 December 1967.

¹⁵ *Ibid.*, agenda item 21, document A/6933.

¹⁶ ST/SGB/UNEF/2/Rev.1.

2314 (XXII). Confirmation of the appointments made by the Secretary-General to fill vacancies in the membership of the Investments Committee*The General Assembly*

Confirms the appointment by the Secretary-General of Mr. Eugene Black, Mr. Roger de Candolle, Mr. R. McAllister Lloyd, Mr. George A. Murphy, Mr. B. K. Nehru and Mr. Jacques Rueff as members of the Investments Committee for a three-year term beginning on 1 January 1968.

1633rd plenary meeting,
15 December 1967.

* * *

The Investments Committee will therefore be composed as follows: Mr. Eugene BLACK, Mr. Roger DE CANDOLLE, Mr. R. McALLISTER LLOYD, Mr. George A. MURPHY, Mr. B. K. NEHRU and Mr. Jacques RUEFF.

2315 (XXII). Audit reports relating to expenditure by specialized agencies and the International Atomic Energy Agency*The General Assembly*

Takes note of the audit reports relating to expenditure by participating and executing agencies during the year ended 31 December 1966 of funds earmarked from the Technical Assistance Account of the United Nations Development Programme¹⁷ and funds allocated from the Special Fund Account of the United Nations Development Programme,¹⁸ and of the observations of the Advisory Committee on Administrative and Budgetary Questions in its related reports.¹⁹

1633rd plenary meeting,
15 December 1967.

2316 (XXII). Administrative and budgetary co-ordination of the United Nations with the specialized agencies and the International Atomic Energy Agency*The General Assembly*

1. *Takes note* of the reports of the Advisory Committee on Administrative and Budgetary Questions on general co-ordination matters²⁰ and on the administrative budgets for 1968 of the specialized agencies and the International Atomic Energy Agency;²¹

2. *Requests* the Secretary-General to refer the report on general co-ordination matters to the executive heads of the specialized agencies and the International Atomic Energy Agency through the consultative machinery of the Administrative Committee on Co-ordination;

3. *Further requests* the Secretary-General to refer to the executive heads of the specialized agencies and the International Atomic Energy Agency the observations of the Advisory Committee contained in part II of its report on their administrative budgets for 1968.

1633rd plenary meeting,
15 December 1967.

¹⁷ *Official Records of the General Assembly, Twenty-second Session, Annexes*, addendum 1 to agenda item 78, document A/6901.

¹⁸ *Ibid.*, addendum 2 to agenda item 78, document A/6902.

¹⁹ *Ibid.*, agenda item 78, documents A/6937 and A/6938.

²⁰ *Ibid.*, agenda item 79, document A/6910.

²¹ *Ibid.*, document A/6911.