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HIGH-LEVEL MEETING ON TRANSPORT, ENVIRONMENT AND HEALTH THE PEP Steering Committee

(Third session, 11-12 April 2005, agenda item 4. A. (a))

CLEARING HOUSE ON TRANSPORT, ENVIRONMENT AND HEALTH (THE PEP Clearing House)

Implementation and pilot operation phases

Note by the secretariat

Addendum 1

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A. REPORTS AND BACKGROUND MATERIAL

The reports and background material listed below were prepared by the WHO/Europe and UNECE secretariat between June and December 2003 in view of the development of the Clearing House Conceptual Design and Implementation Arrangements report. They served to guide the work of the secretariat during the implementation and pilot operation phases. They can be obtained from the secretariat and are also available on THE PEP website (http://www.thepep.org/en/temp.htm) (English only).

- <u>Document No. 1</u>: *Draft Concept of THE PEP Clearing House*, Transport, Health and Environment Pan-European Programme (THE PEP), WHO/Europe and UNECE secretariat (June 2003).
- <u>Document No. 2</u>: Survey on the Needs and Preferences of Target Users Regarding the Contents of the Clearing House, THE PEP, WHO/Europe and UNECE secretariat (August 2003).
- <u>Document No. 3</u>: Conceptual Design of THE PEP Clearing House: Comments by the Task Force, THE PEP, WHO/Europe and UNECE secretariat (October 2003).
- <u>Document No. 4</u>: Legal Considerations in the Development of THE PEP Clearing House, WHO/Europe and UNECE secretariat (November 2003).
- <u>Document No. 5</u>: Core Content, Structure of Information and Data and Architecture of THE PEP Clearing House, THE PEP, WHO/Europe and UNECE secretariat (December 2003).
- <u>Document No. 6</u>: Additional Services and Language Policies for THE PEP Clearing House, THE PEP, WHO/Europe and UNECE secretariat (January 2004).
- <u>Document No. 7</u>: Information Technology Requirements of THE PEP Clearing House, THE PEP, WHO/Europe and UNECE secretariat (December 2003).
- <u>Document No. 8</u>: Survey on Information Providers, THE PEP, WHO/Europe and UNECE secretariat (December 2003).
- <u>Document No. 9</u>: Overview of Existing Clearing Houses, THE PEP, WHO/Europe and UNECE secretariat (December 2003).
- <u>Document No. 10:</u> Operational Aspects of THE PEP Clearing House Implementation and Pilot Operation, THE PEP, WHO/Europe and UNECE secretariat (December 2003).

B. CLEARING HOUSE INFORMATION TREE

1.	TRA	NSPORT, HEALTH AND ENVIRONMENT INTEGRATION
1.1	Strate	egies egies
	1.1.1	National strategies
	1.1.2	Action plans
	1.1.3	Capacity building
	1.1.4	Implementation
1.2	<u>Institu</u>	utional mechanisms
	1.2.1	Assessment tools and procedures
	1.2.2	Representative decision-making
	1.2.3	Public awareness and participation
1.3	Moni	toring tools
	1.3.1	Environmental impact assessment
	1.3.2	Strategic environmental assessment
	1.3.3	Health impact assessment
	1.3.4	Benchmarking
	1.3.5	Reporting
1.4	Capac	city building
	1.4.1	Information dissemination
	1.4.2	Exchange of good practices
	1.4.3	Twinning projects
	1.4.4	Secondment and training
2.	URB	AN TRANSPORT
2.1	Public	c Transport
	2.1.1	Benefits
	2.1.2	Bus and Rail
	2.1.3	Performance of Services
	2.1.4	Institutions and organisation
	2.1.5	Urban planning
	2.1.6	Infrastructure
	2.1.7	Assessment tools and procedures
2.2	<u>Privat</u>	te Car
	2.2.1	Effects
	2.2.2	Congestion
	2.2.3	Standards
	2.2.4	Facilities & services

	2.2.5	Behaviour
	2.2.6	Assessment tools and procedures
2.3	Walki	ing & Cycling
	2.3.1	Benefits and risks
	2.3.2	Target groups
	2.3.3	Urban planning
	2.3.4	Infrastructure
	2.3.5	Services, equipment and marketing
	2.3.6	Assessment tools
2.4	<u>Urbar</u>	traffic safety
	2.4.1	Impacts
	2.4.2	Prevention & response
	2.4.3	Political targets and indicators
	2.4.4	Assessment tools and procedures
2.5	Integr	rated urban planning
3.	DEM	IAND MANAGEMENT
3.1	Moda	al split
	3.1.1	Information/knowledge management
	3.1.2	Maritime transport
	3.1.3	Rail transport
	3.1.4	Aviation
	3.1.5	Subsidies
	3.1.6	Transport/economic growth decoupling
	3.1.7	Investment policies
	3.1.8	"Push" and "pull" measures
	3.1.9	Assessment tools and procedures
3.2	Trans	port planning
	3.2.1	Land use plans
	3.2.2	Sustainable urban transport plans
	3.2.3	Local and regional plans
	3.2.4	Enterprise mobility management
3.3	<u>Taxa</u>	tion & regulation
	3.3.1	Internalisation of costs
	3.3.2	Car ownership taxation
	3.3.3	Fuel taxation
3.4	Ecod	<u>riving</u>
	3.4.1.	Driver behaviour
	342	Technical standards

3.4.3. Training

4.1 Ecologically sensitive areas 4.1.1 Criteria 4.1.2 Transport demand management 4.1.3 Case-studies: Alpine region and lakes 4.2 Children and other vulnerable road users 4.2.1 Children 4.2.2 Seniors 4.2.3 Handicapped 4.3 Specific issues of EECCA countries 4.3.1 Countries with economies in transition 4.3.2 Specific needs and advantages 4.3.3 Regional differentiation 5. ENVIRONMENTAL AND HEALTH EFFECTS OF TRANSPORT 5.1 Pollution and noise 5.1.1 Air pollution 5.1.2 Water pollution 5.1.3 Noise 5.1.4 Assessment tools and procedures 5.2 Landscapes and nature 5.2.1 Habitat fragmentation 5.2.2 Species 5.2.3 Natural heritage 5.2.4 Assessment tools and procedures 5.3 Road Traffic Injuries 5.3.1 Risk factors 5.3.2 Figures and costs 5.3.3 Vulnerable groups 5.3.4 Prevention measures 5.3.5 Targets 5.4 Physical inactivity Health effects: obesity and cardiovascular disease, diabetes 5.4.2 Strategies: opportunities from transport 5.4.3 Supportive policy

4.

CROSS-CUTTING ISSUES

C. THE PEP CLEARING HOUSE TERMS OF USE

- 1. The Clearing House is an on-line portal of information on transport, health and environment and their integration that is managed and maintained by the UNECE and WHO/Europe secretariats (THE PEP secretariat).
- 2. The Clearing House aims at:
- (a) Promoting, disseminating and exchanging focused and comprehensive information and good practices relevant to the interrelationship between transport, health and the environment and their integration throughout the pan-European region, with a particular focus on the countries of Eastern Europe, Caucasus and Central Asia (EECCA) and of South-Eastern Europe;
- (b) Addressing, in particular, the needs of national and local authorities involved in the transport, health and environment sectors, but also other stakeholders, such as non-governmental organizations, the academic community, international organizations and related programmes and the general public.
- 3. The publication of information in the Clearing House website is subject to a selective assessment by THE PEP secretariat.
- 4. THE PEP secretariat encourages the submission of appropriate information and welcomes comments and feedback about the Clearing House in general. Please let us know what you think, and how we can improve the service by e-mailing CHfeedback@thepep.org.

I. How to register for submission

5. Registered users can upload items into the Clearing House. To become a registered user, please contact CHfeedback@thepep.org to obtain a username and a password.

II. What can be submitted

- 6. The content of the information submitted should be relevant to the goals and topics covered by the Clearing House, i.e. must pertain to transport, health and environment issues and, in particular, to the priority areas of THE PEP:
- (a) Transport, health and environment integration;
- (b) Urban transport;
- (c) Demand management;
- (d) Cross-cutting issues (specific needs of EECCA and South-Eastern European countries and ecologically particularly sensitive areas).

- 7. Information can relate to:
- (a) Policies (e.g., policy documents, programmes, and initiatives on the international, subregional and national levels);
- (b) Legislation (e.g., legally binding documents adopted in international, subregional and national jurisdictions);
- (c) Research and methods (e.g., scientific and academic work);
- (d) Case studies (at international, subregional and national levels);
- (e) Indicators (developed at international, subregional or national levels);
- (f) Capacity building and funding opportunities at the international level.
- 8. Documents (materials) for submission can be of three types:
- (a) Web links;
- (b) Document files;
- (c) Document references.

III. Submitting items

- 9. When uploading information, registered users need to fill in all the required fields contained in the submission form and comply with the present Terms of Use. Users have to also link the information they submit to the given categories (the priority areas of action under THE PEP). Information can be submitted to more than one category or sub-category.
- 10. Information submitted to the Clearing House should not include any copyrighted (unless approved for inclusion by the copyright holder), confidential or sensitive items since the objective is to make the information publicly available.
- 11. At present, information submitted to the Clearing House should be in the English, French and Russian languages (other languages may be added at a later stage). When submitting information, the relevant language should be indicated. Wherever possible, the URL of websites in other languages as well as translations of documents should be provided.
- 12. The registered user will be also asked to indicate the type(s) of information submitted (i.e. policies; legislation; research and methods; case studies; indicators; capacity building; and funding opportunities at the international level). For instance, a research paper addressing the implementation of EU directives will be classified under "Research and methods" and not under "Legislation". A EU directive should be classified under "Subregional/National (EU) legislation" and an international treaty on air pollution under "International legislation".

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- 13. When filling in the form for uploading the information in the "Author" field please indicate (1.) the official acronym or abbreviation (in the relevant language) of the author (if appropriate), and after the dash (2.) spell the name of the author (e.g. UNECE United Nations Economic Commission for Europe; or EC European Community; or CEC Commission of the European Community; etc.).
- 14. Please note that you have up to 1 hour to fill in the form for a single entry. If the time of 1 hour is overrun you should start the uploading again.
- 15. After submission of an item, the user will receive an email confirming that the information was received and uploaded in the database. Another email will come in due time confirming that the information was validated by THE PEP secretariat and is made available on the Clearing House.

WEBLINKS

- 16. Weblinks can be submitted for inclusion into the Clearing House. Users must provide the name of the website, the URL, a short description, key words and language.
- 17. For websites that have a wider content than that covered by the Clearing House, only the relevant pages of the site should be included.
- 18. Before submitting a weblink, a search in the Clearing House should be done to ensure that the site is not already included.
- 19. The following sites should not be submitted:
- (a) Mirror sites (i.e. sites that contain identical content, but have different URLs).
- (b) Sites with an address that redirects to another address.
- (c) Sites with illegal content, such as material that infringes any intellectual property right and material that specifically advocates, solicits or abets illegal activity (such as fraud or violence).
- (d) Sites with commercial purposes.

DOCUMENT FILES

20. Document files (in PDF format) can be submitted for inclusion on the Clearing House. Users must include information on the document such as its title, URL, short description, author, key words, language, and date. Users submitting document files should ensure proper editing of the document prior to submission.

21. Attribution to author and contact information of the document's author should be provided, if required. The full surname and the first letter of the first name of the principal author should be indicated (e.g., Brown, E). If there is more than one author, the denomination "et al" is to be used (Brown, E. et al). In the case of multiple authors, the authors should be listed (following the same rules as above), separated by a comma.

DOCUMENT REFERENCES

- 22. For documents that are not accessible via the Internet:
- (a) Bibliographical information can be provided; or
- (b) A hard copy of the document can be made available to the Clearing House managers, who can then store the document on the server.

IV. Edit submitted information

23. You have the possibility to edit the information submitted by you by clicking the 'Edit Information' in the right side upper corner of the uploading form page. A new window will open with the Clearing House in "edit" mode. By searching the Clearing House information tree, you should find the information which you have submitted and would like to edit. Click on the "edit" button and make the corrections as needed.

V. <u>Selection of submissions for publication</u>

- 24. All information submitted is subject to validation before being published on the Clearing House website.
- 25. Depending on the workload of THE PEP secretariat, it may take several days before a submission is reviewed.
- 26. To ensure quality and relevance of the Clearing House content, the Advisory Board of the Clearing House and the THE PEP secretariat have broad editorial discretion in determining the content and structure of the Clearing House. That discretion extends (but is not limited) to the inclusion of sites and documents, to the identification of the appropriate thematic categories, whether and when to include more than one link to a site, and to a description of the information provided. A site or document's placement in the Clearing House is subject to change or deletion at any time.
- 27. For any queries, please contact THE PEP secretariat at CHfeedback@thepep.org

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¹ See Clearing House background document No. 4 (November 2003)

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- (a) Defame, abuse, harass, stalk, threaten or otherwise violate the legal rights (such as rights of privacy and publicity) of others;
- (b) Publish, post, distribute or disseminate any defamatory, infringing, obscene, indecent or unlawful material or information;
- (c) Upload or attach files that contain software or other material protected by intellectual property laws (or by rights of privacy and publicity) unless the User owns or controls the rights thereto or has received all consents therefore as may be required by law;
- (d) Upload or attach files that contain viruses, corrupted files or any other similar software or programs that may damage the operation of another's computer;
- (e) Delete any author attributions, legal notices or proprietary designations or labels in any file that is uploaded;
- (f) Falsify the origin or source of software or other material contained in a file that is uploaded;
- (g) Advertise or offer to sell any goods or services, or conduct or forward surveys, contests or chain letters, or download any file posted by another user of a Forum that the User knows, or reasonably should know, cannot be legally distributed in such manner.
- 9. The User acknowledges that all Forums and discussion groups are public and not private communications. Further, the User acknowledges that chats, postings, conferences, emails and other communications by other Users are not endorsed by the United Nations, and that such communications shall not be considered to have been reviewed, screened or approved by the United Nations. The United Nations reserves the right to remove, for any reason and without notice, any content of the Forums received from Users, including, without limitation, e-mail and bulletin board postings.

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10. Nothing herein shall constitute or be considered to be a limitation upon or a waiver of the privileges and immunities of the United Nations, which are specifically reserved.

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- 11. The United Nations reserves its exclusive right in its sole discretion to alter, limit or discontinue the Site or any Materials in any respect. The United Nations shall have no obligation to take the needs of any User into consideration in connection therewith.
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16. The United Nations and the UNECE and WHO/Europe secretariat would like to encourage Users to bring to its attention any errors, inaccuracies and omissions detected to: CHinfo@thepep.org. Any questions, comments or requests for technical support should be sent to: webmaster@thepep.org. When contacting us regarding a technical problem, please describe in detail the problem you encountered as well as what you were trying to do. The more information you can provide, the better we can assist you.

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- 17. THE PEP Clearing House web site is designed as a central web site for the collection, classification and distribution of information related to transport, health and the environment.
- 18. Please note that this Privacy Policy applies only to THE PEP Clearing House web site, and not to the web sites of other companies or organizations to which links are provided or to any software that may be downloaded from this web site.

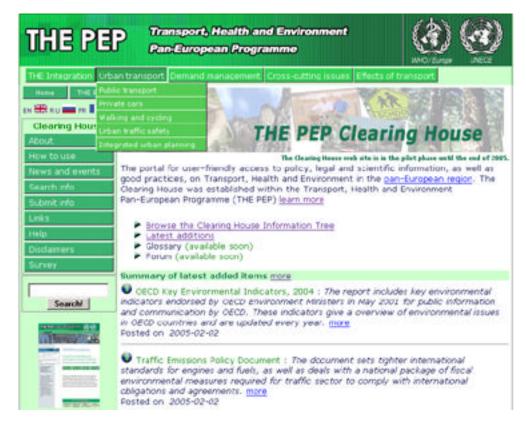
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- 23. The User's account containing his/her personal information is password protected. Only third parties that login with the User's password can access his/her account.
- 24. Please remember that Users play a valuable part in security as well. The password to access the User's account, selected at registration, should never be shared with anyone else and should be changed frequently. After the User has finished using this Site, the User should logout and exit the browser so that no unauthorized persons can use this Site with the User's name and THE PEP Clearing House account information.
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E. ILLUSTRATION OF THE CLEARING HOUSE WEBSITE





F. ILLUSTRATION OF THE CLEARING HOUSE SUBMISSION FORM

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Отметьте те кат	егории и	подкатегории	(одну или не	ескольк	о) к которым относ	сится Ваш документ								
■ THE integra	ition	☐ Urban	sport	□ De	mand management	Cross-cutting issues								
Стратегии Национальные об Планы действия Наращивание потенциала Осуществление Ведомственниеханизмы		ПОбществентранспорт Преимущество Автобусный и железнодорожный Качество обсг Ведомства и и организация) 1 транспорт пуживания	перево трансп упра и знания Моро Желе	вление информацией ми кой транспорт зэнодорожный	Наиболее уязвимые в экологическом отношении районы Критерии Управление спросом на перевозки Примеры: Альпийский регион и озера								

G. TIMETABLE FOR ACTIVITIES UNDER THE PILOT OPERATION PHASE (2005)

THE PEP Clearing House (CH)												20	005										
Activity field	Jar	ı	Fel)	M	ar	A	pr	N	May		Jun	J	ul	Au	ıg	S	ер		Oct		Nov	Dec
Advisory Board																			1		1		
Updating/Coordination																							
Organization of work during CH pilot operation																							
Quality control																							
Submission of progress reports																							
Information Content +																							
Information Technology (IT)																							
Identification, compilation and structuring																							
of information																							
Identification of information																							
Compilation/structuring information in database																							
Validation of information																							
Finalisation of key messages in English																							
Guidelines on Info Selection/Validation																							
Implementation of language policies																							
Pilot and official launches of the CH																							
Additional services (AS) content				Ī																			
Development of detailed description of AS																							
Information resources / dissemination																							
Databases and statistics																							
Glossary																							
Newsletter																							
Calendar																							
Expertise/capacity building																							
Analytical services																							
Advisory services																							
Capacity-building and training																							
Sources of funding																							
Interaction/co-operation																							
Electronic forums																							

THE PEP Clearing House (CH)	2005 Ian Feb Mar Apr May Jun Jul Aug Sep Oct Noy Dec											
Activity field	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
People database and mailing list												
Feedback mechanisms												
Translation												
CH Website pages and key messages												
CH selected info items												
IT												
Database support												
Web design - fine tuning												
Evaluations of performance of the site												
Improvement of the site												
User registration mechanism												
Identification of IT for additional services												
Additional services plug-ins												
Additional services IT												
Information resources / dissemination												
Databases and statistics interface												
Glossary interface												
Newsletter interface												
Calendar interface												
Expertise/capacity building												
Analytical services interface												
Advisory services interface												
Capacity-building and training interface												
Sources of funding interface												
Interaction/co-operation												
Electronic forums interface												
People database and mailing list interface												
Feedback mechanisms interface												
Translation												
Translations interface												